PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/9/22	Prepared by	Kavitha	Serial no.	8226
Supplier name	Reflection electricals pvt ltd			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	2/9/22	PO/WO No.	91552	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2134	8/9/22	3,629/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,629/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	111527	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,629/-
Amount E – PO / WO value:	3,629/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	19/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	14/9/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

DELIVERY CHALLAN

REFLECTIONS
ELECTRICALS PVT. LTD.
Bright Ideas
5-4-187/7, M.G. Road, R.P. Road & M.G. Road
Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Summit Sales LLP
Site: Chestapally
Hyderabad.

Date: 08/09/22 No.: 458

Invoice No.................No.of Cases ....Date................Way Bill No.................

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Doc no: 91552/170143 dt 02/09/22.				
1	CL 0008 Torch Emerald .5W	05	Nos.		Invoice NO: 2134 dt 08/09/22.

INWARD
Inward No: 18655 Dt: 9/9/22
MRN No: 111527 Dt: 9/9/22
Received By:
Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
INWARD
No. 82639
Date: 10/9/22
Sign:
R.R. DIST.

Received the above material in Good condition

Received by

For REFLECTIONS ELECTRICALS PVT. LTD.

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

Authorised Signatory

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2134**	Dated **8-Sep-2022**
	Delivery Note **458**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **2134 dt. 8-Sep-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **91552/170143**	Dated **2-Sep-2022**
	Dispatch Doc No.	Delivery Note Date **8-Sep-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Torch LED Emerald Plus CL0008**	851310	18 %	**5 No's**	615.00	No's	**3,075.00**
	OUTPUT CGST						**276.75**
	OUTPUT SGST						**276.75**
	Rounding Off						**0.50**
	Total			**5 No's**			**₹ 3,629.00**

INWARD
Inward No: 18655 Dt: 9/9/22
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 9889 2
Date: 10/9/22
Sign:

9246364748

Amount Chargeable (in words) *E. & O.E*

INR Three Thousand Six Hundred Twenty Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
851310	3,075.00	9%	276.75	9%	276.75	553.50
Total	**3,075.00**		**276.75**		**276.75**	**553.50**

Tax Amount (in words) : **INR Five Hundred Fifty Three and Fifty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1 03-09-2022 10:02:17 Ori

91552

01.09.22 10:54:24

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	91552	170143
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	02-09-2022	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	29-08-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	150900 - CONS-Consumables - Torch Light- Big-- - - - Nos	5.00	615.00	0.00	18.00	3,628.50
					Total Order Value . . .	**3,628.50**

Rupees : Three Thousand Six Hundred Twenty Eight and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. for stock repleneshing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email.

For *Summit Sales LLP*

Authorised Signatory

Name : 06/09/22

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	29.08.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	170143			
Material required before date:		ID No.	79369			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7673-Consumables-Detergent --Vim --Nos	24	0	24		
2	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	24	44	24		
3	CONS6703-Consumables-Colin 500 ml----Nos Avishna.	20	14	20		
4	CONS6196-Consumables-Cobweb broom stick----Nos	10	0	10		
5	CONS1509-Consumables-Torch Light- Big----Nos — PO:91552 615+181.	5	4	5		
6	HARD4242-Hardware-Hacksaw blade Single----Boxes	100	147	100		
7	HARD6418-Hardware-Hacksaw blade Double----Boxes Shubam 121	100	183	100		
8						
9						
10						
Remarks:	For Stock Repleneshing purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
1 SEP 2022
SOHAM MODI
MANAGING DIRECTOR