PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/9/22	Prepared by	Sneha	Serial no.	8385
Supplier name	Summit Sales Up			HO inward no.	
Firm/Company	modi properties Pvt. Ltd	Project	MPL	HO received date	
PO/WO date	2/9/22	PO/WO No.	91520	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25792	14/9/22	9,097.80/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,097.80/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,098/-
Amount E – PO / WO value:	44,010.11/-
Amount F – Difference (A – E):	34,913/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	26/9/22
Remarks:	- part bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha				
Sign:	[signature]				
Date	15/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	25792
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	14-09-2022
	PO No.	91520
	PO Date.	02-09-2022
	Req ID	79351
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	02-09-2022
	Loc Req No	178727

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	198800 - ELEL-Electrical - Light above Main	9409550	10	771.00	7,710.00	18	1,387.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	7,710.00		1,387.80
	693.90	693.90	Total Invoice Amount	9,097.80		

Rupees : Nine Thousand Ninty Seven and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 98998
Date: 15/9/22
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 02-09-2022 11:58:41 AM

91520
01.09.22 10:54:24

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	91520	178727
Doc Date	02-09-2022	
Quote No	Nil	
Quote Date	02-09-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	198800 - ELEL-Electrical - Light above Main Door-Type -3- - - - Nos	10.00	771.00	0.00	18.00	9,097.80
2	699100 - ELEC-Electrical - CCTV Cameras-Wi-Fi-MI - - - Nos	10.00	2,958.67	0.00	18.00	34,912.31
				Total Order Value . . .		**44,010.11**

Rupees : Fourty Four Thousand Ten and Paise Eleven Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nl

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Towards Possession given flat use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by ema

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	25792	14/9/22	9,097.80
2.			
3.			
4.			
5.			

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Venkh 02/09/22

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/__

Requisition Form

Company Name:	Modi properties Pvt Ltd	Date:	23.08.2022			
Site & Phase :	May Flower Platinum	Time:				
Flat/Block no.						
Supplier:		Req. No.	178727			
Material required before date:	28.08.2022	ID No.	79351			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC6991-Electrical-CCTV Cameras-Wi-Fi-MI--Nos 91520	10		10		
2	ELEL1988-Electrical-Light above Main Door-Type -3---Nos	10		10		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:						
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Divya					
Approved By:	K. Narender Reddy	23/8/2022	APPROVED 0 3 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE			
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No	22002
DC Date	14-09-2022
PO No	91520
PO Date	02-09-2022
Req ID	79351
Req Date	02-09-2022
Loc Req No	178727

	Description of Goods	HSN/SAC	Qty
1	198800 - ELEL-Electrical - Light above Main Door-Type -3- - - - Nos	9409550	10

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 2021 Dt: 14/9/22
MRN No: 11110 Dt: 14/9/22
Received By: Santosh Sign:
MODI PROPERTIES PVT LTD Sy No. 82/1

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 82761
Date: 16/9/22
Sign: