PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date:	16/9/22	Prepared by	Prabhu	Serial no.	8505
Supplier name	Maha Lakshmi Traders			HO inward no.	
Firm/Company	SSLKP	Project	SHLKP	HO received date	
PO/WO date	24/8/22	PO/WO No.	91255	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3778	12/9/22	21,139/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			21,139/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	111631	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			21,139/-
Amount E – PO / WO value:			32,520.80/-
Amount F – Difference (A – E):			11,381/-
Quantity received as per PO / WO	□ Yes □ Excess received □ Short received ☑ Part received		
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other		
Payment – due date	26/9/22		
Remarks: part Bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Prabhu	APPROVED			
Sign:	Prabhu	16 SEP 2022			
Date	16/9/22	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

e-Invoice

: da9f18396b488962f83529417103a7d9f4f17aad2ff-2c7bdb72529a646e7ed9d

Ack No. : **112214003897958**

Ack Date : **12-Sep-22**

MAHA LAKSHMI TRADERS Beside Indian Overseas Bank,Main Road, Alwal. Secunderabad - 500010 Ph - 9866920214 , 9177803094 GSTIN/UIN: 36AHEPK7054M1ZZ State Name : Telangana, Code : 36 E-Mail : mahalakshmitradersalwal@gmail.com	Invoice No. **3778** / e-Way Bill No.	Dated **12-Sep-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
Consignee (Ship to) **Summit Sales Llp** Cherlapally Behind Kingston Pg College Hyderabad - Ph-9618244433 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **91255**	Dated **24-Aug-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
Buyer (Bill to) **Summit Sales Llp** 5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad -500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
1	**Geberit Alpha35 Actuator Plates Bright Chrome**	39229000	115.045.21.3	**13 nos**	2,650.00	nos	48 %	**17,914.00**
	CGST							**1,612.26**
	SGST							**1,612.26**
	Round Off (+/-)							**0.48**
	Total			**13 nos**				**₹ 21,139.00**

INWARD
Inward No: 8624 Dt: 13/9/22
MRN No: 1163 Dt: 14/9/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 99139
Date: 16/9/22
Sign:
R.R. DIST.

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Twenty One Thousand One Hundred Thirty Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39229000	17,914.00	9%	1,612.26	9%	1,612.26	3,224.52
Total	**17,914.00**		**1,612.26**		**1,612.26**	**3,224.52**

Tax Amount (in words) : **Indian Rupees Three Thousand Two Hundred Twenty Four and Fifty Two paise Only**

Company's Bank Details
A/c Holder's Name: **Maha Lakshmi Traders**
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code: **Alwal & UBIN0910830**
SWIFT Code :

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS

Authorised Signatory

This is a Computer Generated Invoice

24-08-2022 15:08:45

any : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

91255
17.08.22 12:59:51

pplier Details

Maha Lakshmi Traders
12/142, Beside India Overseas Bank, Main Road,Alwal

GSTIN 36ACQFS2044C1Z7

9866920214

Doc No	91255	170111
Doc Date	24-08-2022	
Quote No	Nil	
Quote Date	24-08-2022	
SupplyType	Supply	

Kind Attn : Mr.Kailash Choudhary

Estimate for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	301300 - SACP-Sanitary-CP - Concealed flush tank plate--Gebritte - - - Nos	20.00	2,650.00	48.00	18.00	32,520.80
					Total Order Value . . .	**32,520.80**

Rupees : Thirty Two Thousand Five Hundred Twenty and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For MDs APPROVAL
- ☑ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	3778	12/9/22	21,391/-
2.			
3.			
4. 9	10am		
5.			

APPROVED BY
24 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For Summit Sales LLP

Authorised Signatory

Name : Venkat

Accepted the above Terms And Conditions

For *Maha Lakshmi Traders*

Name : ______________________

Date : __/__/____

Requisition Form							
Company Name:	SSLLP						
Site & Phase :	SHLLP	Date:	20.08.2022				
Supplier:		Time:	12:00				
Material required before date:		Req. No.	170111				
		ID No.	79100				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLCP7101-Plumbing-CP Short Body----Nos	10	2	10			
2	PLCP9117-Plumbing-CP Shower Arm ----Nos	10	0	10			
3	PLCP9522-Plumbing-CP Pillar Cock----Nos 91253	20	25	20			
4	PLCP3381-Plumbing-CP Wash Basin Waste Coupling ----Nos	20	37	20			
5	PLUM1042-Plumbing-Ball Cock---12MM-Nos 91254	28	24	28			
6	SACP3013-Sanitary-CP-Concealed flush tank plate--Gebritte--Nos 91255	20	4	20			
7							
8							
9							
10							
Remarks:	For Stock repleneshing purpose.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	N.Vanajakshi		Varun				
Approved By:	Prabhakar		APPROVED		APPROVED BY		
Sign & Date:			24 MAY 2028 P. VENKATESHWARLU MANAGER PURCHASE		22 AUG 2022 SOHAM MODI MANAGING DIRECTOR		