PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/9/22	Prepared by	Kavitha	Serial no.	859
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Dr. NRK	Project	NRK	HO received date	
PO/WO date	14/9/22	PO/WO No.	91937	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25839	16/9/22	3,599.4/-	☑ Yes □ No
2.				□ Yes □ No
3.			/	□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,599.4/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	111909	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,599.4/-
Amount E – PO / WO value:	7,852/-
Amount F – Difference (A – E):	4253/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/9/22
Remarks:	– Part Bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	20/9/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR. NRK Biotech Private Limited	Invoice No.	25839
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	Invoice Date.	16-09-2022
	PO No.	91937
	PO Date.	14-09-2022
	Req ID	79616
	Req Date	10-09-2022
GSTIN : 36AACCD2775Q1Z3 PAN AACCD2775Q	Loc Req No	186394

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	369200 - STAT-Stationary - CD Marker-- - - - Nos	96082000	15	18.90	283.50	18	51.04
2	276700 - STAT-Stationary - Permanent Marker ---	96082000	20	16.00	320.00	18	57.60
3	313400 - STAT-Stationary - Binder Clips-- - 25mm -	83059020	40	32.00	1,280.00	18	230.40
4	273300 - STAT-Stationary - pen-black color-Cello	960899	20	6.00	120.00	18	21.60
5	407900 - STAT-Stationary - Carbon Paper-- - A4 -	48021010	1	156.00	156.00	18	28.08
6	908700 - STAT-Stationary - Stapler-SMALL-- - - -	84729010	2	36.50	73.00	18	13.14
7	383100 - STAT-Stationary - Cello Tapes- one side-- -	39199020	10	52.00	520.00	18	93.60
8	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	4	21.00	84.00	18	15.12
9	832300 - STAT-Stationary - Fevistick-- - - - Nos	35069999	6	20.00	120.00	12	14.40
10	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	20	5.00	100.00	18	18.00
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,056.50	542.98
	271.49	271.49	Total Invoice Amount	3,599.47	

Rupees : Three Thousand Five Hundred Ninty Nine and Paise Fourty Seven Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99136 Date: 16/9/22 Sign:

for Summit Sales LLP

Authorised signatory

Purchase Order

14-09-2022 3:17:13 PM

91937
01.09.22 11:06:45

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Tur.. .
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	91937	186394
Doc Date	14-09-2022	
Quote No	NIL	
Quote Date	10-09-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	369200 - STAT-Stationary - CD Marker-- - - - Nos	15.00	18.90	0.00	18.00	334.53
2	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	40.00	16.00	0.00	18.00	755.20
3	313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos	40.00	32.00	0.00	18.00	1,510.40
4	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	40.00	6.00	0.00	18.00	283.20
5	407900 - STAT-Stationary - Carbon Paper-- - A4 - Box	20.00	156.00	0.00	18.00	3,681.60
6	908700 - STAT-Stationary - Stapler-SMALL-- - - - Nos	2.00	36.50	0.00	18.00	86.14
7	383100 - STAT-Stationary - Cello Tapes- one side-- - - - Nos	10.00	52.00	0.00	18.00	613.60
8	532900 - STAT-Stationary - Whitners-- - - - Nos	4.00	21.00	0.00	18.00	99.12
9	832300 - STAT-Stationary - Fevistick-- - - - Nos	6.00	20.00	0.00	12.00	134.40
10	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	60.00	5.00	0.00	18.00	354.00
					Total Order Value . . .	**7,852.19**

Rupees : Seven Thousand Eight Hundred Fifty Two and Paise Ninteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	25839	16/9/22	31599.4
2.			
3.			
4.			
5.			

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/___

Requisition Form							
Company Name:	Dr.Nrk Bio ITech Pvt Ltd						
Site & Phase :	Nextopolis	Date:	10.09.2022				
Flat/Block no.		Time:	11:20				
Supplier:							
Material required before date:		Req. No.	186394				
S No	Item	ID No.	79616				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT3692-Stationary-CD Marker----Nos	15		15			
2	STAT2767-Stationary-Permanent Marker ---Black-Nos	40		40			
3	STAT3134-Stationary-Binder Clips ---25MM-Nos	40		40			
4	STAT2733-Stationary-pen-black color-Cello Fine grip--Nos	40		40			
5	STAT4079-Stationary-Carbon Paper---A4-Box	20		20			
6	STAT9087-Stationary-Stapler-SMALL----Nos	2		2			
7	STAT3831-Stationary-Cello Tapes- one side----Nos 91937	10		10			
8	STAT5329-Stationary-Whitners----Nos	4		4			
9	STAT8323-Stationary-Fevistick----Nos	6		6			
10	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos	60		60			
Remarks:	Towards site office use purpose.						
	Engineer						
Prepared By:	S.Shravya	Project Manager		Purchase		MD	
Approved By:	C.Balamuralikrishna		APPROVED				
Sign & Date:	10.09.2022		10 SEP 2022				
			Sr. MANAGER PURCHASE				

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR. NRK Biotech Private Limited	DC No.	22046
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	DC Date.	16-09-2022
	PO No.	91937
	PO Date.	14-09-2022
	Req ID	79616
GSTIN : 36AACCD2775Q1Z3	Req Date	10-09-2022
	Loc Req No	186394

	Description of Goods	HSN/SAC	Qty
1	369200 - STAT-Stationary - CD Marker-- - - - Nos	96082000	15
2	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	96082000	20
3	313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos	83059020	40
4	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	960899	20
5	407900 - STAT-Stationary - Carbon Paper-- - A4 - Box	48021010	1
6	908700 - STAT-Stationary - Stapler-SMALL-- - - - Nos	84729010	2
7	383100 - STAT-Stationary - Cello Tapes- one side-- - - - Nos	39199020	10
8	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	4
9	832300 - STAT-Stationary - Fevistick-- - - - Nos	35069999	6
10	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	20
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INWARD

Inward No: 2331	Dt: 17/9/22
MRN No: 111909	Dt: 20/9/22
Received By: NIRAJ	Sign:

DR NRK BIOTECH PVT LTD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction