E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/09/22	Prepared by	Vanajarthi	Serial no.	**8218**
Supplier name	SSUP			HO inward no.	
Firm/Company	mlmfkup	Project	GCHT	HO received date	
PO/WO date	7/09/22	PO/WO No.	91681	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25701	10/09/22	2,155 30	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,155.30
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	111545	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,155.30
Amount E – PO / WO value:	3,096.10
Amount F – Difference (A – E):	941/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	19/09/22
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarthi				
Sign:	Vanaja				
Date	13/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Mehta & Modi Realty Kowkur LLP	
Sy No. 196, Kowkur, Hyderabad, 500010	
GSTIN : 36ABLFM7631F1Z3	PAN ABLFM7631F

Invoice No.	25701
Invoice Date.	10-09-2022
PO No.	91681
PO Date.	07-09-2022
Req ID	79450
Req Date	05-09-2022
Loc Req No	142178

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	368900 - GENE-General Items - Sponges-- - 12pack -	39129020	10	9.00	90.00	18	16.20
2	952000 - CONS-Consumables - First Aid Kit-- - - -	30065000	2	840.00	1,680.00	12	201.60
3	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	10	16.75	167.50	0	0.00
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,937.50		217.80
	108.90	108.90	Total Invoice Amount	2,155.30		

Rupees : Two Thousand One Hundred Fifty Five and Paise Thirty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 98861
Date: 10/9/22
Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 08-09-2022 11:59:28 Origi

91681
01.09.22 10:54:25

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	91681	142178
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-09-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	368900 - GENE-General Items - Sponges-- - 12pack - Nos	10.00	9.00	0.00	18.00	106.20
2	952000 - CONS-Consumables - First Aid Kit-- - - - Nos	3.00	840.00	0.00	12.00	2,822.40
3	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	10.00	16.75	0.00	0.00	167.50
					Total Order Value . . .	**3,096.10**

Rupees : Three Thousand Ninty Six and Paise Ten Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site l works purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S no.	Bill no.	Bill Dt	
1.	85701	10/9/22	2,155.30
2.			
3.			
4.			
5.			

BNG

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

08/09/22

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/__

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP					
Site & Phase :	GHT	Date:	05-09-2022			
Unit No./Block No.	B	Time:	11:09			
Supplier:						
Material required before date:		Req. No.	142178			
	06-09-2022	ID No.	79450			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE3689-General Items-Sponges---12pack-Nos	10	0	10		
2	CONS9520-Consumables-First Aid Kit----Nos	3	0	3		
3	CONS9057-Consumables-Coconut Brooms----Nos	10	0	10		
4						
5						
6						
7						
8						
9						
10						
Remarks:	GHT Site Work Purpose.					
	Engineer					
Prepared By:	D Devi	Project Manager		Purchase		MD
Approved By:	A SURESH					
Sign & Date:						
	05-09-2022					

PO: 91681

APPROVED
08 SEP 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M G Road, secunderabad - 500 003
Tel : 040 - 6633 5551

M/s G. H. T		DC No.	: 4908
		Date	: 09/09/22
Site. Kowkur LLP		Vehicle No	: TS06 UB 3123
		P.O. / W.O. No.	: 91681 / 142178
		P.O. / W.O. Date :	7/9/22

Sl. No.	PARTICULARS	Quantity
1	Sponges	10 Nos
2	First Aid Kit	02 "
3	Coconut Broom	10 "
4		
5		
6		
7		
8		
9		
10		
11		
12		
13	INWARD	
14	Inward No: 13079 Dt: 09/09/22	
15	MRN No: 111545 Dt: 10/09/22	
16	Received By: Sign:	
17	MEHTA & MODI REALTY KOWKUR LLP	
18		
19		
20		

GSTIN : 36ABLFM7631F1Z3

Received the above materials in good condition.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 82692 Date: 13/9/22 Sign:

For SUMMIT SALES LLP

Received by : Mehta Modi

Stamp:

Date : 9/9/22

Authorised Signatory