Remarks from site on the 'Requisition by Site Report of purchase division

| Company: | | Modi Realty Miryalguda LLP | | | | Date: | | 2 | 20-09-2022 | | | | |
|--------------------------------------|----------------------|----------------------------|---------------------------|----------------|---|---------------|--------------------------|--|------------------------------|-------------------------|------|--|--|
| Site: AVR | | AVR (| Gulmoha | r Homes | - | Prepared b | | Zakir | | | | | |
| Report From / 12-09- | | 22 to 20- | -09-2022 | | Approved by: | | | | | | | | |
| Report Da | te | 20-09- | 2022 | - | | | | - | | | | | |
| List of req | uisitions | | | | | | | | | | | | |
| List of req | | | | | ared 3 w | orking da | ys after rec | quisit | ion: | | | | |
| Req No. Req Date | | Date | Serial no of item in Req. | | Item Descript | | ption | | Reason | for not preparing PO/WO | | | |
| | | | | | - | | | | | | | | |
| | 1 | | | | - | | | | | | | | |
| | - | | | | - | | | | | | | | |
| | - | | | | | | | | | | | | |
| 1: | | | DO ALE | | <u>ل</u> ــــــــــــــــــــــــــــــــــــ | | | | | | | | |
| | | | | | | | | recei | | ond the lead time: | | | |
| Req. No. | 165688 06-07-22 | | Serial no of item in Req. | | Item Descrip | | ption | Details of discussion with supplier | | | | | |
| 165664 | 26-05- | -22 | 2 | | Garba | age Bin | | No s | tock in supplie | S | | | |
| 165688 06-07-22 | | 2 | | MS Grill | | | Powder coating not done, | | | | | | |
| 165701 | | | 1 | | Guard | Guard siren | | | this week they will deliver. | | | | |
| 165705 | 17-08-22 | | 1 to 6 | | _ | ailing | | Under the fabrication | | | | | |
| 165710 | 22-08-22 | | 4 & 10 | | Cp items | | | this week they will deliver. | | | | | |
| 165712 | 22-08-22 | | 7&9 | | <u> </u> | Cp items | | | this week they will deliver. | | | | |
| 165714 | 22-08-22 | | 9 | | Cp items | | | this week they will deliver. | | | | | |
| 165721 | 03-09-22 | | 1 to 09 | | Stationery items | | | this week they will deliver. | | | | | |
| 165724 | 09-09-22 | | 7 & 9 | | CP Items | | 3 | this week they will deliver. | | | | | |
| 165726 | 09-09- | | 1 to 9 | | CP Items | | | this week they will deliver. | | | | | |
| 165729 | | | | | | | -1 | | | | | | |
| 165731 | 13-09-22 | | 1 | | Plywood for display Tandoor stone | | spiay | this week they will deliver. Next week they will deliver. | | | | | |
| | 17-09-22 17-09-22 | | 1 | | | | | | | | | | |
| 165732 | 17-09-22 | | 1 to 4 | | Grass & plants | | | Next | week they wil | l deliver. | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| No. of gate | passes i | issued th | nis week | : | Have | From | No. | 9931 | To No. | 9933 | | | |
| Delivery va | an last si | te visit | on: | | 16-09 | -2022 | | | | | | | |
| Inward rep | ort (MR | N/other |) & stock | k report e | mailed | in pdf for | nat to | | | Yes | | | |
| purchase? | | | | | | | | | | | | | |
| DC register Sl.No. during the From 1 | | No. 15496 | | | To No. | | 15516 | | | | | | |
| Items not o | rdared b | nt -000i | uad: | | | | | l_ | | | | | |
| Other corre | | | | | | | | | | | | | |
| Details of s | | | | | | | | | | | | | |
| Sl. No Tor size | | Wt per mtr | | Wt. for 12 mtr | | Stock at site | | Stock at | Previous weeks stock in tons | | | | |
| | | | kgs | | rod – k | | - no of r | | site in tons | | | | |
| | 8mm | | | 00 | | 00 | | 0.00 | 0.00 | 0.0 | 0.00 | | |
| 2. | 10mm | | | 00 | | 00 | | 0.00 | 0.00 | | 0.00 | | |
| 3. | 12mm | | | 00 | | 00 | | 0.00 | 0.00 | | 0.00 | | |
| 4. | 16mm | | | 00 | | 00 | | 0.00 | 0.00 | | 0.00 | | |
| 5. 6. | 20mm 25mm | | | 00 | | 00 | | 0.00 | 0.00 | | 0.00 | | |
| 7. | 32mm | | | 00 | | 00 | | 0.00 | 0.00 | | 0.00 | | |
| 8. | Binding | wire | • | 50 | | - 00 | | 0.00 | 0.00 | | 0.00 | | |

| OPC stock | NL | OPC last week's stock | NL | , | PPC/PSC stock | 89 | 1 | PPC/PSC last week's stock | 100 |
|--------------|----|--------------------------|----|---------|------------------|----|---|---------------------------------|-----|
| Details | | Project Manager | | Admin C | Admin Audit | | | | |
| Sign Date | | 265 | | | | | , | | |

Notes: 1. Send a copy of the missing requirements to Purchase immediately. 2. Send this report to <u>purchase(a modiproperties com, ashaiya(a modiproperties com and raikumam(a modiproperties com on every Salurday.</u> 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval input, 8. S. Suggested remarks. - Ready with supplier. Supplier not contacted, Supplier not reachable, Material in transit. WO - under fabrication. WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay. Delay by purchase assistant, Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site. – purchase to write 'NA' in reply to this report. 11. Admin officers managers must call all suppliers on a daily basis for follow-up. – DO NOT CALL PURCHASE!