PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	14/09/22	Prepared by	Ramya	Serial no.	8319
Supplier name	Ganji venkannah & sons			HO inward no.	
Firm/Company	SOV-ICP	Project	SOV-III	HO received date	
PO/WO date	01/09/22	PO/WO No.	91509	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2862	7/09/22	2,400/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,400/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 111502	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,400
Amount E – PO / WO value:	2,399/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	19/09/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	14/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH & SONS-21-22
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No.	Dated
2862	**7-Sep-22**
Delivery Note	Mode/Terms of Payment
DIRECT	**CREDIT**
Reference No. & Date.	Other References
Buyer's Order No.	Dated
91509	**1-Sep-22**
Dispatch Doc No.	Delivery Note Date
	7-Sep-22
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
SILVER OAK VILLAS L L P
BEGUMPET HYDERABAD
9030909892
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SILVER OAK VILLAS L L P
BEGUMPET HYDERABAD
9030909892
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**AP PREMIUM GLOSS ENAMEL - OFFWHITE PGE 4 LTR**	32089090	**1 Nos**	1,259.96	1,067.76	Nos		**1,067.76**
2	**AP PREMIUM GLOSS ENAMEL - BLACK PGE 4 LTR**	32089090	**1 Nos**	1,139.97	966.08	Nos		**966.08**
								2,033.84
	CGST							**183.05**
	SGST							**183.05**
	Round Off							**0.06**
	Total		**2 Nos**					**₹ 2,400.00**

(Silver Oak Villas Part-III) INWARD
Inward No: 2706 Dt: 7/9/22
MRN No: 502 Dt: 8/9/22
Received By:
Sign:

E. & O.E

Amount Chargeable (in words)
INR Two Thousand Four Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
32089090	2,033.84	9%	183.05	9%	183.05	366.10
998518		9%		9%		
Total	**2,033.84**		**183.05**		**183.05**	**366.10**

Tax Amount (in words) : **INR Three Hundred Sixty Six and Ten Only**

SUMMIT SALES LLP R.R. DIST.
INWARD No: 9887 Date: 9/9/22 Sign:

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS:
1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date. 3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS-21-22

GANJI VENKANNA SECBAD

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

01-09-2022 4:28:42 PM

Origi

91509

01.09.22 10:54:24

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Ganji Venkannah & sons (Asian Paints) #5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc No**	91509	184559
	Doc Date	01-09-2022	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	29-08-2022	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	258000 - PAEN-Paints - Enamel-Off white-Asian Apcolite - 1Ltr - can	4.00	266.94	0.00	18.00	1,259.96
2	368400 - PAEN-Paints - Enamel-Black -Asian Apcolite - 1Ltr - can	4.00	241.52	0.00	18.00	1,139.97
					Total Order Value . . .	**2,399.93**

Rupees : Two Thousand Three Hundred Ninty Nine and Paise Ninty Three Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.site use purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Venu 01/09/22

Name : ____________

Contact . .

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SILVER OAK VILLAS LLP	Date:	29-08-2022			
Site & Phase :	SOV-III	Time:	11:00			
Flat/Block no.	For gates and old grills painting work purpose					
Supplier:		Req. No.	184559			
Material required before date:	04-10-2022	ID No.	79285			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PATO8456-Paints -Turpentine oil---1 ltr can-Nos 91463	4	0	4		
2	PAEN2580-Paints -Enamel-Off white-Asian Apcolite-1Ltr-can 91509	4		4		
3	PAEN3684-Paints -Enamel-Black -Asian Apcolite-1Ltr-can	4		4		
4						
5						
6						
7						
8						
9						
10						
Remarks:	For gates and old grills painting work purpose					
	Engineer	Project Manager	APPROVED 02 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE	Purchase		MD
Prepared By:	B.MEENAKSHI GOUD					
Approved By:						
Sign & Date:	29-08-2022					