PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/09/22	Prepared by	C.Mohammad	Serial no.	8431
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MCS	Project	Ramky towers	HO received date	
PO/WO date	12/09/22	PO/WO No.	91825	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25731	13/09/22	4,484/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,484/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,484/-
Amount E – PO / WO value:	4,484/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/09/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Chand Mohammad				
Sign:	C.Mohammad				
Date	15/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Consultancy Service	Invoice No.	25731
Ramky Selenium, Hyderabad	Invoice Date.	13-09-2022
	PO No.	91825
	PO Date.	12-09-2022
	Req ID	79663
GSTIN : 36 PAN	Req Date	10-09-2022
	Loc Req No	198040

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos	85469090	25	10.00	250.00	18	45.00
2	829700 - ELSW-Electrical - Switch--Wipro NW -	853650	25	70.00	1,750.00	18	315.00
3	850000 - ELSW-Electrical - Socket--Wipro NW -	853650	25	72.00	1,800.00	18	324.00
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IGST	CGST	SGST				
			Total Taxable Amount	3,800.00		684.00
	342.00	342.00	Total Invoice Amount		4,484.00	

Rupees : Four Thousand Four Hundred Eighty Four Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 95907 Date: 17/9/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 12-09-2022 3:49:44 PM

91825
01.09.22 11:03:47

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91825	198040
	Doc Date	12-09-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	25.00	10.00	0.00	18.00	295.00
2	829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	25.00	70.00	0.00	18.00	2,065.00
3	850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	25.00	72.00	0.00	18.00	2,124.00
					Total Order Value . . .	**4,484.00**

Rupees : Four Thousand Four Hundred Eighty Four Only.

Terms and Conditions :-

Specification /	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Ramky Selenium Ramky Selenium Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for 5 th floor electrical purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email.

For ***Mody Consultancy Services***

Authorised Signatory

Veeresh 13/09/22

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Contact - -

Requisition Form					
Company Name:	MCS	Date:	10-09-2022		
Site & Phase :	Ramky towers	Time:			
Unit No./Block No.					
Supplier:		Req. No.	198040		
Material required before date:		ID No.	79663		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	ELCD4680-Electrical-Insulation tapes---20nos-Boxes	25	0	25	
2	ELSW8297-Electrical-Switch--Wipro NW-16amps-Nos	25		25	
3	ELSW8500-Electrical-Socket--Wipro NW-6amps-Nos	25		25	
4					
5					
6	91825				
7					
8					
9					
10					
Remarks:	above order for 5th floor electrical purpose.				
	Engineer	Project Manager		Purchase	
Prepared By:	meenakshi.N				
Approved By:					
Sign & Date:					

APPROVED BY
11 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
13 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	21946
Modi Consultancy Service	DC Date.	13-09-2022
Ramky Selenium, Hyderabad	PO No.	91825
	PO Date.	12-09-2022
	Req ID	79663
GSTIN : 36	Req Date	10-09-2022
	Loc Req No	198040

	Description of Goods	HSN/SAC	Qty
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	85469090	25
2	829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	853650	25
3	850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	853650	25
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Material Received

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 82697
Date: 14/9/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction