PURCHASE DIVISION
Advice for approval for credit to supplier 3

Date:	10/09/22	Prepared by	Vanajakshi	Serial no.	8137
Supplier name	SSUP			HO inward no.	
Firm/Company	GIURC	Project	Innopolis	HO received date	
PO/WO date	9/8/22	PO/WO No.	90813	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25371	24/8/22	8,925/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			8,925/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	M1070	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			8,925/-
Amount E – PO / WO value:			13,388/-
Amount F – Difference (A – E):			4,463/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	19/09/22		
Remarks:	Final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Pavaja				
Date	10/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	25371
GV Research center Pvt Ltd	Invoice Date.	24-08-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	90813
	PO Date.	09-08-2022
	Req ID	78720
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	09-08-2022
	Loc Req No	206167

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	634800 - GENE-General Items - Safety	63072090	100	85.00	8,500.00	5	425.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	8,500.00	425.00
	212.50	212.50	Total Invoice Amount	8,925.00	

Rupees : Eight Thousand Nine Hundred Twenty Five Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 98257 Date: 24/8/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 09-08-2022 10:22:08

Purchase Order

90813
29.07.22 12:09:36

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	90813	206167
	Doc Date	09-08-2022	
	Quote No	Nil	
	Quote Date	09-08-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	634800 - GENE-General Items - Safety Jackets-orange- - - - Nos	150.00	85.00	0.00	5.00	13,387.50
					Total Order Value . . .	**13,387.50**

Rupees : Thirteen Thousand Three Hundred Eighty Seven and Paise Fifty Only.

Terms and Conditions :-

PART DELIVERY DETAILS

S.no.	DC No.	Date	Amount
1.	25091	9/8/22	4,463/-
2.	25371	24/8/22	8,925/-
3.			
4.			
5.			

8,925/-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Safety purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form							
Company Name:	GVRC						
Site & Phase :	Innopoils	Date:	09.08.2022				
Flat/Block no.		Time:	10:00				
Supplier:							
Material required before date:	11.08.2022	Req. No.	206167				
		ID No.	78720				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	GENE6348-General Items-Safety Jackets-orange---Nos 90813	150		150			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	Towards safety purpose.						
	Engineer						
Prepared By:	Sridevi	Project Manager		Purchase		MD	
Approved By:	T.Madhu						
Sign & Date:	09.08.2022						

APPROVED
10 AUG 2022
P. PRASHA...
Sr. MANAGER PURCHAS...

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

GV Research center Pvt Ltd

Sy No 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN 36AAHCG4562D1ZP

DC No	21661
DC Date	24-08-2022
PO No	90813
PO Date	09-08-2022
Req ID	78720
Req Date	09-08-2022
Loc Req No	206167

	Description of Goods	HSN/SAC	Qty
1	634800 - GENE-General Items - Safety Jackets-orange- - - - Nos	63072090	100
2			
3			
4			
5			
6			
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Subject to Hyderabad Jurisdiction

INWARD

Inward No: 9812 Dt: 25/8/22

MRN No: 11070 Dt: 26/8/22

Received By: Sign:

Genome Valley Research Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP

INWARD

No: 82650

Date: 10/9/22

Sign:

R.R. DIST.