PURCHASE DIVISION
Advice for approval for credit to supplier

2

Date:	20/09/22	Prepared by	Vanajakshi	Serial no.	8647
Supplier name	SSLLP			HO inward no.	
Firm/Company	MLMRKLLP	Project	GUHT	HO received date	
PO/WO date	14/09/22	PO/WO No.	91956	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25887	19/09/22	3,246.37	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			3,246.37
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	11922	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,246.7
Amount E – PO / WO value:			4,193/-
Amount F – Difference (A – E):			946.3/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received		
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other		
Payment – due date	26/09/22		
Remarks:	Part Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	20/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	25887
Mehta & Modi Realty Kowkur LLP	Invoice Date.	19-09-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	91956
	PO Date.	14-09-2022
	Req ID	79743
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	14-09-2022
	Loc Req No	142196

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	411900 - CHEM-Chemical - Tile grout cement	38245090	10	50.40	504.00	18	90.72
2	649300 - CONS-Consumables - Mopping cloth----	680510	20	16.75	335.00	5	16.76
3	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	10	16.75	167.50	0	0.00
4	656400 - CONS-Consumables - Bombay Brooms	96032900	15	10.00	150.00	0	0.00
5	717300 - TOOL-Tools - Plastic Gampa -- - 425mm -	39249090	10	126.00	1,260.00	18	226.80
6	352000 - PAOX-Paints - Red Oxide--Asian - 1Kg -	32091010	5	84.00	420.00	18	75.60
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,836.50	409.88
	204.94	204.94	Total Invoice Amount	3,246.37	

Rupees : Three Thousand Two Hundred Fourty Six and Paise Thirty Seven Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 99234
Date: 19/9/22
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 15-09-2022 15:05:06 Oric

91956

01.09.22 11:08:03

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50000:
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91956	142196
	Doc Date	14-09-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	20.00	50.40	0.00	18.00	1,189.44
2	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
3	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
4	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	10.00	16.75	0.00	0.00	167.50
5	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	15.00	10.00	0.00	0.00	150.00
6	717300 - TOOL-Tools - Plastic Gampa -- - 425mm - Nos	10.00	126.00	0.00	18.00	1,486.80
7	352000 - PAOX-Paints - Red Oxide--Asian - 1Kg - bags	5.00	84.00	0.00	18.00	495.60
					Total Order Value . . .	**4,192.84**

Rupees : Four Thousand One Hundred Ninty Two and Paise Eighty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for GHT site work purpose.
Completion Date	NA
Measurment	NA
Security	Nil

S.			
1.	25887	19/09/22	3246.37
2.			

B/DC : 946.3/-

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : 16/09/22

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : _/_/_

Purchase Order

 15-09-2022 15:05:06 Original / Office Copy / Purchase Div.Copy

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

16/09/22

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	14-09-2022			
Site & Phase :	GHT	Time:	10:53			
Unit No./Block No.	B					
Supplier:		Req. No.	142196			
Material required before date:	15-09-2022	ID No.	79743			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CHEM4119-Chemical-Tile grout cement based-White-MYK-1Kg-Kgs	20		20		
2	CONS6493-Consumables-Mopping cloth----Nos	20		20		
3	CONS6615-Consumables-Cleaning Cloth----Nos	20		20		
4	CONS9057-Consumables-Coconut Brooms----Nos	10		10		
5	CONS6564-Consumables-Bombay Brooms Small----Nos	15		15		
6	TOOL7173-Tools-Plastic Gampa ---425MM-Nos	10	1	9		
7	PAOX3520-Paints -Red Oxide--Asian-1Kg-bags	5		5		
8						
9						
10						
Remarks:	GHT Site work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A SURESH					
Sign & Date:	14-09-2022					

PO: 91956

APPROVED
16 SEP 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 19-09-2022

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No	22077
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	19-09-2022
	PO No	91956
	PO Date	14-09-2022
	Req ID	29743
GSTIN 36ABLFM7631F1Z3	Req Date	14-09-2022
	Loc Req No	142196

	Description of Goods	HSN/SAC	Qty
1	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	38245090	10
2	649200 - CONS-Consumables - Mopping cloth-- - - - Nos	690519	20
3	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	10
4	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	96032900	15
5	717300 - TOOL-Tools - Plastic Gampa -- - 425mm - Nos	39249090	10
6	352000 - PAOX-Paints - Red Oxide--Asian - 1Kg - bags	32091010	4
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INWARD 20/09/22
Inward No: 13104 Dt: 20/09/22
MRN No: 11922 Sign:
Received By:
MEHTA & MODI REALTY KOWKUR LLP

SUMMIT SALES LLP
INWARD
No: 82937
Date: 20/9/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction