PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	12/9/22	Prepared by	Manoj	Serial no.	8102
Supplier name	SS LLP			HO inward no.	
Firm/Company	MRP LLP	Project	NGH	HO received date	
PO/WO date	5/9/22	PO/WO No.	91598	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25678	8/9/22	3,596/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,596/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 111518	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,596/-
Amount E – PO / WO value:	3,596/-
Amount F – Difference (A – E):	–
Quantity received as per PO / WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	12/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	25678
Modi Realty Pocharam LLP	Invoice Date.	08-09-2022
Nilgiri Heights, Pocharam, 500088	PO No.	91598
	PO Date.	05-09-2022
	Req ID	79414
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	03-09-2022
	Loc Req No	182157

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	243300 - CONS-Consumables - Plastic Bucket-with		4	231.00	924.00	18	166.32
2	451000 - GENE-General Items - GI Buckets-- - - -	732690	10	125.00	1,250.00	18	225.00
3	656400 - CONS-Consumables - Bombay Brooms	96032900	50	10.00	500.00	0	0.00
4	368900 - GENE-General Items - Sponges-- - 12pack -	39129020	50	9.00	450.00	18	81.00
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,124.00	472.32
	236.16	236.16	Total Invoice Amount	3,596.32	

Rupees : Three Thousand Five Hundred Ninty Six and Paise Thirty Two Only.

SUMMIT SALES LLP
INWARD
No: 98506
Date: 8/9/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

  05-09-2022 15:23:09 Original /

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

91598
01.09.22 10:54:25

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	91598	182157
Doc Date	05-09-2022	
Quote No	Nil	
Quote Date	05-09-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 243300 - CONS-Consumables - Plastic Bucket-with mug-White- - - - Nos	4.00	231.00	0.00	18.00	1,090.32
2 451000 - GENE-General Items - GI Buckets-- - - - Nos	10.00	125.00	0.00	18.00	1,475.00
3 656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	50.00	10.00	0.00	0.00	500.00
4 368900 - GENE-General Items - Sponges-- - 12pack - Nos	50.00	9.00	0.00	18.00	531.00
			Total Order Value . . .		**3,596.32**

Rupees : Three Thousand Five Hundred Ninty Six and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. 9849497484
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for General works purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	25678	8/9/22	3596.32/-
2.			
3.			
4.			
5.			

For *Modi Realty Pocharam LLP*
Authorised Signatory
Name : 05/09/22

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name : ____
Date : __/__/____

Requisition Form						
Company Name:	MRPLLP	Date:	03.09.2022			
Site & Phase :	NGH	Time:	11:20			
Flat/Block no.	Site					
Supplier:		Req. No.	182157			
Material required before date:	06.09.2022	ID No.	79414			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS2433-Consumables-Plastic Bucket-with mug-White---Nos	4	0	4		
2	GENE4510-General Items-GI Buckets----Nos 91598	10	0	10		
3	CONS6564-Consumables-Bombay Brooms Small----Nos	50	0	50		
4	GENE3689-General Items-Sponges---12pack-Nos	50	0	50		
5				0		
6						
7						
8						
9						
10						
Remarks:	For site general works purpsoe .					
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	A.Sravani		05 SEP 2022			
Approved By:			MINISH PARIKH MANAGER PROCUREMENT			
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UIN: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Modi Realty Pocharam LLP
Nilgiri Heights, Pocharam, 500088

GSTIN : 36ABIFM1836H1Z7

DC No	21914
DC Date	08-09-2022
PO No	91598
PO Date	05-09-2022
Req ID	79414
Req Date	03-09-2022
Loc Req No	182157

	Description of Goods	HSN/SAC	Qty
1	243300 - CONS-Consumables - Plastic Bucket-with mug-White- - - - Nos		4
2	451000 - GENE-General Items - GI Buckets-- - - - Nos	732690	10
3	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	96032900	50
4	368900 - GENE-General Items - Sponges-- - 12pack - Nos	39129020	50

SUMMIT SALES LLP
IN WARD
No: 82663
Date: 10/9/22
Sign:
R.R. DIST.

INWARD
Inward No: 11742 Dt: 08/9/22
MRN No: 111518 Dt:
Received By: Bishnu Sign:
NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction