E

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/9/22	Prepared by	Snehes.	Serial no.	**8195**
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	2/9/22	PO/WO No.	91551	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/22-23/2101	6/9/22	2,478/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,478/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	11451	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,478/-
Amount E – PO / WO value:	2,478/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/9/22
Remarks:	final bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Snehy				
Sign:	[signature]				
Date	9/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

MSME UAN : TS020055126

Invoice No. : SE/22-23/2101 **Date :** 6-Sep-22
P.O. No PO NO : 91551 // 170143 Date 6-Sep-22
Reverse Charge (Y/N) : No
D.C. No. BY MAIL Date 6-Sep-22
State : Telangana State Code : 36
Vehicle No. :
E-Way Bill No. :

Bill to Party	Ship to Party
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 Haxa Blades Single	82029990	100.00 NOS.	9.00	900.00
2 XA -BLADE DOUBLE	82029990	100.00 NOS.	12.00	1,200.00
				2,100.00
CGST TAX 9 %				189.00
SGST TAX 9%				189.00
				2,478.00

INWARD
Inward No: 8645 Dt: 6/9/22
MRN No: 11451 Dt: 8/9/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 98760
Date: 8/9/22
Sign:
R.R. DIST.

Indian Rupees Two Thousand Four Hundred Seventy Eight Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 03-09-2022 10:02:17 Origin

91551
01.09.22 10:54:24

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	91551	170143
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	02-09-2022	
	Quote No	nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	29-08-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	424200 - HARD-Hardware - Hacksaw blade Single-- - - - Boxes	100.00	9.00	0.00	18.00	1,062.00
2	641800 - HARD-Hardware - Hacksaw blade Double-- - - - Boxes	100.00	12.00	0.00	18.00	1,416.00
					Total Order Value . . .	**2,478.00**

Rupees : Two Thousand Four Hundred Seventy Eight Only.

Terms and Conditions :-

Specification /	As per given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Shubam
shubhamentp1999@yahoo.co.uk

For ***Summit Sales LLP***
Authorised Signatory

Name : 06/09/22

Accepted the above Terms And Conditions
For ***Shubham Enterprises***

Name : ______________ Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	29.08.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	170143			
Material required before date:		ID No.	79369			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7673-Consumables-Detergent --Vim --Nos	24	0	24		
2	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	24	44	24		
3	CONS6703-Consumables-Colin 500 ml----Nos	20	14	20		
4	CONS6196-Consumables-Cobweb broom stick----Nos	10	0	10		
5	CONS1509-Consumables-Torch Light- Big----Nos	5	4	5		
6	HARD4242-Hardware-Hacksaw blade Single----Boxes PO:91551	100	147	100		
7	HARD6418-Hardware-Hacksaw blade Double----Boxes	100	183	100		
8						
9						
10						
Remarks:	For Stock Repleneshing purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
1 SEP 2022
SOHAM MODI
MANAGING DIRECTOR