

Remarks from site on the 'Requisition by Site Report' of purchase division

Company	Mehta& Modi Realty Kowkur LLP	Date	17 09 2022			
Site	Greenwood Heights	Prepared by	D Devi			
Report From / To	10 09 2022 to 17 09 2022	Approved by	A Suresh			
Report Date	17 09 2022					
List of requisitions numbers missing in the report* - 142180						
List of requisitions where PO/WO not prepared 3 working days after requisition						
Req No	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO*		
142071	14-07-2022	4	Channel Bracket	Po to be issue		
142102	26-07-2022	1 to 5	Armoured Cable	Po to be issue		
142117	02-08-2022	6	GI Round Nut	Po to be issue		
142137	09-08-2022	1	Cable Tray	Po to be issue		
142152	18-08-2022	1,2	Toys-cars & dolls	Po to be issue		
142188	07-09-2022	1	Gas Cylinder	Po to be issue		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time						
Req No	Req Date	Serial no of item in Req	Item Description	Details of discussion with supplier ³		
141964	11-06-2022	1	Floor tile country almond	Po no 89136 sup SSLLP delivery in this week		
142003	24-06-2022	3,5,7	Bathroom wall tiles	Po no 89921 sup SSLLP delivery in this week.		
142028	01-07-2022	2	Mopping stick holder	Po no 90117 sup Veerabhadra enterprises delivery on next week		
142037	04-07-2022	1 & 3	Floor Large tiles	Po no 89697 sup SSLLP delivery in this week		
142040	04-07-2022	5	Malasian Brown DK	Po no 89700 sup SSLLP delivery in this week		
142051	07-07-2022	1,2	Large tiles (Tagus & marbo opera) tiles	Po no 89837 sup SSLLP delivery on thursday		
142052	07-07-2022	1,2	Regal Beige & Urbanwood dark tiles	Po no 89838 sup SSLLP delivery on Monday		
142054	07-07-2022	1,2	Large tiles	Po no 89976 sup SSLLP delivery on next week		
142060	11-07-2022	1	CP Short Body	Po no 89975 sup SSLLP delivery on next week		
142070	14-07-2022	5,7	Malasian Brown DK & HL	Po no 90186 sup SSLLP delivery on Thursday		
142075	15-07-2022	1 to 9	Creche toys & books	Po no 90297 sup SSLLP delivery in this week		
142087	20-07-2022	1 to 2	Tagus tiles	Po no 90292 sup SSLLP delivery on next week		
142112	01-08-2022	1	Powder coated grill	Po no 90648 sup SSLLP delivery on next week		
142115	02-08-2022	1	Guard Alert siren	Po no 90703 sup Parshva Global delivery on next week		
142125	04-08-2022	2,3,5,7,8	Ceramic Wall Tiles	Po no 90806 sup SSLLP delivery on next week		
142139	11-08-2022	2,3,4,7,8,9	CPVC material	Po no 91023 sup SSLLP delivery on next week		
142160	24-08-2022	1 to 8	SS Name Plate	Po no 91343 sup. Legend Elevations delivery on next week		
142171	02-09-2022	1,8	Panel door & door stopper	Po no 91528 sup SSLLP delivery in this week		
142182	06-09-2022	1	CPVC Elbow	Po no 91683 sup. SSLLP delivery on next week		
142183	06-09-2022	1	Reducer tee	Po no 91820 sup Praful Sanitary delivery in this week.		
142184	06-09-2022	1,2	Paints	Po no 91772 sup SSLLP delivery in this week.		
142186	07-09-2022	1	LED Square Surface Light	Po no 91861 sup Reflections delivery in this week.		
142189	07-09-2022	1,2	Travertine corolina& Urbanwood light	Po no 91750 sup. SSLLP delivery on next week		
No. of gate passes issued this week:		01	From No	Nil	To No	Nil
Delivery van site visit on		10-09-2022, 15-09-2022 to 17-09-2022.				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?					Yes	
Other corrections & remarks						
Details of steel & cement stock						

Sl. No	Tor size	Wt per mtr - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1	8mm	395	4 74	Nil	Nil	Nil	
2	10mm	617	7 404	Nil	Nil	Nil	
3	12mm	89	10 68	Nil	Nil	Nil	
4	16mm	1 58	18 96	Nil	Nil	Nil	
5	20mm	2 47	29 64	Nil	Nil	Nil	
6	25mm	3 86	46 32	Nil	Nil	Nil	
7	32mm	6 32	75 84	Nil	Nil	Nil	
8	Binding wire			Nil	Nil	Nil	
OPC stock		OPC last weeks stock		PPC/PSC stock	286	PPC/PSC last weeks stock	298
Details	Project Manager			Admin Officer/Manager		Admin Audit	
Sign	A Suresh			D Devi			
Date	17 09 2022			17 09 2022			

Notes: 1 * Send a copy of the missing requisitions to Purchase immediately 2 Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday 3 Admin offices shall not leave the site without completing this report 4 Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5 Mention PO & MRN no. on DCs / bills 6 Report to be signed by Admin manager & Project manager at site and filed at site. 7 #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8 \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9 Purchase to send reply to this report within one week. 10 Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11 Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

APPROVED BY
17 SEP 2022
A SURESH
PROJECT MANAGER