

PURCHASE DIVISION
Advice for approval for credit to supplier

(e)

Date:		14/9/22		Prepared by	Kavitha	Serial no.	8223
Supplier name		vasanth Enterprises				HO inward no.	
Firm/Company		SSUP		Project	SHUP	HO received date	
PO/WO date		2/09/22		PO/WO No.	91555	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached			
1.	VF/22-23/308	8/09/22	35,400/-	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount A – Bills total (Excluding Transport & Hamali Charges):							
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report						35,400/-	
MRN nos.:	111550			Proof of delivery matches MRN	☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value:						35,400/-	
Amount F – Difference (A – E):						35,400/-	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				19/9/22			
Remarks:							
Approved by		Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	
Name:		Kavitha	P. Pradhanar				
Sign:		14/9/22	APPROVED				
Date			6 SEP 2022				
Approval limit		Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)



Vasanth Enterprises
6-3-456/9, Dwarkapuri Colony,
Hyderabad
GSTIN/IN: 36AGJPM2697Q1ZF
State Name : Telangana, Code : 36

Invoice No. VE/22-23/308	Dated 8-Sep-22
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. 91555	Dated 2-Sep-22
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Vessel/Flight No. TS10UA9758	Place of receipt by shipper:
City/Port of Loading	City/Port of Discharge
Terms of Delivery	

Consignee (Ship to)

SUMMIT SALES LLP

5-4-187 / 3 AND 4, 3rd Floor Soham
Mansion M.G Road Secunderbad-500003
GSTIN/IN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)

SUMMIT SALES LLP

5-4-187 / 3 AND 4, 3rd Floor Soham
Mansion M.G Road Secunderbad-500003
GSTIN/IN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	Recron 3S CT 2012 Polyester Staple Fiber 10 Bags X 10 Kgs ✓	55032000	100.000 kgs ✓	300.00	kgs	30,000.00
	SGST Tax					2,700.00
	CGST Tax					2,700.00
	Total		100.000 kgs			₹ 35,400.00

INWARD

Inward No: 18659	Dt: 9/9/22
MRN No: 111550	Dt: 9/9/22
Received By:	Sign:

SUMMIT SALES LLP

Amount Chargeable (in words)

E. & O.E

Indian Rupees Thirty Five Thousand Four Hundred Only

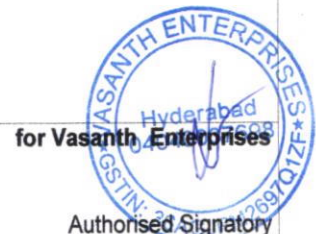
HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
55032000	30,000.00	9%	2,700.00	9%	2,700.00	5,400.00
Total	30,000.00		2,700.00		2,700.00	5,400.00

Tax Amount (in words) : **Indian Rupees Five Thousand Four Hundred Only**

Company's PAN : AGJPM2697Q

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



This is a Computer Generated Invoice

Purchase Order

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03-09-2022 10:02:17



01.09.22 10:54:24

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

M/S. Vasanth Enterprises
6-3-456/9, Dwarkapuri colony, Panjagutta, Hyderabad - 500 084.

GSTIN 36AGJPM2697Q1ZF

040-67116892

9391678892.

Doc No	91555	170144
Doc Date	02-09-2022	
Quote No	Nil	
Quote Date	29-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Prakash.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 114900 - GENE-General Items - Recron-- - - - Nos 10Bags	800.00	37.50	0.00	18.00	35,400.00
Total Order Value . . .					35,400.00
Rupees : Thirty Five Thousand Four Hundred Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenishing purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For MDs APPROVAL
☒ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other



For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **M/S. Vasanth Enterprises**

Name : _____

Name : _____

Date : __/__/__

