PURCHASE DIVISION
Advice for approval for credit to supplier

(B)

Date:	15/09/22	Prepared by	C.Mohammad	Serial no.	8444
Supplier name	Sathyavarapu Hardwares			HO inward no.	
Firm/Company	MCS	Project	Ramky Towers	HO received date	
PO/WO date	08/09/22	PO/WO No.	~~08/09/22~~ 91721	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	778	08/09/22	5,903/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,903/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,903/-
Amount E – PO / WO value:	5,903/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/09/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Chand Mohammad				
Sign:	C.Mohammad				
Date	15/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 778 /22 - 23	Transportation Mode:	LR No:
Invoice Date : 09/09/22 08:19 hrs	Vehicle Number:	No. of Cases:
State : Telangana State Code36	P.O. Number :	Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: Mody Consultancy Services	NAME: (Ponds 91721)"
Address: M'cuddy [illegible]	Address:
GSTIN:	GSTIN:
State: Telangana State Code: 36	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8302	Dorset Door Closers	5	No	1725/-	42%	18%	5003.00
2		Gold Scale						
3								
4								
5								
6								
7								
8								
9		(₹ 5904/-)						
10								
11								
12								
13								
14								

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 9895
Date: 14/9
Sign:

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	5003.00
						Add. CGST 9%	450.50
						Add: SGST 9%	450.50
						Add: IGST	
						GRAND TOTAL	5904.00

Amount in words: Five thousand nine hundred & four only

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: **00422000029168**
RTGS/IFSC Code : **HDFC0000042**

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp

For **Sathyavarapu Hardwares**

Authorised Signatory

08-09-2022 12:33:00 PM

Purchase Order

91721
01.09.22 10:54:26

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ
65910337. 9885316000.

Doc No	91721	198039
Doc Date	08-09-2022	
Quote No	Nil	
Quote Date	08-09-2022	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	222900 - HARD-Hardware - Door Closer-- - - - Nos	5.00	1,725.00	42.00	18.00	5,902.95
Rupees : Five Thousand Nine Hundred Two and Paise Ninty Five Only.				**Total Order Value . . .**		**5,902.95**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. for ramky selenium 5 th flor carpentary work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For ***Mody Consultancy Services***

Authorised Signatory

Venu 08/09/22

Name : ______________

Contact - -

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name : ______________

Date : __/__/____

Requisition Form						
Company Name:	MCS					
Site & Phase :	Ramky towers	Date:	2022-09-08			
Unit No./Block No.		Time:				
Supplier:						
Material required before date:		Req. No.	198039			
S No	Item	ID No.	79538			
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD2229-Hardware-Door Closer----Nos	5	0	5		
2						
3						
4						
5	91721					
6						
7						
8						
9						
10						
Remarks:	above order for 5th floor all doors purpose.					
	Engineer	Project Manager	[signature]	Purchase		MD
Prepared By:	meenakshi.N	APPROVED 08 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE				
Approved By:						
Sign & Date:						