

PURCHASE DIVISION
Advice for approval for credit to supplier

⑥

Date:	15/09/22	Prepared by	C. Sharma	Serial no.	8283
Supplier name	m/s. Leela Steel Railing & Furniture			HO inward no.	
Firm/Company	mmRKLLP	Project	GHT	HO received date	
PO/WO date	21/07/22	PO/WO No.	90249	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	081	21/07/22	115,640/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges): 115,640/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	Installation report	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B - Other Credits : Transportation charges -

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 115,640/-

Amount E - PO / WO value: 115,640/-

Amount F - Difference (A - E): -

Quantity received as per PO - WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO - WO ☒ Yes ☐ No - wait for balance material ☐ Other

Payment - due date 19/09/22

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Chand Mehanna				
Sign:	C. Sharma				
Date	15/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer :

M/s.: MEHTA & MODI Realty
K.O.W.KUR LLP, 5-4-187/
3&4, Ind. Floor, MG Road
SOHAM MANSION, Secunderabad
GST No.: 36ABLFM7631F1Z3

Invoice No. 081

Date : 21-07-2022

Delivery Note :

Made of Payment :

Buyers Order No. 90249
142086

Date : 06-08-2022

Despatched Through:

Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
	964000 STEEL-steel Railing. Stainless Steel	7306	280	350	98,000



GST No. : 36CRBPB0826R1Z0

Gross Value

98,000

Rupees in words: ONE LAKH FIFTEEN...

Add CGST

9 %

8820

THOUSAND SIX HUNDRED FORTY
ONLY

Add SGST

9 %

8820

Add IGST

%

Terms & Conditions

- Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit.
- 27% Interest will be charged on bills remaining unpaid after due date
- Payments within.....days.

GRAND TOTAL

115,640

For LEELA STEEL RAILING & FURNITURE

MEHTA
Proprietor

Purchase Order

Page(s) 1 Of 1

21-07-2022 12:21:06 PM



90249

14.07.22 12:47:28

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Mr. Mohan Ram
H.no. 1-5-42/1, Indra Nagar, Venkateshwara Temple, Secunderabad - 03.
8125765219

Doc No	90249	142086
Doc Date	21-07-2022	
Quote No	NIL	
Quote Date	06-04-2022	
SupplyType	Supply	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 964000 - STEL-Steel - Railing-Stainless steel- - 900Hmm - Rft 280 RFT	280.00	350.00	0.00	18.00	115,640.00
Total Order Value . . .					115,640.00

Rupees : One Lakh(s) Fifteen Thousand Six Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.

Payment Terms 50% as advance & balance 50% after delivery of all materials & completion of the work.

Tax All taxes included in above price.

Delivery Date Within 2days.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Bill must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.

Transportation Cost Included in the above price.

Warranty 5years replacement guarantee on all hardware installed. Hardware material should be branded.

Advance Paid Rs. 57,820/- to be pay vide cheque no. dt.25/07/2022.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for 4 Meter staircase SS Railing work purpose. Ftg charges including in above price.

Completion Date Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.

Measurement Payment will be made as per actual measurement of material received at site.

Security Supplier shall be responsible for security and storage of material at site.

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Mr. Mohan Ram**

Name : _____

Date : __/__/__

Requisition Form													
Company Name:		Mehia & Modi Realty Kowkkur LLP		Date:		2022-07-19							
Site & Phase :		GHT		Time:		17.50 pm							
Supplier:		Mohanram (LEELA STEEL & RAILING & GLASS WORK)		Req. No.		142086							
Material required before date:		2022-07-21		ID No.		78173							
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date							
1	STEL9640-Steel-Railing-Stainless steel--900Hmm-Rft	280		280	350/-								
2					418/-								
3													
4													
5													
6													
7													
8													
9													
10													
Remarks:		GHT Site 4 METER STAIRCASE SS RAINLING WORK PURPOSE											
Engineer		Project Manager		APPROVED		Purchase		MD					
Prepared By: ASMA				21 JUL 2022									
Approved By: A SURESH				MINISH PARIKH									
Sign & Date:		2022-07-19		MANAGER PROCUREMENT									

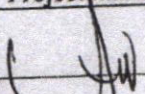
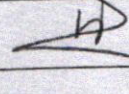
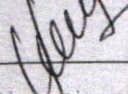
90/90249

INSTALLATION REPORT

Company/ firm:	MMRK-LLP	Requisition nos.:	142086
Project:	GHT	PO no.:	90249
Supplier:	Mr. Mohan Ram	Material type:	SS Railing

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	05-08-22	1	SS Railing	3'	280
2.			[4m staircase		
3.			- B Block]		
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					280 Rft.
Remarks: 4m Staircase SS Railing Installation					
Work Completed.					

Approved by	Project manager	Security	Admin (Audit)
			

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. If not provided within one working day of request from purchase.

105 AUG 2022
A. SURESH
PROJECT MANAGER