PURCHASE DIVISION
Advice for approval for credit to supplier

8-

Date:	9/9/22	Prepared by	Sruchi	Serial no.	8189
Supplier name	Sri Sai Vishal Enterprises			HO inward no.	
Firm/Company	Modi Reality mallapur llp	Project	GMR	HO received date	
PO/WO date	9/8/22	PO/WO No.	90827	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	38	12/8/22	26000/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	26000/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	26,000/-
Amount E – PO / WO value:	26,000/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/9/22
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sruchi	Bhaskar			
Sign:	[signature]	[signature] APPROVED			
Date	9/9/22	10 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s MODI Reality Mallapur LLP

MFC

Party GSTIN 36AAEFM4459R1ZP

Inv. No. 038 Date : 12-08-22

D.C. No. 109, 110 Date :

P. O. 90827 Date :

Payment

State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	**Cement Solid Bricks**					
	4X8X16 →		1000	26	Nos	26000=00
	6X8X16					
	6X8X12					

SUMMIT SALES LLP R.R. DIST. IN WARD No: 97874 Date: 17/8/22 Sign:

Rupees in words Twenty Six Thousand only

TOTAL		26000=00
SGST @	%	–
CGST @	%	–
GRAND TOTAL		26000=00

Name : SRI SAI VISHAL ENTERPRISES

Bank Name : HDFC BANK

Account No. : 50200042541343

IFSC Code : HDFC0000368 **Branch :** Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Purchase Order

 09-08-2022 12:29:08

C

90827
29.07.22 12:09:36

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Sri Sai Vishal Enterprises
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.

GSTIN 36ACZPL1512H1ZF

9391029193 9391029193

Doc No	90827	193593
Doc Date	09-08-2022	
Quote No	Nil	
Quote Date	09-08-2022	
SupplyType	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	955200 - BUIL-Building Material - Solid Block-- - 100mmX200mmX400mm - Nos	2,000.00	26.00	0.00	0.00	52,000.00
	Rupees : Fifty Two Thousand Only.				**Total Order Value . . .**	**52,000.00**

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Planter Box & H-Block labour quote work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

FOR MD's APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
10 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Modi Reality Mallapur LLP*

Authorised Signatory

09/08/22

Name : ______________ Name : ______________

Accepted the above Terms And Conditions

For *Sri Sai Vishal Enterprises*

Date : __/__/____

Requisition Form

Company Name	MRMLLP						
Site & Phase	GMR	Date:	06-08-2022				
Flat Block no	Planter box and H block labour quarters	Time:	2:00 PM				
Supplier							
Material required before date	Urgent	Req. No	193593				
		ID No.	78750				
S.No	Item	Qty required	Qty available at site		Order Qty	Inward No	Inward Date
1	BUIL9552-Building Material-Solid Block---100MMX200MMX400MM-Nos	2000		0	2000		
2	4x8x16						
3							
4							
5	90827						
6							
7							
8							
9							
10							
Remarks:							
	Engineer	Project Manager			Purchase		MD
Prepared By:	Sufyan						
Approved By:							
Sign & Date:							

APPROVED BY
05 AUG 2022

APPROVED
09 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Reality Mallapur LLP	Requisition nos.:	193593	Total PO quantity:	2000
Project:	Gulmohar Residency	PO No(s).	90827	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	For planter box and H-block quote work purpose.	Total material delivered	NO	Quantity delivered during week:	500
Supplier:	SRI VISHAL ENTERPRISES.	Close PO:	NO	Balance quantity to be delivered:	1500
Sign of security		Sign of Admin		Sign of Project manager	
Date		Date		Date	

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							
	TOTAL						

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	9.08.22	3:30	4"X8"X16"	500	109	9016	110617
2.							
	TOTAL			500			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and bloc (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Cement Blocks – Weekly Delivery Report

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Project:	Gulmohar Residency	PO No(s).	90827	Quantity delivered in earlier period:	500
Block /Flat / Villa no.:	For planter box and H-block quote work purpose.	Total material delivered	NO	Quantity delivered during week:	500
Supplier:	SRI VISHAL ENTERPRISES.	Close PO:	NO	Balance quantity to be delivered:	1000
Sign of security		Sign of Admin		Sign of Project manager	
Date		Date		Date	

Details of solid blocks – delivered in earlier period.

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2.							
	TOTAL			**500**			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	10.08.22	3:30	4"X8"X16"	500	110	9017	110618
2.							
	TOTAL			500			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block typ (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.