PURCHASE DIVISION
Advice for approval for credit to supplier

D

Date:	14/09/22	Prepared by	Prabhakar	Serial no.	**8238**
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	16/8/22	PO/WO No.	91011	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25360	24/08/22	306.8/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			306.8/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	111125	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			306.8/-
Amount E – PO / WO value:			861/-
Amount F – Difference (A – E):			555/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	19/9/22		
Remarks:	– Part Bill –		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	25360
Modi Reality Mallapur LLP		Invoice Date.	24-08-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076		PO No.	91011
		PO Date.	16-08-2022
		Req ID	78873
GSTIN : 36AAEFM1459R1ZP	PAN AAEFM1459R	Req Date	13-08-2022
		Loc Req No	193646

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	5	52.00	260.00	18	46.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	260.00	46.80
	23.40	23.40	Total Invoice Amount	306.80	

Rupees : Three Hundred Six and Paise Eighty Only.

SUMMIT SALES LLP
IN WARD
No: 98244
Date: 24/8/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Requisition Form

Company Name: MRMLLP

Site & Phase : GMR

Date: 13.08.22

Flat/Block no.

Time:

Supplier:

Material required before date: urgent

Req No. 193646

ID No. 78873

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS9989-Consumables-Phinyl---1 Ltr-Nos	10	0	10		
2	CONS4717-Consumables-Acid---1Ltr-Nos	10	0	10		
3						
4						
5						
6						
7						
8						
9						
10						

PO: 91011

Remarks: for site office and labour quote purpose.

	Engineer	Project Manager	Purchase	MD
Prepared By:	Basaveshwari	Ram prasad		
Approved By:				
Sign & Date:				

APPROVED BY
13 AUG 2022
M. RAM PRASAD. (G.M.R.)
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	21650
Modi Reality Mallapur LLP	DC Date.	24-08-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	91011
	PO Date.	16-08-2022
	Req ID	78873
	Req Date	13-08-2022
GSTIN : 36AAEFM1459R1ZP	Loc Req No	193646

	Description of Goods	HSN/SAC	Qty
1	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	5
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9/64 24/08/22

111125 27/08/22

24/08/22

INWARD No: 82278 Date: 27/8 Sign:

SUMMIT SALES LLP R.R. DIST.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory