PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	10/9/22	Prepared by	Monis	Serial no.	8097
Supplier name	SShup			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	6/9/22	PO/WO No.	91607	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25660	7/9/22	4721—	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4721—

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	111547	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4721-
Amount E – PO / WO value:	11801-
Amount F – Difference (A – E):	7082

Quantity received as per PO / WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	19/9/22

Remarks: part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monis				
Sign:	Monis				
Date	10/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	25660
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	07-09-2022
	PO No.	91607
	PO Date.	06-09-2022
	Req ID	79431
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	06-09-2022
	Loc Req No	178745

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos	85469090	40	10.00	400.00	18	72.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	400.00		72.00
	36.00	36.00	Total Invoice Amount	472.00		

Rupees : Four Hundred Seventy Two Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 98751
Date: 7/9/22
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

06-09-2022 14:43:17

Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

91607
01.09.22 10:54:25

opy

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	91607	178745
Doc Date	06-09-2022	
Quote No	Nil	
Quote Date	06-09-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	100.00	10.00	0.00	18.00	1,180.00

Rupees : One Thousand One Hundred Eighty Only.

Total Order Value . . . **1,180.00**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Within 01 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order material requried for B & C flats purpose.
Completion Date	Nil
Measurment	Nil
Security	
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill No.	Bill Dt.	Amount
1.			
2.	25660	7/9/22	472
3.			
4.			
5.			

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ____________ 07/09/22

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name	Modi properties com	Date	6/9/2022
Site & Phase	May flower platinum	Time	
Unit No /Block No			
Supplier		Req No	178745
Material required before date		9/9/2022 ID No.	79431

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELCD4680-Electrical-Insulation tapes---20nos-Boxes	100		100		
2						
3						
4						
5						
6						
7						
8						
9						
10						

91607

Remarks: Towards B & C flats work purpose

	Engineer	Project Manager	Purchase	MD
Prepared By	N.Divya			
Approved By	K narender Reddy			
Sign & Date				

APPROVED
07 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Original / Customer / Transporter / Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN 36AABCM4761F1ZM

DC No	21903
DC Date	07-09-2022
PO No	91607
PO Date	06-09-2022
Req ID	79431
Req Date	06-09-2022
Loc Req No	178745

	Description of Goods	HSN/SAC	Qty
1	468000 - ELCD-Electrical - Insulation tapes- 20nos - Boxes	85469090	40

20184 8/9/22
111547

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 82659
Date: 10/9/22
Sign:
R.R. DIST.