PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/9/22	Prepared by	Kavitha	Serial no.	8628
Supplier name	Summit sales up			HO inward no.	
Firm/Company	MRMUP	Project	GMR	HO received date	
PO/WO date	01/9/22	PO/WO No.	91511	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25800	15/9/22	1,106.5/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,106.5/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 111755	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,106.5/-
Amount E – PO / WO value:	7,684.6/-
Amount F – Difference (A – E):	6578/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/9/22
Remarks: – Final Bill –	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	20/9/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	25800
Modi Reality Mallapur LLP	Invoice Date.	15-09-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	91511
	PO Date.	01-09-2022
	Req ID	79347
	Req Date	13-08-2022
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Loc Req No	193643

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	5	53.00	265.00	18	47.70
2	818700 - CONS-Consumables - Mopping Sitck- - - - -	96039000	6	126.00	756.00	5	37.80
3							
4							
5							
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7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,021.00	85.50
	42.75	42.75	Total Invoice Amount	1,106.50	

Rupees : One Thousand One Hundred Six and Paise Fifty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99633 Date: 15/9/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 02-09-2022 13:55:46

91511
01.09.22 10:54:24

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91511	193643
	Doc Date	01-09-2022	
GSTIN 36ACQFS2044C1Z7	**Quote No**	nil	
040-66335551 9618244433	**Quote Date**	13-08-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
2	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	6.00	55.00	0.00	18.00	389.40
3	767300 - CONS-Consumables - Detergent --Vim - - - Nos	5.00	53.00	0.00	18.00	312.70
4	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
5	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	6.00	126.00	0.00	5.00	793.80
6	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	6.00	88.20	0.00	0.00	529.20
7	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	10.00	16.75	0.00	0.00	167.50
8	243300 - CONS-Consumables - Plastic Bucket-with mug-White- - - - Nos	4.00	231.00	0.00	18.00	1,090.32
9	724500 - CONS-Consumables - Dustbin-PVC- - - - Nos	4.00	682.00	0.00	18.00	3,219.04
10	931900 - CONS-Consumables - Dust Pan-PVC- - - - Nos	5.00	35.00	0.00	18.00	206.50
					Total Order Value . . .	**7,684.67**

Rupees : Seven Thousand Six Hundred Eighty Four and Paise Sixty Seven Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211041
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	25622	6/9/22	6578/-
2.			
3.			
4.			
5.			

For *Modi Realty Mallapur LLP*

Authorised Signatory

06/09/22

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Purchase Order

 02-09-2022 13:55:46 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site, Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : 06/09/22

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : _/_/__

Requisition Form							
Company Name:	MRMLLP						
Site & Phase :	GMR	Date:	13.08.22				
Flat/Block no.		Time:					
Supplier:							
Material required before date:	urgent	Req. No.	193643				
S No	Item	ID No.	79347				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	6	0	6			
2	CONS6703-Consumables-Colin 500 ml----Nos	6	0	6			
3	CONS6917-Consumables-Dish washing liquid/soap----	5	0	5			
4	CONS6615-Consumables-Cleaning Cloth----Nos	20	0	20			
5	CONS8187-Consumables-Mopping Sitck----Nos	6	0	6			
6	CONS6596-Consumables-Bombay Brooms Big ----Nos	6	0	6			
7	CONS9057-Consumables-Coconut Brooms----Nos	10	0	10			
8	CONS2433-Consumables-Plastic Bucket-with mug-White---Nos	4	0	4			
9	CONS7245-Consumables-Dustbin-PVC---Nos	4	0	4			
10	CONS9319-Consumables-Dust Pan-PVC---Nos	5	0	5			
Remarks:	site office purpose.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Basaveshwari	Ram prasad sir					
Approved By:							
Sign & Date:							

PO: 91511

APPROVED BY 16 AUG 2022 M. RAM PRASAD (G.M.R.) Project Manager

APPROVED 16 SEP 2022 MINISH PARIKH MANAGER PROCUREMENT

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TAX INVOICE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Modi Realty Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

GSTIN 36AAEFM1459R1ZP

DC No	22008
DC Date	15-09-2022
PO No	91511
PO Date	01-09-2022
Req ID	79347
Req Date	13-08-2022
Loc Req No	193643

	Description of Goods	HSN/SAC	Qty
1	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	5
2	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	96039000	6
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LLAPUR LLP

15/9/22

9333 Dt

GRN No 110455 Dt 16/9/22

15/9/22

Received By... Sign.....

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP

IN WARD

No: 82878

Date: 19/9/22

Sign:

R.R. DIST.

Subject to Hyderabad Jurisdiction