PURCHASE DIVISION
Advice for approval for credit to supplier

8

Date:	16/9/22	Prepared by	prabhu	Serial no.	**8506**
Supplier name	SVR Telecom Services			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	23/8/22	PO/WO No.	91223	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	S1-3587	12/8/22	99,750/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	99,750/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	111522 & 111711	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	99,750/-
Amount E – PO / WO value:	99,750/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	26/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	prabhu				
Sign:	prabhu				
Date	16/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
16 SEP 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SVR TELECOM SERVICES

2-1-392/1/3/8, Tilaknagar, Nallakunta, Hyderabad – 500044
Phone No. 9848294384
GSTN:36ADIPV3204E1ZP

Customer	**Summit Sales LLP**	SALES PERSON	- -
Address	5-4-187/3&4, 2nd Floor, M G Road, Secunderabad	Invoice No	SI-3587
GST NO	**36ACQFS2044C1Z7**	Invoice Date	12/08/2022

Sl. No	DESCRIPTION OF GOODS	HSN CODE	Rate	Qty. Units	Gross Amount	Amount
01	MI CC CAMERA 360	85258900	3,325.00	30	2817.80	84534.00

Received the goods in good condition.

Signature :
Designation :

Total	84,534.00
CGST 9%	7608.06
SGST 9%	7608.06
Amount	99,750.00

SUMMIT SALES LLP
IN WARD
No: 99083
Date: 16/9/22
Sign:
R.R. DIST.

Terms & Conditions :

1. All Disputes are subject to Hyderabad Jurisdiction
2. Warranty in respected any product shall be of the manufacturer in In accordance with their terms and conditions
3. Goods once sold will not be taken back or exchanged.

For : SVR TELECOM SERVICE

SVR TELECOM SERVICES
Shop No.2-1-392/1/3/8, Tilaknagar Road, Nallakunta, Hyderabad - 500 044.

Authorised Signatory

INWARD	
Inward No: 8650	Dt: 7/9/22
MRN No: 111522	Dt: 9/9/22
Received By:	Sign:
SUMMIT SALES LLP	

INWARD	
Inward No: 8677	Dt: 13/9/22
MRN No: 111711	Dt: 15/9/22
Received By:	Sign:
SUMMIT SALES LLP	

 23-08-2022 16:01:23

Estimate

91223
17.08.22 12:59:50

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
SVR Telecom Services shop 2-1-392/1/3/8, Thilaknagar Road, Nallakunta, Hyderabad.	**Doc No**	91223	170107
	Doc Date	23-08-2022	
	Quote No	Nil	
GSTIN 36AD1PV3204E1ZP	**Quote Date**	02-08-2022	
8801121212 8801121212	**SupplyType**	Supply	

Kind Attn : V. Raghavendar

Estimate for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5001 - Equipment - consumable durable - CCTV Camera - NA - nos *MI*	30.00	2,817.79	0.00	18.00	99,749.77
					Total Order Value . . .	**99,749.77**

Rupees : Ninty Nine Thousand Seven Hundred Fourty Nine and Paise Seventy Seven Only.

Terms and Conditions :-

Specification /	MI cc camera 360 degree
Payment Terms	100% Advance payment
Tax	GST included in the above prices
Delivery Date	With in a wek
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Nil
Warranty	One year
Advance Paid	Rs. 99,750-00, by cheque.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
24 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

For *Summit Sales LLP*

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For *SVR Telecom Services*

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	18.08.2022			
Site & Phase :	SHLLP	Time:				
Flat/Block no.						
Supplier:		Req. No.	170107			
Material required before date:		ID No.	79029			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC6991-Electrical-CCTV Cameras-Wi-Fi-MI--Nos 91223	30		30		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Stock replneshing purpose.					
	Engineer	Project Manager	APPROVED BY 18 AUG 2022 SOHAM MODI MANAGING DIRECTOR	Purchase		MD
Prepared By:	Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						