

PURCHASE DIVISION
Advice for approval for credit to supplier

③

Date: 15/09/22		Prepared by: Vanajarghi		Serial no.	
Supplier name: Leela Steel Pailing & Furniture		Project: GHT		HO inward no.	
Firm/Company: mmmfup		PO/WO No. 89615		HO received date	
PO/WO date: 2/09/22				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	085	2/7/22	168,740/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 168,470/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report

MRN nos.: Installation Report attached.	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 168,740/-

Amount E – PO / WO value: 168,740/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 26/09/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarghi				
Sign:	Vanaja				
Date:	16/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED

16 SEP 2022

MINISH PARIKH

MANAGER, PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer :M/s.: MEHTA MODI RealtyKOWKUR LLPSecunderabadGST No. : 36ARLFM7631F1Z3

Invoice No.

085Date : 02-7-2022

Delivery Note :

Made of Payment :

Buyers Order No. : 89615Date : 01-09-2022

Despatched Through:

Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
①	2505 - Glass Balcony Railing. 10mm THK Glass	7306	130	1100	143,000

GST No. : 36CRBPB0826R1Z0

Gross Value

143,000/-Rupees in words: ONE LAKH SIXTYEIGHT THOUSAND SEVEN HUNDREDFOURTY ONLY

Add CGST

9 %

12870/-

Add SGST

9 %

12870/-

Add IGST

%

Terms & Conditions

1. Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit.

2. 27% Interest will be charged on bills remaining unpaid after due date

3. Payments within.....days.

GRAND TOTAL168,740/-**For LEELA STEEL RAILING & FURNITURE**

MEHTA MODI
Proprietor

Purchase Order

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02-07-2022 11:10:51 AM



Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderab:
G S T No. : 36ABLFM7631F1Z3

89615
29.06.22 2:18:55

Supplier Details

Mr. Mohan Ram
H.no. 1-5-42/1, Indra Nagar, Venkateshwara Temple, Secunderabad - 03.
8125765219

Doc No	89615	142025
Doc Date	02-07-2022	
Quote No	NIL	
Quote Date	06-04-2022	
SupplyType	Supply	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft 900Hmm 10mm Tough end glass	130.00	1,100.00	0.00	18.00	168,740.00
Total Order Value . . .					168,740.00

Rupees : One Lakh(s) Sixty Eight Thousand Seven Hundred Forty Only.

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	50% as advance & balance 50% after delivery of all materials & completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 84,370/- to be pay vide cheque no. dt.11/07/2022.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for B-Block 307,308,309,407,408,608,509,610,110 &111 sit out railing purpose. Fttg charges including in above price.
Completion Date	Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Mr. Mohan Ram**

Name : _____

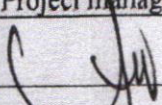
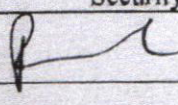
Date : __/__/__

INSTALLATION REPORT

Company/ firm:	mmak-Ly	Requisition nos.:	142 025
Project:	GHT	PO no.:	89615
Supplier:	mohanram	Material type:	Glass railing

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	08/09/2022	10	Glass railing with ss frame	3'0" X 2'0"	130.00
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					130.00
Total:					130.00
Remarks: Work completed					
FLOOR : 307, 308, 309, 407, 408, 608, 509, 610, 711 & 712					

Approved by	Project manager	Security	Admin (Audit)
			

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony, staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However must be provided within one working day of request from purchase.

08 SEP 2022
A. GURUSH
PROJECT MANAGER

88/28

Requisition Form											
Company Name:		MEHTA & MODI REALTY KOWKUR LLP		Date:		30-06-2022					
Site & Phase :		GHT		Time:		10,00AM					
Supplier:		Mohan ram		Req. No.		142025					
Material required before				ID No.		77638					
S No		Item		Qty required		Qty available at site		Order Qty		Inward No Inward Date	
1		STEL3945-Steel-Glass Balcony Railing-Stainless steel--900Hmm-Rft		130		130		130			
2											
3											
4											
5											
6											
7											
8											
9											
10											
Remarks:		B Block 307,308,309,407,408 & 608,509&610&108&111 sit out railing purpose									
		Engineer		Project Manager						MD	
Prepared By:		ASMA									
Approved By:		A SURESH									
Sign & Date:				30-06-2022							

APPROVED BY
07 JUL 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
02 JUL 2022
MINISH PARIKH
MANAGER PROCUREMENT