

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 19/9/22		Prepared by: [Signature]		Serial no. 8557	
Supplier name: Vivid world				HO inward no.	
Firm/Company: MPPL		Project: MPPL		HO received date	
PO/WO date: 16/9/22		PO/WO No. 92050		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2434	16/9/22	2711-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.			/	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2711-
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 111891	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2711-
Amount E – PO / WO value:			2711-
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		26/9/22	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]				
Sign:	[Signature]				
Date	19/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

R1ZPA Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2434			Transport Mode :
Invoice Date :16/09/2022			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Bill to Party

Address: M/s . MODI PROPERTIES PVT LTD ,
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG RD,
SECBAD.

GATE PASS NO:6701

GST: 36AABCM4761E1ZM

State : TELANGANA

GSTIN :

State :

Code

[illegible]

(RS.271.40)

ADD:CGST 9%	
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ADD: SGST 9%

Total Amount After Tax	
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Bank Details	
Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory



Purchase Order

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19-09-2022 12:03:04



copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

92050

16.09.22 3:00:43

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

Doc No	92050	203110
Doc Date	16-09-2022	
Quote No	Nil	
Quote Date	16-09-2022	
SupplyType	Supply	

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	1.00	230.00	0.00	18.00	271.40

Total Order Value . . . 271.40

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M G Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : __/__/__

Requisition Form		Company Name: Modi Properties Pvt Ltd		Date: 2022-09-16			
Site & Phase :		HO		Time:			
Unit No./Block No.				Req. No. 203110			
Supplier:				ID No. 79845			
Material required before date:				Qty available at site			
S No	Item	Qty required	Order Qty	Inward No	Inward Date		
1	COMP2442-Peripherals-Laser Toner-Refilling-HP-12A-Nos 92050	1	0	1			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		This is for HO					
Engineer		Project Manager		Purchase	MD		
Prepared By: Suneel							
Approved By:							
Sign & Date:							

APPROVED
 19 SEP 2022
 P. VENKATESHWARLU
 MANAGER PURCHASE