PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/9/22	Prepared by	Kavitha	Serial no.	8394
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MPPL	Project	HO	HO received date	
PO/WO date	8/9/22	PO/WO No.	91739	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25710	12/9/22	56,535/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	56,535/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	508 - I.No.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	56,535/-
Amount E – PO / WO value:	56,535/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	19/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha	Ramakar			
Sign:	15/9/22	APPROVED			
Date		15 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Modi Properties Pvt. Ltd.	
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	
GSTIN : 36AABCM4761E1ZM	PAN AABCM4761E

Invoice No.	25710
Invoice Date.	12-09-2022
PO No.	91739
PO Date.	08-09-2022
Req ID	79542
Req Date	08-09-2022
Loc Req No	203095

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	112000 - COMP-Peripherals - Laptop computer-- - - -	84713010	1	33813.55	33,813.55	18	6,086.44
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	1	304.50	304.50	18	54.80
3	605800 - COMP-Peripherals - Ink Tank	84433910	1	13792.80	13,792.80	18	2,482.70
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IGST	CGST	SGST				
			Total Taxable Amount	47,910.85		8,623.94
	4,311.97	4,311.97	Total Invoice Amount	56,534.80		

Rupees : Fifty Six Thousand Five Hundred Thirty Four and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 98882 Date: 12/9/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-09-2022 13:29:41

Orig

91739
01.09.22 10:54:26

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	91739	203095
Doc Date	08-09-2022	
Quote No	Nil	
Quote Date	19-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 112000 - COMP-Peripherals - Laptop computer-- - - - Nos	1.00	33,813.55	0.00	18.00	39,899.99
2 348500 - COMP-Peripherals - Mouse-- - - - Nos	1.00	304.50	0.00	18.00	359.31
3 605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	1.00	13,792.80	0.00	18.00	16,275.50
			Total Order Value . . .		**56,534.80**

Rupees : Fifty Six Thousand Five Hundred Thirty Four and Paise Eighty Only.

Terms and Conditions :-

Specification /	Lenovo idea pad slim3 L8IN core i3 11th gen/ 8/ 512/win/11 2yrs warranty /Bag
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for New CA purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Venu 12/9/22

Requisition Form					
Company Name:	Modi Properties Pvt Ltd				
Site & Phase :	HO	Date:	08/09/2022		
Unit No./Block No.		Time:			
Supplier:					
Material required before date:		Req. No.	203095		
		ID No.	79542		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	COMP1120-Peripherals-Laptop computer----Nos	1	0	1	
2	COMP3485-Peripherals-Mouse----Nos	1	0	1	
3	COMP1896-Peripherals-Laptop bag----Nos 91739	1	0	1	
4	COMP6058-Peripherals-Ink Tank Printer--Epson-M205--Nos	1	0	1	
5					
6					
7					
8					
9					
10					
Remarks:	This is for new CA				
	Engineer	Project Manager		Purchase	
Prepared By:	Suneel				
Approved By:					
Sign & Date:					

APPROVED
09 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	21929
Modi Properties Pvt. Ltd.	DC Date.	12-09-2022
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	91739
	PO Date.	08-09-2022
	Req ID	79542
	Req Date	08-09-2022
GSTIN : 36AABCM4761E1ZM	Loc Req No	203095

	Description of Goods	HSN/SAC	Qty
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	84713010	1
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	1
3	605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	84433910	1
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INWARD
Inward No: 508 Dt: 12/9/22
MRN No: Dt:
Received By: Sign:
Samar sit
PROPERTIES

SUMMIT SALES LLP
INWARD
No: 82696
Date: 14/9
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction