PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/9/22	Prepared by	Snehy	Serial no.	8200
Supplier name	Summit Sales Up			HO inward no.	
Firm/Company	Sov Up	Project	Sov	HO received date	
PO/WO date	25/8/22	PO/WO No.	91307	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25579	3/9/22	16,794/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16,794/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 11369	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,794/-
Amount E – PO / WO value:	16,794/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/9/22
Remarks: – final bill –	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Snehy				
Sign:	[signature]				
Date	10/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Silver Oak Villas LLP		Invoice No.	25579
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		Invoice Date.	03-09-2022
		PO No.	91307
		PO Date.	25-08-2022
		Req ID	79128
		Req Date	22-08-2022
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Loc Req No	184532

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	686800 - ELSW-Electrical - Switch--Wipro NW -	853650	80	42.00	3,360.00	18	604.80
2	542600 - ELSW-Electrical - Switch Blank	853890	156	12.00	1,872.00	18	336.96
3	556700 - ELCD-Electrical - Round covers -PVC- -	39174000	100	5.00	500.00	18	90.00
4	750700 - ELCD-Electrical - Round covers -PVC- -	39174000	100	85.00	8,500.00	18	1,530.00
5							
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IGST	CGST	SGST	Total Taxable Amount	14,232.00	2,561.76
	1,280.88	1,280.88	Total Invoice Amount	16,793.76	

Rupees : Sixteen Thousand Seven Hundred Ninty Three and Paise Seventy Six Only.

SUMMIT SALES LLP IN WARD No: 98605 Date: 3/9/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

29-08-2022 12:25:48 PM

91307
17.08.22 12:59:51

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91307	184532
	Doc Date	25-08-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos	80.00	42.00	0.00	18.00	3,964.80
2	542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	156.00	12.00	0.00	18.00	2,208.96
3	556700 - ELCD-Electrical - Round covers -PVC- - 75mm - Nos	100.00	5.00	0.00	18.00	590.00
4	750700 - ELCD-Electrical - Round covers -PVC- - 150mm - Nos	100.00	85.00	0.00	18.00	10,030.00
					Total Order Value . . .	**16,793.76**

Rupees : Sixteen Thousand Seven Hundred Ninty Three and Paise Seventy Six Only.

Terms and Conditions :-

Specification /	All items shall be of Wipro brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. For Villas No.107,115 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must be sent to HO office. proof of delivery/DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver oak villas LLP		
Site & Phase :	SOV-III	Date:	22-08-2022
Flat/Block no.	villa no 107,115	Time:	13:00
Supplier:			
Material required before date:	urgent	Req. No.	184532
		ID No.	79128

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELSW6868-Electrical-Switch--Wipro NW-6amps-Nos	80	0	80		
2	ELSW5426-Electrical-Switch Blank Plate--Wipro NW--Nos 91307	150	0	150		
3	ELCD5567-Electrical-Round covers -PVC--75MM-Nos	100	0	100		
4	ELCD7507-Electrical-Round covers -PVC--150MM-Nos	100	0	100		
5						
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9						
10						

Remarks:

	Engineer	Project Manager	Purchase	MD
Prepared By:	B.Meenakshi Goud			
Approved By:				
Sign & Date:	22-08-2022			

APPROVED
24 AUG 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

I

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

C

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	21832
Silver Oak Villas LLP	DC Date.	03-09-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	91307
	PO Date.	25-08-2022
	Req ID	79128
	Req Date	22-08-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184532

	Description of Goods	HSN/SAC	Qty
1	686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos	853650	80
2	542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	853890	156
3	556700 - ELCD-Electrical - Round covers -PVC- - 75mm - Nos	39174000	100
4	750700 - ELCD-Electrical - Round covers -PVC- - 150mm - Nos	39174000	100
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24	INWARD Inward No: 1663 Dt: 3/9/22 MRN No: 11369 Dt: 3/9/22 Received By: Sign: (Silver Oak Villas-Part-III)		
25			
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30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 82463
Date: 6/9/22
Sign:
R.R. DIST.