

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:		15/9/22		Prepared by		Kavitha		Serial no.		8394	
Supplier name		Summit Sales Up						HO inward no.			
Firm/Company		MPPL		Project		HO		HO received date			
PO/WO date		8/9/22		PO/WO No.		91739		Scan ID.			
Sl no.	Bill no.			Bill date			Bill amount			Original attached	
1.	25710			12/9/22			56,535/-			☒ Yes ☐ No	
2.										☐ Yes ☐ No	
3.										☐ Yes ☐ No	
4.										☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):								56,535/-			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		508 - I.No.					Proof of delivery matches MRN		☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges											
Amount C – Other Debits :											
Amount D (D=A+B-C) – Amount to be credited to the supplier:								56,535/-			
Amount E – PO / WO value:								56,535/-			
Amount F – Difference (A – E):											
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				19/9/22							
Remarks:											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		Kavitha		Ranganathan							
Sign:		15/9/22		APPROVED							
Date											
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		25710		
Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM PAN AABCM4761E				Invoice Date.		12-09-2022		
				PO No.		91739		
				PO Date.		08-09-2022		
				Req ID		79542		
				Req Date		08-09-2022		
				Loc Req No		203095		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	112000 - COMP-Peripherals - Laptop computer-- - - -	84713010	1	33813.55	33,813.55	18	6,086.44	
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	1	304.50	304.50	18	54.80	
3	605800 - COMP-Peripherals - Ink Tank	84433910	1	13792.80	13,792.80	18	2,482.70	
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15								
IGST				CGST		SGST		Total Taxable Amount
				4,311.97		4,311.97		Total Invoice Amount
								47,910.85
								8,623.94
								56,534.80

Rupees : Fifty Six Thousand Five Hundred Thirty Four and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

10-09-2022 13:29:41

Orig



01.09.22 10:54:26

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	91739	203095
Doc Date	08-09-2022	
Quote No	Nil	
Quote Date	19-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 112000 - COMP-Peripherals - Laptop computer-- - - - Nos	1.00	33,813.55	0.00	18.00	39,899.99
2 348500 - COMP-Peripherals - Mouse-- - - - Nos	1.00	304.50	0.00	18.00	359.31
3 605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	1.00	13,792.80	0.00	18.00	16,275.50
Total Order Value . . .					56,534.80

Rupees : Fifty Six Thousand Five Hundred Thirty Four and Paise Eighty Only.

Terms and Conditions :-

Specification /	Lenovo idea pad slim3 L8IN core i3 11th gen/ 8/ 512/win/11 2yrs warranty /Bag
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for New CA purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

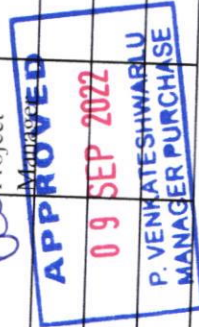
For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form		Modi Properties Pvt Ltd		Date:	08/09/2022		
Company Name:		HO		Time:			
Site & Phase :							
Unit No./Block No.							
Supplier:				Req. No.	203095		
Material required before date:				ID No.	79542		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No		
1	COMP1120-Peripherals-Laptop computer----Nos	1	0	1			
2	COMP3485-Peripherals-Mouse----Nos	1	0	1			
3	COMP1896-Peripherals-Laptop bag----Nos	1	0	1			
4	COMP6058-Peripherals-Ink Tank Printer--Epson-M205--Nos	1	0	1			
5		1	0	1			
6							
7							
8							
9							
10							
Remarks:		This is for new CA					
Engineer		Project					
Suneel		Manager				Purchase	
Prepared By:							
Approved By:							
Sign & Date:							



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

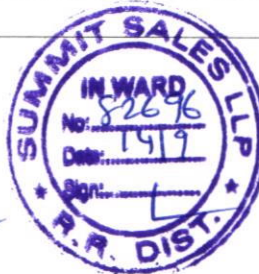
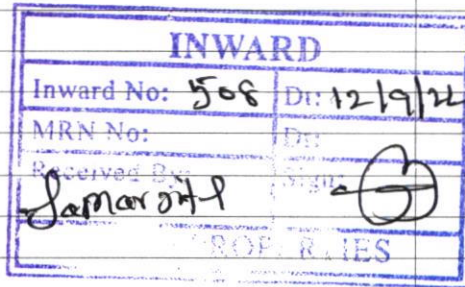
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 12-09-2022

Customer Details		DC No.	21929
Modi Properties Pvt. Ltd.		DC Date.	12-09-2022
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	91739
		PO Date.	08-09-2022
		Req ID	79542
		Req Date	08-09-2022
GSTIN : 36AABCM4761E1ZM		Loc Req No	203095
	Description of Goods	HSN/SAC	Qty
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	84713010	1
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	1
3	605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	84433910	1
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for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction