PURCHASE DIVISION

Advice for approval for credit to supplier 6

Date:	15/09/22	Prepared by	C.shamma	Serial no.	8282
Supplier name	M/s. Leela Steel Railing & Furniture			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	06/04/22	PO/WO No.	87097	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	069	24/05/22	101,244	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			101,244/-
Proof of delivery by way of: ☑ DCs/~~bill~~ □ Steel report □ RMC pour report □ Solid block report ☑ ~~Installation report~~			
MRN nos.:	Installation report	Proof of delivery matches MRN	□ Yes □ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			101,244/-
Amount E – PO / WO value:			101,244
Amount F – Difference (A – E):			–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/09/22
Remarks: Final bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	chand Mohammed	APPROVED			
Sign:	C.shamma				
Date	15/09/22	16 SEP 2022			
Approval limit	Upto 20k	Above 20k MINISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer : M/s.: MEHTA MODI Realty KOWKUR llp M.G. Road SECUNDERABAD GST No. : 36ABLFM7631F1Z3	Invoice No. 069 / Date : 24 MAY 2022 / Delivery Note : / Made of Payment : / Buyers Order No. 87097 141349 / Date : 26 MAY 2022 / Despatched Through: / Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1	Glass BAlCONY Railing. 10 mm Thik Glass	7306	78	1,100	85,800/-

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99135 Date: 16/9/24 Sign:

GST No. : 36CRBPB0826R1ZO	Gross Value		85800/-
Rupees in words: one lacks one Thousand two Hundred fort for Rupees/-	Add CGST	%	7722
	Add SGST	%	7722
	Add IGST	%	
	GRAND TOTAL		101,244/-

Terms & Conditions

1. Our risk and responsibilty ceases on delivery of goods and we are not respondible for damages, shortages or theft in transist.
2. 27% Intrest will be charged on bills remaining unpaid after due date
3. Payments within..........days.

For LEELA STEEL RAILING & FURNITURE

मोहनराम

Proprietor

Purchase Order

87097
04.04.22 1:33:42

Pages: 1 of 1 06-04-2022 12:07:46 PM

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Mr. Mohan Ram
H.no. 1-5-42/1, Indra Nagar, Venkateshwara Temple, Secunderabad - 03.

8125765219

Doc No	87097	141349
Doc Date	06-04-2022	
Quote No	NIL	
Quote Date	06-04-2022	
SupplyType	Supply	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft *13X2.10"-6Nos*	78.00	1,100.00	0.00	18.00	101,244.00
			Total Order Value . . .		**101,244.00**

Rupees : One Lakh(s) One Thousand Two Hundred Fourty Four Only.

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	50% as advance & balance 50% after delivery of all materials & completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Greenwood Heights.Contact Person Mr Suresh-9502232100. Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 50,622/- to be pay vide cheque no. dt.11/04/2022.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for flat no. B-106,109,411,611,711&712 purpose. Fttg charges including in above price.
Completion Date	Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
07 APR 2022
SOHAM MODI
MANAGING DIRECTOR

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : 06/04/2022

Name : ____________

Accepted the above Terms And Conditions
For *Mr. Mohan Ram*

Date : __/__/____

Requisition Form - Glass Balcony railing											
Company		MMR Kowkur llp		Site & Phase		GHT					
Req. no.		141349		Req. Date		2022-04-05					
Material required before		2022-04-10		ID no.		75301					
Prepared by:		A Suresh		Approved by (sign):							
Flat / Block no:		B 106 , 109 & 411 & 611 & 711 & 712									
Name of the supplier		Mohan Ram									
Type B2 1715 Sft 3BHK Order Value:			6.0								
Type B 1250ft 2BHK Order Value:											
S No.	Item Description	PO/87097 Units	Qty required for Type 1715 Sft3BHK flat	Qty required for Type 1230 Sft 2BHK flat	Qty required for Type 1715 Sft3BHK flat	Qty required for Type 1230 Sft 2BHK flat	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in Rft	Inward No
	Glass railing (13' .0 x 2'.10")X 1 no	Sft	13		13		6			78.0	
	Total							-	-	78.0	
	Note : Please issue the work order										

1100/- Rft +18%.

06/04/22

APPROVED BY
07 APR 2022
SOHAM MODI
MANAGING DIRECTOR

INSTALLATION REPORT

Company/ firm:	MMRK-LLP	Requisition nos.:	141349
Project:	GHT	PO no.:	87097
Supplier:	Mr. Mohan Ram	Material type:	Glass Balcony Railing

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	20-08-22	6	Glass Balcony	13'x2'	78
2.			Railing		
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	78.

Remarks: B-Block Flat no 106, 109, 411, 611, 711 & 712 Railing work completed

Approved by	Project manager	Security	Admin (Audit)

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.