

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 10/9/22		Prepared by: Dope		Serial no. 8138	
Supplier name: yousaf ali				HO inward no.	
Firm/Company: mppi		Project: mpi		HO received date	
PO/WO date: -		PO/WO No.:		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	452	10/9/22	28320	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 28,320

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges: -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 28,320/-

Amount E – PO / WO value: 28,320/-

Amount F -- Difference (A – E): -

Quantity received as per PO /WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 19/9/22

Remarks: final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Dope	MINISH PARIKH			
Sign:					
Date	10/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AFBPY 8773N1ZE

TAX INVOICE

Cell: 9885864330

YOUSUF ALI

INTERIORS

PVC PANNELS AND GI CHANNELS GYPSUM BOARD SUPPLIERS

SPL.IN GYPSUM FALSE CEILING, GYPSUM PARTITION, PVC CEILING,
& ETC. ALL TYPES OF FALSE CEILING WORKS IS DONE

2-2-50/A/1, Rahath Nagar, Amberpet, Hyderabad, Telangana-13.

M/s. MODI Properties PVT. LTDAddress: Mallapur

Phone: _____

GSTIN: 36AABCM 4761 E1ZMInvoice No. 452 Date: 10/09/2022

P.O. No. _____ Date: _____

Vehicle No. _____

S.No.	PARTICULARS	HSN Code	Quantity	Rate	Amount
①	Light cutting. at Corridor Part 1 1st 4th 6th 8th. And. 10th. floor	—	650	25	16250=00
	Part 2 1st 4th 6th. 8th. And. 10th floor	—	70	25	1750=00
2	LIFT Lobby ALL 10 floor	—	240	25	6000=00
3	Club House 4th 5th. 6th. And. 7th floor	—			



Total Amount Before Tax	24000=00
CGST % 9	2160=00
SGST % 9	2160=00
IGST % —	—
Grand Total	28320=00

No Return
No Exchange

For YOUSUF ALI

XV
Authorized Signatory

IP: 71436

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	1308	Date - site bills Register	24/08/2022
Company Name:	MPL	Site:	MFI
Name of Contractor	Yousef Ali		
Nature of work	False ceiling work		
Work done	From Date	To Date	
	25/07/2022	13/08/2022	

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Light Cuttings @					
2.	Put-I, 14, 6, 8 & 10 th					
3.	Put-II, 14, 6, 8 & 10 th floor	650.00	25.00	N/A	16,250.00/-	
4.	@ 1/11 - lobby front					
5.	10 th floor.	70.00	25.00	N/A	1,750.00	
6.	Clubhouse 4, 5, 6 &					
7.	7 th floor.	240.00	25.00	N/A	6,000.00	
8.					24,000.00	
9.	Add 18% GST				4,320.00	
10.						
11.	Total:				28,320.00/-	

Bill required	☒ YES ☐ NO.	GST bill required	☒ YES ☐ NO.
Measurement & estimate sheet:	☒ Required ☐ Not required	Measurement & estimate sheet:	☒ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
01 SEP 2022
MANAGING DIRECTOR

ESTIMATE SHEET		Approved					
Company Name:	MPP						
Project:	Max Flower Platinum						
Work Description:	Light cutting in false ceiling of corridors, lift lobby and club house						
Name of the Contractor	Yousuf Ali						
Prepared By	K. Narender Redd						
Date:	24-08-2022						
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Light cutting in false ceiling of luxury flats	Light cutting in false ceiling of corridors of part - 1 - 1st, 4th, 6th, 8th and 10 floors	650.00	nos	25.00	16,250.00	16,250.00
		part- 2 - 1st, 4th, 6th, 8th and 10 floors					
2	Light cutting	Lift lobby front side all 10 floors	70.00	nos	25.00	1,750.00	1,750.00
3	Light cutting	club house 4th, 5th, 6th and 7th floors	240.00	nos	25.00	6,000.00	6,000.00
		Total					24000
		GST					4320
		Grand Total					28320
Amount in words Twenty Eight Thousand Three Hundred and Twenty rupees only							