E

PURCHASE DIVISION
Advice for approval for credit to supplier

nDate:	16/09/22	Prepared by	Ramya	Serial no.	8568
Supplier name	Suni fasters			HO inward no.	
Firm/Company	SOVICP	Project	SOV-iii	HO received date	
PO/WO date	07/09/12	PO/WO No.	91662	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	823	10/09/22	13,629/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			13,629
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	111599	Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			13,629
Amount E – PO / WO value:			13,629
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	□ Yes □ No – wait for balance material □ Other		
Payment – due date	26/09/22		
Remarks:	final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	16/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

CASH CREDIT

SUNIL FASTENERS

DEALERS : ★ Bolts ★ Nuts ★ Screws ★ Washers

Manufacturers : ★ ANCHOR FASTNERS ★ Hitech Rods ★ Universal Clamps & A.C. Channels

ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.
Ph : 040-42610717, Cell : 9550555703, 9397044443

No. 823 M/s. Silver Oak villas llp
Date 10/9/22 Secbad

Date ______ PO 91662/184555 Date 7/9/22

Party's GST No. 36ADBF53288A2Z7 Phone ______

HSN Code	PARTICULARS	Quantity	Unit Price	Amount Rs.	Ps.
7318	8x50 G I U clamps I N/W →	40 ps	17/-	680	0
"	8x63 G I clamps B/N/W →	60 ps	19/-	1140	0
"	8x40 G I U clamps N/W →	40 ps	15/-	600	0
"	6m washers →	28 kg	120/-	3360	0
"	6m G I Nut →	28 kg	140/-	3920	0
"	12x75 A Bolt →	100 ps	18/50	1850	0
			TOTAL	11550	0
			SGST @ 9%	1039	50
			CGST @ 9%	1039	50
			IGST @ 18%		
			P & F		
			GRAND TOTAL	13629	0

INWARD
Inward No: 2722 Dt: 16/9/22
MRN No: 111599 Dt: 19/9/22
Received By: Sign:
M H P L-SOV-III

BANK DETAILS :
Kotak Mahendra Bank
A/c. No. : 3745107485
IFSC Code : KKBK0007529
Branch : R.P. Road, Secuderabad.

SUNDIT SALES LLP R.R. DIST.
IN WARD No: 9896 Date: 15/9/22 Sign:
1678

GSTIN : 36ACMPY8582F1ZR State Code : 36

For SUNIL FASTENERS

Authorised Signatory

1. Payment within __________ days, otherwise Interest @ 30% p.a. will be charged extra.
2. Our responsibility ceases on delivery of goods to carriers.
3. Subject to Secunderabad Jurisdiction Only.

Purchase Order

 07-09-2022 3:00:21 PM

91662
01.09.22 10:54:25

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sunil Fastners	**Doc No**	91662	184555
5-5-201/E, B.S Complex, Ranigunj, Secunderabad-500003	**Doc Date**	07-09-2022	
	Quote No	Nil	
GSTIN 36ACMPY8582F1ZR	**Quote Date**	29-08-2022	
9397044443 9397044443	**SupplyType**	Supply	

Kind Attn : Y.Sunil Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	927900 - HARD-Hardware - GI U Clamps+Nut+Washer-- - 50X8MM - Nos	40.00	17.00	0.00	18.00	802.40
2	769500 - HARD-Hardware - GI-U Clamp+Nut+Washer- - 63MM - Nos	60.00	19.00	0.00	18.00	1,345.20
3	185200 - HARD-Hardware - GI-U Clamp+Nut+Washer- - 40MM - Nos	40.00	15.00	0.00	18.00	708.00
4	257300 - HARD-Hardware - GI-Washer- - 6MM - Nos	28.00	120.00	0.00	18.00	3,964.80
5	771700 - HARD-Hardware - GI-Nut- - 6MM - Nos	28.00	140.00	0.00	18.00	4,625.60
6	218400 - HARD-Hardware - Anchor bolt -Bolt Type- - 12x62.50mm - Nos	100.00	18.50	0.00	18.00	2,183.00
					Total Order Value . . .	**13,629.00**

Rupees : Thirteen Thousand Six Hundred Twenty Nine Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% Advance
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	13,629/-by cheque.
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for D-Block 1st to 4th floor Plumbing Work purpose.
Completion Date	NA

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
09 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

For ***Silver Oak Villas LLP***

Authorised Signatory

08/09/22

Accepted the above Terms And Conditions

For ***Sunil Fastners***

Name : ____________ Name : ____________ Date : __/__/____

Contact - -

Purchase Order

 07-09-2022 3:00:21 PM Original / Office Copy / Purchase Div.Copy

Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________________ 09/09/2

Contact - -

Accepted the above Terms And Conditions

For ***Sunil Fastners***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas					
Site & Phase :	SOV-III	Date:	29-08-2022			
Flat/Block no.	For Commercial complex purpose	Time:	2:00			
Supplier:						
Material required before date:	Urgent	Req. No.	184555			
		ID No.	79297			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD9279-Hardware-GI U Clamps+Nut+Washer---50X8MM-Nos					
2	HARD7695-Hardware-GI-U Clamp+Nut+Washer--63MM-Nos	40nos	0	40nos		
3	HARD1852-Hardware-GI-U Clamp+Nut+Washer--40MM-Nos	60nos	0	60nos		
4	HARD2573-Hardware-GI-Washer--6MM-Nos	40nos	0	40nos		
5	HARD7717-Hardware-GI-Nut--6MM-Nos	280nos	0	280nos		
6	HARD2184-Hardware-Anchor bolt -Bolt Type--12x62.50MM-Nos	280nos	0	280nos		
7		100nos	0	100nos		
8	91662					
9						
10						
Remarks:	For Commercial complex purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:						
Sign & Date:						

APPROVED
08 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

APPROVED BY
09 SEP 2022
SOHAM MODI
MANAGING DIRECTOR