PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/09/22	Prepared by	Kavitha	Serial no.	8365
Supplier name	Sri Sai Vishal Enterprises			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	91015	PO/WO No.	16/8/22	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	051	9/9/22	26,600-00	☑ Yes ☐ No
2.	055	9/9/22	26,600-00	☑ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	53,200-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.:	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	53,200-00
Amount E – PO / WO value:	1,14,000-00
Amount F – Difference (A – E):	60,800-00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	19/9/22
Remarks:	Part Delivery

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha	Prabhakar			
Sign:					
Date	14/9/22	APPROVED 15 SEP 2022 P. PRABHAKAR MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality mallapur LLP

Party GSTIN 36AACFM1459R1ZP

Inv. No. 051 Date : 9/9/22

D.C. No. ____ Date : ____

P. O. 91015 Date : 16.8.22

Payment ____

State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	fly Ash ~~Cement Brick~~ **Bricks**					
	6x8x16 →		700	38	NO)	26,600

SUMMIT SALES LLP R.R. DIST. IN WARD No: 98832 Date: 9/9/22 Sign:

Rupees in words Twenty Six thousand Six Hundred only

TOTAL	26,600
SGST @ %	
CGST @ %	
GRAND TOTAL	26,600

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

SRI SAI VISHAL ENTERPRISES

Modi Reality Mallapur llp

DATE	V.NO	DC.NO	6X8X16	PO.NO	PO.DATE
04.9.2022	0811	139	350	91015	16.8.2022
05.9.2022	0811	141	350	;;	;;
		Total No;s	700		

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality mallapur LLP

Party GSTIN 36AADFM1459R1ZP

Inv. No. 055 Date : 9/9/22

D.C. No. Date :

P. O. 91015 Date : 16.8.22

Payment

State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	Fly Ash **Bricks**					
	6x8x16 →		700	38	NOS	26,600

SUMMIT SALES LLP R.R. DIST. INWARD No: 9856 Date: 9/9/22 Sign:

Rupees in words Twenty Six thousand Six Hundred only

TOTAL		26,600
SGST @	%	
CGST @	%	
GRAND TOTAL		26,600

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

SRI SAI VISHAL ENTERPRISES

Modi Reality Mallapur llp

DATE	V.NO	DC.NO	6X8X16	PO.NO	PO.DATE
28.8.2022	0811	128	150	91015	16.8.2022
30.8.2022	2216	134	550	;;	;;
		Total No;s	700		

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Reality Mallapur LLP	Requisition nos.:	193637	Total PO quantity:	3000
Project:	Gulmohar Residency	PO No(s).	91015	Quantity delivered in earlier period:	700
Block /Flat / Villa no.:	For E-block drive way basement work purpose.	Total material delivered	No	Quantity delivered during week:	350
Supplier:	SRI SAI VISHAL ENTERPRISES	Close PO:	No	Balance quantity to be delivered:	1950
Sign of security		Sign of Admin		Sign of Project manager	
Date	5/09/22	Date	5/09/22	Date	

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	28.08.22	3:30	6"x8"x16"	150	128	9211	111218
2.	30.08.22	3:30	6"x8"x16"	550	134	9214	111278
	TOTAL			700			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	4.09.22	3:30	6"x8"x16"	350	139	9257	111382
2.							
	TOTAL			350			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Reality Mallapur LLP	Requisition nos.:	193637	Total PO quantity:	3000
Project:	Gulmohar Residency	PO No(s).	91015	Quantity delivered in earlier period:	1050
Block /Flat / Villa no.:	For E-block drive way basement work purpose.	Total material delivered	No	Quantity delivered during week:	350
Supplier:	SRI SAI VISHAL ENTERPRISES	Close PO:	No	Balance quantity to be delivered:	1600
Sign of security		Sign of Admin		Sign of Project manager	
Date	6/09/22	Date	6/09/22	Date	

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	28.08.22	3:30	6"x8"x16"	150	128	9211	111218
2.	30.08.22	3:30	6"x8"x16"	550	134	9214	111278
3.	4.09.22	3:30	6"x8"x16"	350	139	9257	111382
	TOTAL			**1050**			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	5.09.22	3:30	6"x8"x16"	350	141	9258	111410
2.							
	TOTAL			350			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

 19-08-2022 15:37:10

Purchase Order

91015
17.08.22 12:41:52

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Sri Sai Vishal Enterprises
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.

GSTIN 36ACZPL1512H1ZF
9391029193
9391029193

Doc No	91015	193637
Doc Date	16-08-2022	
Quote No	Nil	
Quote Date	08-08-2022	
SupplyType	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	869600 - BUIL-Building Material - Solid Block-- - 150mmX200mmX400mm - Nos	3,000.00	38.00	0.00	0.00	114,000.00
	Rupees : One Lakh(s) Fourteen Thousand Only.				**Total Order Value . . .**	**114,000.00**

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for E-block driveway basement work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Reality Mallapur LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Sri Sai Vishal Enterprises***

Name : ____________________

Contact - -

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	MRMLLP	Date:	08-08-2022			
Site & Phase :	GMR	Time:				
Flat/Block no.	E block driveway purpose					
Supplier:		Req. No.	193637			
Material required before date:	urgent	ID No.	78843			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL8696-Building Material-Solid Block---150MMX200MMX400MM-Nos	3000		3000		
2	PO; 91015					
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards E block driveway basement work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Nagendar					
Approved By:						
Sign & Date:						

APPROVED BY
18 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
18 AUG 2022
P. PRAD...
Sr. MANAGER PU...

Estimate/Draft PO

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	91015	193637
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	16-08-2022	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	08-08-2022	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
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					Total Order Value . . .	**114,000.00**

Rupees : One Lakh(s) Fourteen Thousand Only.

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Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for E-block driveway basement work purpose.
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Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
18 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : ______________

Contact ...

Accepted the above Terms And Conditions

For *Sri Sai Vishal Enterprises*

Name : ______________

Date : __/__/____