PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/9/22	Prepared by	Kavitha	Serial no.	**8639**
Supplier name	summit Sales LLP			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	1-09/22	PO/WO No.	91514	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25743	13/9/22	3,323'5/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,323'5/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	111644	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,323/-
Amount E – PO / WO value:	3,323/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	26/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	20/9/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	25743
Modi Reality Mallapur LLP	Invoice Date.	13-09-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	91514
	PO Date.	01-09-2022
	Req ID	79348
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	23-08-2022
	Loc Req No	193714

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	6	44.00	264.00	18	47.52
2	273300 - STAT-Stationary - pen-black color-Cello	960899	20	6.00	120.00	18	21.60
3	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	20	6.00	120.00	18	21.60
4	913700 - STAT-Stationary - pen-Red color-Cello	960899	20	6.00	120.00	18	21.60
5	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	10	231.00	2,310.00	12	277.20
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	194.76	194.76	Total Taxable Amount	2,934.00	389.52
			Total Invoice Amount	3,323.52	

Rupees : Three Thousand Three Hundred Twenty Three and Paise Fifty Two Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. INWARD No: 9899 Date: 13/9/22 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 10-09-2022 13:28:02

91514
01.09.22 10:54:24

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91514	193714
	Doc Date	01-09-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	6.00	44.00	0.00	18.00	311.52
2	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
3	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
4	913700 - STAT-Stationary - pen-Red color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
5	466300 - STAT-Stationary - Paper A4-- - - - Bundles	10.00	231.00	0.00	12.00	2,587.20
					Total Order Value . . .	**3,323.52**

Rupees : Three Thousand Three Hundred Twenty Three and Paise Fifty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office and sales office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Contact - -

Name : ______________________

Date : __/__/____

Purchase Order

 10-09-2022 13:28:02 Original / Office Copy / Purchase Div.Copy

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Name : ______________________

Date : __/__/____

Contact - -

Requisition Form

Company Name:	MRM LLP	Date:	23.08.22			
Site & Phase :	GMR	Time	2.30			
Flat/Block no.	Site Office and sales office					
Supplier:		Req. No	193714			
Material required before date:		ID No	79348			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT6002-Stationary-Box File Big----Nos	6	0	6		
2	STAT2733-Stationary-pen-black color-Cello Fine grip--Nos PO: 91514	20	0	20		
3	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos	20	0	20		
4	STAT9137-Stationary-pen-Red color-Cello Fine grip--Nos	20	0	20		
5	STAT4663-Stationary-Paper A4----Bundles	10	0	10		
6						
7						
8						
9						
10						
Remarks:	Required for site office and sales office use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Goushee					
Approved By:						
Sign & Date:						

APPROVED 23 AUG 2022

APPROVED 06 SEP 2022 MINISH PARIKH MANAGER PROCUREMENT

Reqn no

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

9/5/14

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Reality Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

GSTIN : 36AAEFM1459R1ZP

DC No	21958
DC Date	13-09-2022
PO No.	91514
PO Date	01-09-2022
Req ID	79348
Req Date	23-08-2022
Loc Req No	193714

	Description of Goods	HSN/SAC	Qty
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	6
2	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	960899	20
3	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	20
4	913700 - STAT-Stationary - pen-Red color-Cello Fine grip - - - Nos	960899	20
5	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	10
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9215 13/09/22

111514 14/9/22 13/09/22

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised Signatory

SUMMIT SALES LLP
INWARD
No: 82928
Date: 26/9/22
Sign:
R.R. DIST.