PURCHASE DIVISION
Advice for approval for credit to supplier

2

8504

Date:	16/9/22	Prepared by	prabhu	Serial no.	
Supplier name	patel & Co			HO inward no.	
Firm/Company	SSLwp	Project	SHLwp	HO received date	
PO/WO date	26/8/22	PO/WO No.	91341	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2634	31/8/22	1,07,200/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,07,200/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 111293	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,07,200/-
Amount E – PO / WO value:	1,07,200/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	26/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Prabhu				
Sign:	prabhu				
Date	16/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
16 SEP 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice (ORIGINAL FOR RECIPIENT)

PATEL & CO
H.NO.8-7-177/5, PLOT NO.4 & 21,
SWARNADHAMA NAGAR,DAIRY FARM ROAD,
OLD BOWENPALLY,SECUNDERABAD -11
IEC NO - AEJPP6112M
GSTIN/UIN: 36AEJPP6112M1Z6
State Name : Telangana, Code : 36
Contact : 8977213751,7737513751
E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM

Invoice No. 2634	e-Way Bill No. 121521050090	Dated 31-Aug-22
Delivery Note 2634		Mode/Terms of Payment
Reference No. & Date.		Other References
Buyer's Order No.		Dated
Dispatch Doc No. PO NO 91341		Delivery Note Date 31-Aug-22
Dispatched through		Destination DEL AT CHERLAPALLI
Bill of Lading/LR-RR No.		Motor Vehicle No. TS 10 UA 9758
Terms of Delivery		

Consignee (Ship to)
SUMMIT SALES LLP
CHERLAPALLI, BEHIND KINGSTON,
PG COLLEGE, HYDERABAD.
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
5-4-187/3 &4,2ND FLOOR, M.G
ROAD,SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**S2090103 Cilo H/p White**	69101000	20.00 nos	776.27	nos		15,525.40
2	**S2040157 Clair Thin Rim W/B Wt**	69101000	20.00 nos	795.76	nos		15,915.20
3	**S1041105 Compact W/h White**	69101000	20.00 nos	2,970.33	nos		59,406.60
							90,847.20
	CGST Output						8,176.25
	SGST Output						8,176.25
	Roundoff						0.30
	Total		60.00 nos				₹ 1,07,200.00

SUMMIT SALES LLP
INWARD
No: 9919 0
Date: 1/9
Sign:
R.R. DIST.

INWARD
Inward No: 18634 Dt: 2/9/22
GRN No: 121293 Dt: 3/9/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words)
INR One Lakh Seven Thousand Two Hundred Only
E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
69101000	90,847.20	9%	8,176.25	9%	8,176.25	16,352.50
Total	**90,847.20**		**8,176.25**		**8,176.25**	**16,352.50**

Tax Amount (in words) : **INR Sixteen Thousand Three Hundred Fifty Two and Fifty paise Only**

Company's PAN : **AEJPP6112M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **Hdfc Bank 3498**
A/c No. : **50200023943498**
Branch & IFS Code : **Malkajgiri & HDFC0001022**

Customer's Seal and Signature

for PATEL & CO
Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 29-08-2022 11:00:13

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

PATEL & CO

H No-8-7-177/5, Plot no-4& 21, Swarnadhama Nagar, Dairy farm Road, Old bowenpally, Secunderabad- 500011

GSTIN 36AEJPP6112M1Z6

27050751,27066567,64513751. 9440190816

Doc No	91341	170129
Doc Date	26-08-2022	
Quote No	Nil	
Quote Date	28-07-2022	
SupplyType	Supply	

Kind Attn : Suresh Patel

Purchase Order for the Supply of following Items.

Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1 634900 - SACP-Sanitary-CP - Wash Basin Pedastal -White- - three fourth - Nos *S2090103SN*	20.00	776.27	0.00	18.00	18,319.97
2 533400 - SACP-Sanitary-CP - Wash Basin-White- - - - Nos *S2040105SN*	20.00	795.76	0.00	18.00	18,779.94
3 161300 - SACP-Sanitary-CP - Wall Hung EWC with seat cover-White- - - - Nos *S1041105 & B150102*	20.00	2,970.33	0.00	18.00	70,099.79

Rupees : One Lakh(s) Seven Thousand One Hundred Ninty Nine and Paise Seventy Only.

Total Order Value . . . **107,199.70**

Terms and Conditions :-

Specification /	Cera brand ' CLAIR White model '
Payment Terms	100% Advance payment
Tax	Included in the above prices
Delivery Date	With in 5 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone 9618244433 Hamendra
Penality For Delay	Nil
Transportation	Nil
Warranty	15 years any manufacturing defected, replacement warranty
Advance Paid	Rs. 107,199.70/-by cheque.... ...., dated............
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for stock Replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	2634	3/8/22	1,07,200/-
2.			
3.			
4.			
5.			

For *Summit Sales LLP*

Authorised Signatory

Name : Venu 29/8

Accepted the above Terms And Conditions

For *PATEL & CO*

Name : ____________

Date : __/__/____

 26-08-2022 11:20:20

Estimate

91341
17.08.22 12:59:51

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
PATEL & CO	**Doc No**	91341	170129
H No-8-7-177/5, Plot no-4& 21, Swarnadhama Nagar, Dairy farm Road, Old bowenpally, Secunderabad- 500011	**Doc Date**	26-08-2022	
	Quote No	Nil	
GSTIN 36AEJPP6112M1Z6	**Quote Date**	28-07-2022	
27050751,27066567,64513751. 9440190816	**SupplyType**	Supply	

Kind Attn : Suresh Patel

Estimate for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	634900 - SACP-Sanitary-CP - Wash Basin Pedastal -White-- three fourth - Nos *S2090103SN*	20.00	776.27	0.00	18.00	18,319.97
2	533400 - SACP-Sanitary-CP - Wash Basin-White- - - - Nos *S2040105SN*	20.00	795.76	0.00	18.00	18,779.94
3	161300 - SACP-Sanitary-CP - Wall Hung EWC with seat cover-White- - - - Nos *S1041105 & B150102*	20.00	2,970.33	0.00	18.00	70,099.79
					Total Order Value . . .	**107,199.70**

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Advance Paid	Rs. 107,199.70/-by cheque................, dated.............
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for stock Replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
27 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For ***Summit Sales LLP***
Authorised Signatory
Name : ______________

Accepted the above Terms And Conditions
For ***PATEL & CO***
Name : ______________ Date : __/__/____

Requisition Form							
Company Name:	SSLLP						
Site & Phase :	SHLLP						
Supplier:		Date:	24.08.2022				
Material required before date:		Time:	12:00				
		Req. No.	170129				
		ID No.	79192				

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	SACP1613-Sanitary-CP-Wall Hung EWC with seat cover-White---Nos	20	0	20		
2	SACP5334-Sanitary-CP-Wash Basin-White---Nos	20	14	20		
3	SACP6349-Sanitary-CP-Wash Basin Pedastal -White--three fourth-Nos	20	14	20		
4						
5						
6						
7						
8	91341					
9						
10						

Remarks:	For Stock repleneshing purpose.			
	Engineer			
Prepared By:	N.Vanajakshi			
Approved By:	Prabhakar	Project Manager	Purchase	MD
Sign & Date:				

APPROVED BY
24 AUG 2022
SOHAM MODI
MANAGING DIRECTOR