PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/9/22	Prepared by	Sneha	Serial no.	8382
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	Modi properties Pvt Ltd	Project	MPL	HO received date	
PO/WO date	14/9/22	PO/WO No.	90834	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25788	14/9/22	8,896.02/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,896.02/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,896.02/-
Amount E – PO / WO value:	8,896.02/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/9/22
Remarks:	- final bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha				
Sign:	[signature]				
Date	15/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	25788
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	14-09-2022
	PO No.	90834
	PO Date.	14-09-2022
	Req ID	78291
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	22-07-2022
	Loc Req No	178670

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4731 - Electrical - other - Contactor - NA - nos		2	2152.50	4,305.00	18	774.90
	L & T MN X 32 amps 3Pole contactor						
2	4730 - Electrical - other - Timer - NA - nos		2	1617.00	3,234.00	18	582.12
	GIC by L&T						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	7,539.00		1,357.02
	678.51	678.51	Total Invoice Amount	8,896.02		

Rupees : Eight Thousand Eight Hundred Ninty Six and Paise Two Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 98994
Date: 15/9/22
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 14-09-2022 10:45:41

90834
29.07.22 12:09:36

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	90834	178670
Doc Date	14-09-2022	
Quote No	NIL	
Quote Date	14-02-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4731 - Electrical - other - Contactor - NA - nos *L & T MN X 32 amps 3Pole contactor*	2.00	2,152.50	0.00	18.00	5,079.90
2 4730 - Electrical - other - Timer - NA - nos *GIC by L&T*	2.00	1,617.00	0.00	18.00	3,816.12
		Total Order Value . . .			**8,896.02**

Rupees : Eight Thousand Eight Hundred Ninty Six and Paise Two Only.

Terms and Conditions :-

Specification /	All Item shall be of 'L &T' brand as mentioned timer is GIC brand marketed by L&T
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	One month from the date of PO
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	1 year on all items
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for street light timer, purpose.
Completion Date	Nil
Measurment	NA
Security	NA
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	22-07-2022			
Site & Phase :	May Flower Platinum	Time:	02:24			
Supplier:		Req. No.	178670			
Material required before		ID No.	78291			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	90834 ELEC1684-Electrical-Timer--L&T-32amps-3pole-Nos	2	0	2		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards street light timer use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K. Narender Reddy					
Approved By:						
Sign & Date:						

APPROVED
14 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	21998
DC Date.	14-09-2022
PO No.	90834
PO Date.	14-09-2022
Req ID	78291
Req Date	22-07-2022
Loc Req No	178670

	Description of Goods	HSN/SAC	Qty
1	4731 - Electrical - other - Contactor - NA - nos		2
2	4730 - Electrical - other - Timer - NA - nos		2
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD SY.No. 82/1
Inward No. 20212 Dt: 14/9/22

Authorised signatory

115768

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 82738
Date: 16/9/2
Sign: