

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 20/09/22		Prepared by: <i>Prabakar</i>		Serial no. 8579	
Supplier name: <i>Reflectors electricals Pvt. Ltd</i>		HO inward no.			
Firm/Company: <i>88218</i>		Project: <i>SHU</i>		HO received date	
PO/WO date: 2/09/22		PO/WO No. 91537		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2215	14/09/22	73,066.00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			73,066.00
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 111858	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			73,066.00
Amount E – PO / WO value:			1,93,080.45
Amount F – Difference (A – E):			1,20,014.40
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☒ Part received	
Close PO / WO		☐ Yes ☒ No – wait for balance material ☐ Other	
Payment – due date		26/09/22	
Remarks: <i>Part Delivered</i>			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		<i>Prabakar</i>			
Sign:		<i>[Signature]</i>			
Date		06 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Sales Invoice

Place of Supply : Telangana

Terms of Delivery

Cherlapally

INWARD	
Inward No: 8696	Di: 14/9/21
MRN No: 11858	Di: 29/9/21
Received By:	Sign: 
SUMMIT SALES LLP	



IN WARD
No: 99/86
Date: 19/9/24
R.R. DIST.

E. & O.E.

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853810	36,000.00	9%	3,240.00	9%	3,240.00	6,480.00
853650	25,920.00	9%	2,332.80	9%	2,332.80	4,665.60
Total	61,920.00		5,572.80		5,572.80	11,145.60

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

91537

01.09.22 10:54:24

From Company : **Summit Sales LLP**
 5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
 G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
 5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
 27543785.. 9849875767

Doc No	91537	170124
Doc Date	02-09-2022	
Quote No	Nil	
Quote Date	23-08-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 419900 - ELSW-Electrical - MCB-- - 16 amps - Nos ✓	144.00	105.00	0.00	18.00	17,841.60
2 437500 - ELSW-Electrical - MCB-- - 06 amps - Nos ✓	96.00	105.00	0.00	18.00	11,894.40
3 437400 - ELSW-Electrical - Isolater-4 Pole- - 40 amps - Nos ✓	12.00	450.00	0.00	18.00	6,372.00
4 699200 - ELSW-Electrical - Module Plate--Wipro NW - 8 Module - Nos ✓	50.00	305.00	70.00	18.00	5,398.50
5 387400 - ELSW-Electrical - Module Plate--Wipro NW - 6 Module - Nos ✓	480.00	250.00	70.00	18.00	42,480.00
6 100800 - ELSW-Electrical - Module Plate--Wipro NW - 2 Module - Nos ✓	45.00	115.00	70.00	18.00	1,831.95
7 686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos ✓	600.00	36.00	0.00	18.00	25,488.00
8 850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos ✓	600.00	200.00	70.00	18.00	42,480.00
9 829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos ✓	100.00	240.00	0.00	18.00	28,320.00
10 522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos ✓	100.00	310.00	70.00	18.00	10,974.00

Total Order Value . . . 193,080.45

Rupees : One Lakh(s) Ninty Three Thousand Eighty and Paise Fourty Five Only.

Terms and Conditions :-**Specification /** All items shall be of 'Wipro' brand,**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLPFor **Summit Sales LLP**

Authorised Signatory

PART DELIVERY DETAILS

S.No.	Bill no.	Bill Dt.	Amount
1.	2135	8/9/22	1,00,191
2.	2215	14/9/22	73,066
3.			
4.			
5.	Accepted the above Terms And Conditions For Reflections Electricals Pvt. Ltd.,		

Name : Venky 06/09/22

Name : _____

Date : __/__/__

Contact : -

Purchase Order

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06-09-2022 3:12:18 PM

Original / Office Copy / Purchase Div.Copy

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : Venkm 06/09/22

Name : _____

Date : ____/____/____

Contact : -

Requisition Form						
Company Name: SSLP		Date:	23.08.2022			
Site & Phase : SHLLP		Time:	12:00			
Supplier:		Req. No.	170124			
Material required before date:		ID No.	79213			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELSW4199-Electrical-MCB---16 amps-Nos.	144	108	144		
2	ELSW4375-Electrical-MCB---06 amps-Nos.	96	44	96		
3	ELSW4374-Electrical-Isolater-4 Pole-40 amps-Nos.	12	2	12		
4	ELSW6992-Electrical-Module Plate--Wipro NW-8 Module-Nos.	50	95	50		
5	ELSW3874-Electrical-Module Plate--Wipro NW-6 Module-Nos.	480	120	480		
6	ELSW1008-Electrical-Module Plate--Wipro NW-2 Module-Nos.	45	60	45		
7	ELSW6868-Electrical-Switch--Wipro NW-6amps-Nos.	600	0	600		
8	ELSW8500-Electrical-Socket--Wipro NW-6amps-Nos.	600	300	600		
9	ELSW8297-Electrical-Switch--Wipro NW-16amps-Nos.	100	100	100		
10	ELSW5228-Electrical-Socket--Wipro NW-16amps-Nos.	100	100	100		
Remarks: For Stock Replenishing Purpose.						
Engineer		Project Manager		Purchase		
Prepared By: N. Vanajakshi		N. Vanajakshi				
Approved By: Prabhakar						
Sign & Date:						

APPROVED

02 SEP 2022

P. VENKATESHWARLU
MANAGER PURCHASE

APPROVED BY

03 SEP 2022

SOHAM MODI
MANAGING DIRECTOR