PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	14/09/22	Prepared by	Ramya	Serial no.	**8312**
Supplier name	SS LLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV-III	HO received date	
PO/WO date	29/0	PO/WO No.	91420	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25568	03/09/22	5,310/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,310
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 111346	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,310
Amount E – PO / WO value:	5,310/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/09/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	14/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	25568
Silver Oak Villas LLP		Invoice Date.	03-09-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	91420
		PO Date.	29-08-2022
		Req ID	79266
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Req Date	29-08-2022
		Loc Req No	184553

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	598800 - PLUM-Plumbing - Brass-Ball Cock- -	84819090	10	450.00	4,500.00	18	810.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,500.00		810.00
	405.00	405.00	Total Invoice Amount	5,310.00		

Rupees : Five Thousand Three Hundred Ten Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 06-09-2022 4:23:58 PM

91420
17.08.22 12:59:52

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91420	184553
	Doc Date	29-08-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	598800 - PLUM-Plumbing - Brass-Ball Cock- - 20MM - Nos	10.00	450.00	0.00	18.00	5,310.00
					Total Order Value . . .	**5,310.00**

Rupees : Five Thousand Three Hundred Ten Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. for plumbing work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Venu 03/08/22

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form							
Company Name:	SILVER OAK VILLAS LLP	Date:	29-08-2022				
Site & Phase :	SOV-III	Time:	11:00				
Flat/Block no.	Plumbing work purpose						
Supplier:		Req. No.	184553				
Material required before date:	04-10-2022	ID No.	79266				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLUM5988-Plumbing-Brass-Ball Cock--20MM-Nos	10	0	10			
2							
3	914~~8~~20						
4							
5							
6							
7							
8							
9							
10							
Remarks:	Plumbing work purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	B.MEENAKSHI GOUD						
Approved By:							
Sign & Date:	29-08-2022						

APPROVED
30 AUG 2022
P. VENKATESHWARLU
MANAGER - PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	21821
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	03-09-2022
	PO No.	91420
	PO Date.	29-08-2022
	Req ID	79266
GSTIN : 36ADBFS3288A2Z7	Req Date	29-08-2022
	Loc Req No	184553

	Description of Goods	HSN/SAC	Qty
1	598800 - PLUM-Plumbing - Brass-Ball Cock- - 20MM - Nos	84819090	10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23	INWARD		
24	Inward No: 2664 Dt: 3/9/22		
25	MRN No: 111346 Dt: 8/9/22		
26	Received By: Sign:		
27			
28	(Silver Oak Villas Part-III)		
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 52453
Date: 6/9/22
Sign:
R.R. DIST.