

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 9/9/22		Prepared by: Suelu		Serial no. 8187	
Supplier name: Global Safety Solutions				HO inward no.	
Firm/Company: SSlup		Project: SHUP		HO received date	
PO/WO date: 27/8/22		PO/WO No. 91399		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2091	2/9/22	2,596/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 2,596/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 111433	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges: —

Amount C – Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier: 2,596/-

Amount E – PO / WO value: 2,596/-

Amount F – Difference (A – E): —

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 19/9/22

Remarks: final bill

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Suelu				
Sign:	[Signature]				
Date:	9/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**GSS****GLOBAL SAFETY SOLUTIONS**

Manufacturers Representatives and Marketers of Industrial and Safety Products.

5-5-48, Ranigunj, Secunderabad - 500 003. T.S.

E-mail : gss.infoteam@gmail.com

To,

*Summit Sales LLP*No. **2091**Date *02/09/2022*Against your order No. *91399-170136*

Date _____

PARTY GSTIN :

S. No.	PARTICULARS	QTY.	RATE	HSN CODE	TAX
1)	freeman's Measuring Tape 10m 5mts	20 Nos	110/-		

INWARD

Inward No: 18644

MRN No: 111433

Received By:

Di: 5/9/22

Di: 2/9/22

Sign: 8/

SUMMIT SALES LLP

INWARD

No: 82553

Date: 8/9/22

Sign:

SUMMIT SALES LLP

R.R. DIST.



Goods once sold will not be taken back or exchanged.
Received the materials in good condition.
Subject to Secunderabad Jurisdiction

For **GLOBAL SAFETY SOLUTIONS**

Signature of Customer. . .

Purchase Order

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27-08-2022 16:28:39



91399

17.08.22 12:59:52

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7.

Supplier Details

Global Safety Solutions
5-5-48, Ranigunj, secunderabad

GSTIN 36AAOFG9573A1Z5

9502555088/9581228898

Doc No	91399	170136
Doc Date	27-08-2022	
Quote No	Nil	
Quote Date	27-08-2022	
SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 732000 - TOOL-Tools - Mesurment Tapes-Steel-Freemans - 5m - Nos	20.00	110.00	0.00	18.00	2,596.00
Total Order Value . . .					2,596.00

Rupees : Two Thousand Five Hundred Ninty Six Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** Within 15days of delivery of all materials & production of bill.**Tax** All taxes included in above price.**Delivery Date** Next day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual
weighment. Above order for stock maintain purpose.

Completion Date Nil**Measurment** Nil**Security** NIL

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to
site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Global Safety Solutions**

Name : _____

Name : _____

Date : __/__/__

Requisition Form									
Company Name: SSLLP				Date: 25.08.2022					
Site & Phase : SHLLP				Time: 12:00					
Supplier:				Req. No. 170136					
Material required before date:				ID No. 79222					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	HARD1324-Hardware-Wall plug --Fisher- 5MM-Pkts	50	0	50					
2	HARD4988-Hardware-Wall plug --Fisher-6MM-Pkts	50	20	50					
3	HARD1898-Hardware-SS Screws-CSK Head--8x32MM-Pkts	25	5	25					
4	HARD2752-Hardware-Hold fast--- 100MM-Kgs	100	271	100					
5	TOOL7320-Tools-Mesurment Tapes-Steel-Freemans- 5m-Nos	20	0	20					
6									
7									
8									
9									
10									
Remarks: For Stock replenishing purpose.									
Engineer									
Prepared By:	N. Vanajakshi	Project Manager		Purchase		MD			
Approved By:	Prabhakar								
Sign & Date:									

APPROVED BY
25 AUG 2022
SOHAM MODI
MANAGING DIRECTOR