PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/9/22	Prepared by	Sneha	Serial no.	**8472**
Supplier name	Summit Sales Up			HO inward no.	
Firm/Company	modi Reality mallapur	Project	GMR	HO received date	
PO/WO date	20/8/22	PO/WO No.	91156	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25442	27/8/22	3,19662/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
5.				

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,196.62/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	110941	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,196.62/-
Amount E – PO / WO value:	3,196.62/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/9/22
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha				
Sign:	[signature]				
Date	16/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	25442
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	27-08-2022
	PO No.	91156
	PO Date.	20-08-2022
	Req ID	78929
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	17-08-2022
	Loc Req No	193664

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	567500 - BUIL-Building Material - Steel Grey	68022310	36	68.25	2,457.00	18	442.26
2	6188 - Miscellaneous - Hamali charges - NA - Per		36	7.00	252.00	18	45.36
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

SUMMIT SALES LLP
IN WARD
No: 98385
Date: 27/8/22
Sign:
R.R. DIST.

IGST	CGST	SGST			
			Total Taxable Amount	2,709.00	487.62
	243.81	243.81	Total Invoice Amount	3,196.62	

Rupees : Three Thousand One Hundred Ninty Six and Paise Sixty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 16-09-2022 10:56:02 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	91156	193664
Doc Date	20-08-2022	
Quote No	Nil	
Quote Date	20-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	567500 - BUIL-Building Material - Steel Grey Granite-- - 975WX2850LX19MM - Sft	36.00	68.25	0.00	18.00	2,899.26
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	36.00	7.00	0.00	18.00	297.36
				Total Order Value . . .		**3,196.62**

Rupees : Three Thousand One Hundred Ninty Six and Paise Sixty Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Duplex lift cladding work Purpose
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Saroj
Sign:
Date: 16/9/2

For *Modi Reality Mallapur LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________ Name : ______________ Date : __/__/____

Contact - -

Requisition Form

Company Name:	MRMLLP						
Site & Phase :	GMR	Date:	14-08-2022				
Flat/Block no.	Amphitheatre	Time:					
Supplier:							
Material required before date:	urgent	Req. No.	193664				
		ID No.					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	BUIL5675-Building Material-Steel Grey Granite---975WX2850LX19MM-Sft	36		36			
2	CHEM4746-Chemical-Araldite---450gms-Nos	10		10			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	Towards Amphitheatre stage purpose						
	Engineer		Project Manager		Purchase		MD
Prepared By:	Sufyan						
Approved By:	APPROVED BY 17 AUG 2022 RAM PRASAD (G.M.R.) Project Manager						
Sign & Date:							

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Realty LLP (Mallapur)

Site:

DC No.	: 4794
Date	: 22/8/22
Vehicle No.	: TS08UH2976
P.O. / W.O. No.	: 91156
P.O. / W.O. Date	: 20/8/22

Sl. No.	PARTICULARS	Quantity
1	Steel grey 975x2850x19mm	36.105 sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
		36.105 sft

INWARD
MODI REALTY MALLAPUR
9126 24/08/22
11094 23/08/22
Junior 24/08/22

GSTIN :

Received the above materials in good condition.

Received by : Venkat

Date : 22/8/22

Stamp: venkat

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 82790
Date: 16/9
Sign:

For SUMMIT SALES LLP

S. Manoj

Authorised Signatory

Name :

DC No.
21722