## - PURCHASE DIVISION Advice for approval for credit to supplier

Supplier name	Date:	13/9/22	Prepared	by	Yruxa	'	Serial no.			
Firm/Company PO/WO date PO/WO No. Soan ID.  SI no. Bill no. Bill no. Bill date Bill amount Original attached  1. SAL 81 SI 9 22 IS STA SI 9 2	Supplier name	me					HO inwa	HO inward no.		
PO/WO date    PO/WO No.   Bill no.   Bill date   Bill amount   Original attached	Firm/Company		Project Male		CANA	190		ved date		
1.	PO/WO date			No.			Scan ID.			
2.	Sl no.	Bill no.		Bill	Bill date Bill amou			t Original attached		
2. 3. 3. 4. 4.	1.	SAL   81		5/9/	22	15	576		□ Yes □	No
Amount A - Bills total (Excluding Transport & Hamali Charges):  Proof of delivery by way of:   DCS/bill  Steel report  RMC pour report  Solid block report  Installation report  Proof of delivery matches MRN  Amount B - Other Credits: Transportation charges  Amount C - Other Debits:  Amount D (D=A+B-C) - Amount to be credited to the supplier:  Amount E - PO / WO value:  Amount F - Difference (A - E):  Quantity received as per PO / WO  Yes  No - wait for balance material  Other  Payment - due date  Remarks:  Approved by Purchase Officer Purchase Manager  Name:  Sign:  Date  13 9 12 1 5 SEP THIT	2.		- Inquisite the second				1		□ Yes □	No
Amount A — Bills total (Excluding Transport & Hamali Charges):  Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report  MRN nos.:  Proof of delivery matches MRN  Amount B — Other Credits: Transportation charges  Amount C — Other Debits:  Amount D (D=A+B-C) — Amount to be credited to the supplier:  Amount F — Difference (A — E):  Quantity received as per PO / WO  □ Yes □ Excess received □ Short received □ Part received  Close PO / WO  □ Yes □ No — wait for balance material □ Other  Payment — due date  19 9 22  Remarks:  Approved by Purchase Officer Purchase MD Accountant Manager  Name:  Sign:  Date 13 9 12 1 3 SEP TWILL  Date	3.				3				□ Yes □	No
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report  MRN nos.:  Amount B — Other Credits: Transportation charges  Amount C — Other Debits:  Amount D (D=A+B-C) — Amount to be credited to the supplier:  Amount E — PO / WO value:  Amount F — Difference (A — E):  Quantity received as per PO / WO  □ Yes □ Excess received □ Short received □ Part received  Close PO / WO  □ Yes □ No — wait for balance material □ Other  Payment — due date  19 9 22  Remarks:  Approved by Purchase Officer Purchase M D Accountant Manager  Name:  Sign:  Date  13 9 22  13 SEP 10011	4.						***************************************		□ Yes □	No
MRN nos.:  Amount B – Other Credits: Transportation charges  Amount C – Other Debits:  Amount D (D=A+B-C) – Amount to be credited to the supplier:  Amount E – PO / WO value:  Amount F – Difference (A – E):  Quantity received as per PO / WO  Quantity received Data received  Approved by Purchase Officer Purchase MD  Accountant Accounts Manager  Name:  Quantity Purchase Officer Purchase MD  Accountant Accounts Manager  Name:  Quantity Purchase Officer Purchase MD  Accountant Accounts Manager  Name:  Quantity Purchase MD  Accountant Accounts Manager  Name:	Amount A – Bills	total (Excluding Trans	sport & Ha	mali Charg	ges):					
Amount B – Other Credits: Transportation charges  Amount C – Other Debits:  Amount D (D=A+B-C) – Amount to be credited to the supplier:  Amount E – PO / WO value:  Amount F – Difference (A – E):  Quantity received as per PO / WO  Quantity received Dalance material Other  Payment – due date  Remarks:  Approved by Purchase Officer Purchase MD Accountant Accounts Manager  Name:  Sign:  Date  13 9 12 13 SEP 1007	Proof of delivery	by way of: □ DCs/bill	□ Steel re	port 🗆 RM	C pour repor	rt 🗆 Sol	id block re	port 🗆 In:	stallation repo	ort
Amount B -Other Credits: Transportation charges  Amount C -Other Debits:  Amount D (D=A+B-C) - Amount to be credited to the supplier:  Amount E - PO / WO value:  Amount F - Difference (A - E):  Quantity received as per PO / WO  Quantity received Quantity received Quantity received  Amount F - Difference (A - E):  Quantity received as per PO / WO  Quantity received Quantity received Quantity received  Amount F - Difference (A - E):  Quantity received as per PO / WO  Quantity received Quantity received Quantity received  Amount F - Difference (A - E):  Quantity received as per PO / WO  Quantity received Quantity received Quantity received  Quantity received Quantity received Quantity received  Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity received Quantity re	- Control Control Control				f:				□ Yes □ N	0
Amount C – Other Debits:  Amount D (D=A+B-C) – Amount to be credited to the supplier:  Amount E – PO / WO value:  Amount F – Difference (A – E):  Quantity received as per PO / WO  Amount F - Difference (A - E):  Amount F										
Amount D (D=A+B-C) - Amount to be credited to the supplier:  Amount E - PO / WO value:  Amount F - Difference (A - E):  Quantity received as per PO / WO  Quantity received as p			on charges							
Amount E - PO / WO value:  Amount F - Difference (A - E):  Quantity received as per PO / WO  Quantity receiv	Amount C -Other	Debits:								
Amount F - Difference (A - E):  Quantity received as per PO /WO  Close PO / WO  Payment - due date  Remarks:  Approved by Purchase Officer Purchase Manager  Name:  Payment - Difference (A - E):  Approved by Purchase Officer Purchase Manager  Name:  Date  13 9 22  13 9 22  13 9 22  13 9 22  13 9 22  13 9 22  15 576  Accounts Manager  MD Accountant Accounts Manager  Manager	Amount D (D=A+B-C) – Amount to be credited to the supplier:									
Quantity received as per PO /WO  Close PO / WO  Payment – due date  Approved by Purchase Officer Purchase Manager  Name:  Sign:  Date  13 9 12  Part received Part received  No – wait for balance material © Other  Accounts Manager  M D Accountant Accounts Manager  Name:  13 9 12  15 SEP 1017										
Close PO / WO  Payment – due date  Remarks:  Approved by Purchase Officer Purchase MD Accountant Manager  Name:  Sign:  Date  13 9 22  3 SEP WILL  SEP WILL  Payment – due date  19 9 12  Accounts Manager  Manager  Manager	Amount F - Difference (A - E):									
Payment – due date  Remarks:  Approved by Purchase Officer Purchase M D Accountant Accounts Manager  Name: Officer Purchase M D Accountant Manager  Date 13 9 22 1 5 SEP WIII	Quantity received as per PO /WO   □ Yes □ Excess received □ Short received □ Part received									
Remarks:  Approved by Purchase Officer Purchase MD Accountant Accounts Manager  Name:  Sign:  Date  13 9 22 15 SEP 2021	Close PO / WO	□ Yes □	Yes □ No – wait for balance material □ Other							
Approved by Purchase Officer Purchase MD Accountant Accounts Manager  Name: Sign:  Date 13 9 22 13 SEP WIT	Payment - due da	te		19 9	12-2			· · · · · · · · · · · · · · · · · · ·		
Name: Manager Manager  Sign: Date 13 9 22 15 SEP 2022	Remarks:				1					
Name: Manager Manager  Sign: Date 13 9 22 15 SEP 2022							1444			
Name:	Approved by	Purchase Officer	E	77 (Salata)	MD	)	Accou	intant	3	0.000
Date 13 9 22 1 5 SEP 2022	Name:	Chara.	An	al Company					ivianag	ger
Date 13 9 22 15 SEP WELL	Sign:	The sound of		NED	) 					
	Date	13/9/22	15	SEP WILL	1					
	Approval limit	1, 1		100	Above 100	k	Upto 20k			

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.

2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



## INVOICE

Mehta Propproperty Online Private Limited

# 4-3-41/2, First Floor

Ghasmandi Road, Secunderabad

GSTIN/UIN: 36AAKCM3777H1Z1

Statem Name: Telangana, Code: 03

Modi Realty (Mallapur) LLP

5-4-187/3&4,2nd Floor,Soham Mansion

MG Road Secunderabad

Hyderabad

GSTIN/UIN: 36AAEFM1459R1ZP Statem Name: Telangana, Code: 03

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SAL/81 Invoice No.

Invoice Date. | 05/09/2022

Mehta Propproperty Online Private Limited

**Account Details** 

Account Holder

MEHTA PROPPROPERTY ONLINE PRIVATE LIMITED

Name: Account Number:

009763300000776

YESB0000097 IFSC Code:

S.No	Project Name	Address	Qty	Rate	Amount	(°
	Gulmohar Residency - GMR - CGST +9% - SGST +9%	Habsiguda	20	660		13,200.00 1,188.00 1,188.00
	Total					15,576.0
Amount Chargeable(in words)						E.&O.

Indian Rupees: FIFTEEN THOUSAND FIVE HUNDRED AND SEVENTY SIX RUPEES ONLY

nun reup 113.	Taxable	Central Tax		State Tax		
	Value	Rate	Amount	Rate	Amount	
	13,200.00		1,188.00	9%	1,188.00	
Total	13,200.00		1,188.00		1,188.00	

Tax Amount (in words): TWO THOUSAND THREE HUNDRED AND SEVENTY SIX RUPEES ONLY

Thanks & Regards,

Annaboina S Divya

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