PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	16/08/22	Prepared by	Ramya	Serial no.	8438
Supplier name	SSLCP			HO inward no.	
Firm/Company	SOULCP	Project	SOU-III	HO received date	
PO/WO date	16/08/22	PO/WO No.	91057	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25250	18.08.22	4,012/-	☑ Yes □ No
2.	25415	26.08.22	573/-	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,585
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	110788, 111197	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,585/-
Amount E – PO / WO value:	4,585/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/09/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	16/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	25250
Silver Oak Villas LLP	Invoice Date.	18-08-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	91057
	PO Date.	16-08-2022
	Req ID	78901
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	16-08-2022
	Loc Req No	184499

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	639400 - CONS-Consumables - Toilet	84807900	6	60.00	360.00	18	64.80
2	661500 - CONS-Consumables - Cleaning Cloth----	630710	12	16.75	201.00	5	10.06
3	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
4	974800 - CONS-Consumables - Detergent powder-- -	34022090	3	32.00	96.00	18	17.28
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	12	21.00	252.00	18	45.36
6	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	12	16.75	201.00	5	10.06
7	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	6	55.00	330.00	18	59.40
8	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	3	53.00	159.00	18	28.62
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	3	52.00	156.00	18	28.08
10	663900 - CONS-Consumables - Handwash liquid-- -	34013090	6	88.00	528.00	18	95.04
11	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	6	88.00	528.00	18	95.04
12	494100 - CONS-Consumables - Door Mats -- - - -	57022010	2	52.00	104.00	18	18.72
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,444.20	567.72
	283.86	283.86	Total Invoice Amount	4,011.90	

Rupees : Four Thousand Eleven and Paise Ninty Only

SUMMIT SALES LLP INWARD No: 99936 Date: 18/8/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	25415
Silver Oak Villas LLP	Invoice Date.	26-08-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	91057
	PO Date.	16-08-2022
	Req ID	78901
	Req Date	16-08-2022
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Loc Req No	184499

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	6	55.00	330.00	18	59.40
2	998900 - CONS-Consumables - Phinyl--- 1 Ltr - Nos	29331940	3	52.00	156.00	18	28.08
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	486.00	87.48
	43.74	43.74	Total Invoice Amount	573.48	

Rupees : Five Hundred Seventy Three and Paise Fourty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 98334
Date: 26/8/22
Signr.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 15-09-2022 3:03:00 PM Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	91057	184499
Doc Date	16-08-2022	
Quote No	nil	
Quote Date	16-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	6.00	60.00	0.00	18.00	424.80
2	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
3	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
4	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	3.00	32.00	0.00	18.00	113.28
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	12.00	21.00	0.00	18.00	297.36
6	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
7	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	12.00	55.00	0.00	18.00	778.80
8	767300 - CONS-Consumables - Detergent --Vim - - - Nos	3.00	53.00	0.00	18.00	187.62
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	6.00	52.00	0.00	18.00	368.16
10	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	6.00	88.00	0.00	18.00	623.04
11	722700 - CONS-Consumables - Air Freshner-- - - Nos	6.00	88.00	0.00	18.00	623.04
12	494100 - CONS-Consumables - Door Mats -- - - - Nos	2.00	52.00	0.00	18.00	122.72
				Total Order Value . . .		**4,585.38**

Rupees : Four Thousand Five Hundred Eighty Five and Paise Thirty Eight Only.

PART DELIVERY DETAILS

Bill no.	Bill Dt.	Amount
1.		
2.		
3.		
4.		
5.		

Books of accounts verified and no bills wrt this PO were received by accounts
Name: D. Durga
Sign:
Date: 16/9/22

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

Contact - -

Purchase Order

 15-09-2022 3:03:00 PM Original / Office Copy / Purchase Div.Copy

Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site offce purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Name : ______________________

Date : __/__/____

Contact - -

Requisition Form						
Company Name:	Silver Oak Villas	Date:	16-08-2022			
Site & Phase :	SOV-III	Time:	11:30			
Flat/Block no.						
Supplier:		Req. No.	184499			
Material required before date:	20-08-2022	ID No.				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS6394-Consumables-Toilet cleaner--Harpic-500-ml	6nos	0	6nos		
2	CONS6615-Consumables-Cleaning Cloth----Nos	12nos	0	12nos		
3	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	6nos	0	6nos		
4	CONS9748-Consumables-Detergent powder---500-Gms	3nos	0	3nos		
5	CONS4717-Consumables-Acid---1Ltr-Nos	12nos	0	12nos		
6	CONS6493-Consumables-Mopping cloth----Nos	12nos	0	12nos		
7	CONS6703-Consumables-Colin 500 ml----Nos	12nos	0	12nos		
8	CONS7673-Consumables-Detergent --Vim --Nos	3nos	0	3nos		
9	CONS9989-Consumables-Phinyl---1 Ltr-Nos	6nos	0	6nos		
11	CONS6639-Consumables-Handwash liquid----Nos	6nos	0	6nos		
12	CONS7227-Consumables-Air Freshner----Nos	6nos	0	6nos		
13	CONS4941-Consumables-Door Mats ----Nos	2nos	0	2nos		
Remarks:	For Office Use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:						
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP		DC No.	21562
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		DC Date	18-08-2022
		PO No.	91057
		PO Date	16-08-2022
		Req ID	78901
GSTIN :	36ADBFS3288A2Z7	Req Date	16-08-2022
		Loc Req No	184499

	Description of Goods	HSN/SAC	Qty
1	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	6
2	661500 - CONS-Consumables - Cleaning Cloth---- Nos	630710	12
3	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	6
4	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	34022090	3
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	12
6	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	12
7	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	6
8	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	3
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	3
10	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	6
11	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	6
12	494100 - CONS-Consumables - Door Mats -- - - - Nos	57022010	2
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 2566 Dt: 18/8/22
MRN No: 110788 Dt: 18/8/22
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 8277/
Date: 16/9/22
Sign:
R.R. DIST.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	21698
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	26-08-2022
	PO No.	91057
	PO Date.	16-08-2022
	Req ID	78901
GSTIN : 36ADBFS3288A2Z7	Req Date	16-08-2022
	Loc Req No	184499

	Description of Goods	HSN/SAC	Qty
1	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	6
2	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	3
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24	INWARD		
25	Inward No: 2644 Dt: 26/8/22		
26	MRN No: 111197 Dt: 29/8/22		
27	Received By: Sign:		
28			
29	(Silver Oak Villas Part-III)		
30			

A ~~~

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 82772
Date: 16/9/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory