PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/9/22	Prepared by	Deepa	Serial no.	8139
Supplier name	SSHP			HO inward no.	
Firm/Company	GVRL	Project	GVRL	HO received date	
PO/WO date	20/8/22	PO/WO No.	91161	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25309	22/8/22	3104.064	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3104.064

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,104.64
Amount E – PO / WO value:	3,104.64
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/9/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	10/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	25309
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	22-08-2022
	PO No.	91161
	PO Date.	20-08-2022
	Req ID	79010
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	19-08-2022
	Loc Req No	206189

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	12	231.00	2,772.00	12	332.64
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,772.00	332.64
	166.32	166.32	Total Invoice Amount	3,104.64	

Rupees : Three Thousand One Hundred Four and Paise Sixty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP INWARD No. 98140 Date 22/8/22 Sign. R.R. DIST.

Purchase Order

 20-08-2022 12:17:37 Orig

91161

17.08.22 12:41:54

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000(
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91161	206189
	Doc Date	20-08-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	12.00	231.00	0.00	12.00	3,104.64
	Total Order Value . . .					**3,104.64**

Rupees : Three Thousand One Hundred Four and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

23/08/22

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/___

Requisition Form							
Company Name:	GVRC						
Site & Phase :	Innopolis	Date:	19.08.2022				
Flat/Block no.		Time:	14:15				
Supplier:							
Material required before date:	URGENT	Req. No.	206189				
S No	Item	ID No.	79010				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT4663-Stationary-Paper A4----Bundles						
2	Po: 91161	12	0	12			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	Towards Office use purpose						
	Engineer						
Prepared By:	S.Nagamani	Project Manager	Purchase		MD		
Approved By:	Mr.MAdhu						
Sign & Date:	19.08.2022	Mayur					

APPROVED
23 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No.	21616
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	DC Date.	22-08-2022
	PO No.	91161
	PO Date.	20-08-2022
	Req ID	79010
GSTIN : 36AAHCG4562D1ZP	Req Date	19-08-2022
	Loc Req No	206189

	Description of Goods	HSN/SAC	Qty
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	12
2			
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for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 8265|
Date: 10/9/22
Sign:
R.R. DIST.

INWARD

Inward No: 9779	Dt: 22/8/22
MRN No: 11094	Dt: 23/8/22
Received By:	Sign:

Genome Valley Research Center Pvt. Ltd.