## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	RGV	GV			Date:		24-09-2022						
Site: BRGV		RGV				Prepared by:		Pushpalatha					
Report From	-09-2022 to	-2022 to 23-09-2022			Approved by:		Sarwar						
Report Date	-09-2022												
List of requis	sitions numbe	rs missing	in the rep	ort*:									
List of requi	sitions where	PO/WO no	t prepared	d 3 working	g days	after requisitio	n:						
Req No.			rial no of n in Req.	Item Description		Reason for not preparing PO/WO*							
Req No.	Req Da		rial no of m in Req.		Item Description		Details of discussion with supplier						
95181	31 02-08-2022		1		Security Guard alert siren			Delay with supplier					
95197	03-09-20		2	Electrical condu			Partly received fro				and the second s		
			1	Chairs (Beige color			Supplier arranging material.						
			1		General material		Material is ready at SSLLP, will get 2-3					get 2-3	
95205	20-09-20	122	1		Goneral material		working days.						
95206	95206 20-09-2022		1	Indian V	Indian WC					ing m	aterial.		
95207			1,2		PVC Ecodrain chamber Eco raiser		Supplier arranging material.						
95208 20-09-2022		)22	1	Coffee powder		rie de la compa	Sur	Supplier arranging materia			aterial.		
95210			1 1		Measurement tapes		Ma	Material is in transit					
95211			1-4		PVC Plumbing material		Material is ready at SSLLP, will get 2-3 working days.						
95212	95212 22-09-2022 1-2		1-2	CPVC I	CPVC Material			Material is ready at SSLLP, will get 2-3 working days.					
[No. of gate passes issued this week:				NIL					Tol	No.	= -		
	site visit on:	2-		17th 19th	20th 2	2 <sup>nd</sup> 23 <sup>rd</sup>							
- Our tory van					•	to nurchase?					Yes / No		
		) & stock 1	eport ema	ailed in pdf	format	to parciase.							
Inward repor	rt (MRN/other		report ema	ailed in pdf	format	to paronaso.	.v - t <sub>1</sub> -						
Inward report Items not ord	rt (MRN/other dered but rece	ived:	report ema	ailed in pdf	format	to paronaso.	.v (g-						
Inward report Items not ord Other correct	rt (MRN/other dered but rece tions & reman	ived: ks:	report ema	ailed in pdf	format	to puromise:	- 6-						
Inward report Items not ord Other correct Details of ste	rt (MRN/other dered but rece	ived: ks: stock Wt pe	report ema	Wt. for 12		Stock at site - no of rods	St		site in	I	Previous sto	ock in Kgs	
Inward report Items not ord Other correct Details of ste	rt (MRN/other dered but rece tions & remar eel & cement	ived: ks: stock		Wt. for 12		Stock at site			site in	I	Previous sto	ock in Kgs	
Inward report Items not ore Other correct Details of ste Sl. No	rt (MRN/other dered but rece tions & reman eel & cement Tor size	ived: ks: stock Wt pe	er mtr	Wt. for 12 rod – kgs	2 mtr	Stock at site			site in	I	Previous sto	ock in Kgs	
Inward report Items not ore Other correct Details of steas. Sl. No	rt (MRN/other dered but rece tions & reman eel & cement Tor size	ived: ks: stock Wt pe	er mtr	Wt. for 12 rod – kgs	2 mtr 4.74	Stock at site			site in	I	Previous sto	ock in Kgs	
Inward report Items not ore Other correct Details of ste Sl. No  1. 2. 3.	rt (MRN/other dered but rece tions & remar eel & cement Tor size  8mm 10mm	ived: ks: stock Wt pe	er mtr .395 .617	Wt. for 12 rod – kgs	2 mtr 4.74 7.404	Stock at site			site in	I	Previous sto	ock in Kgs	
Inward report Items not ore Other correct Details of ste Sl. No  1. 2.	rt (MRN/other dered but rece tions & remar eel & cement Tor size  8mm 10mm 12mm	ived: ks: stock Wt pe	.395 .617	Wt. for 12 rod – kgs	2 mtr 4.74 7.404 10.68	Stock at site			site in	I	Previous sto	ock in Kgs	
Inward report Items not ore Other correct Details of ste Sl. No  1. 2. 3. 4.	rt (MRN/other dered but rece tions & remar eel & cement Tor size  8mm 10mm 12mm 16mm	ived: ks: stock Wt pe	.395 .617 .89	Wt. for 12 rod – kgs	2 mtr 4.74 7.404 10.68 18.96	Stock at site			site in	I	Previous sto	ock in Kgs	
Inward report Items not ore Other correct Details of ste Sl. No  1. 2. 3. 4. 5.	rt (MRN/other dered but rece tions & remar eel & cement Tor size  8mm 10mm 12mm 16mm 20mm	ived: ks: stock Wt pe	.395 .617 .89 1.58 2.47	Wt. for 12 rod – kgs	2 mtr 4.74 7.404 10.68 18.96 29.64	Stock at site			site in	I	Previous sto	ock in Kgs	
Inward report Items not ore Other correct Details of ste Sl. No  1. 2. 3. 4. 5. 6.	rt (MRN/other dered but rece tions & remar eel & cement Tor size  8mm 10mm 12mm 16mm 20mm 25mm	ived: ks: stock Wt pe	er mtr395 .617 .89 1.58 2.47 3.86	Wt. for 12 rod – kgs	2 mtr 4.74 7.404 10.68 18.96 29.64 46.32	Stock at site			site in	I	Previous sto	ock in Kgs	
Inward report Items not ore Other correct Details of ste Sl. No  1. 2. 3. 4. 5. 6. 7. 8.	rt (MRN/other dered but rece tions & remar eel & cement Tor size  8mm 10mm 12mm 16mm 20mm 25mm 32mm	ived: ks: stock Wt pe kgs	.395 .617 .89 1.58 2.47 3.86 6.32	Wt. for 12 rod – kgs	2 mtr 4.74 7.404 10.68 18.96 29.64 46.32	Stock at site			site in	PPC	Previous sto	ock in Kgs	
Inward report Items not ore Other correct Details of ste Sl. No  1. 2. 3. 4. 5. 6. 7.	rt (MRN/other dered but rece tions & remar eel & cement Tor size  8mm 10mm 12mm 16mm 20mm 25mm 32mm	ived: ks: stock Wt pe kgs  OPC week	er mtr395 .617 .89 1.58 2.47 3.86 6.32	Wt. for 12 rod – kgs	2 mtr 4.74 7.404 10.68 18.96 29.64 46.32	Stock at site – no of rods  PPC/PSC	Kį	gs		PPC	C/PSC last	ock in Kgs	
Inward report Items not ore Other correct Details of ste Sl. No  1. 2. 3. 4. 5. 6. 7. 8. OPC stock	rt (MRN/other dered but rece tions & remar eel & cement Tor size  8mm 10mm 12mm 16mm 20mm 25mm 32mm	ived: ks: stock Wt pe kgs  OPC week	2.47 3.86 6.32 last s stock	Wt. for 12 rod – kgs	2 mtr 4.74 7.404 10.68 18.96 29.64 46.32	Stock at site - no of rods  PPC/PSC stock	Kį	gs		PPC	C/PSC last ks stock	ock in Kgs	

Notes: 1. Send a copy of the missing requisitions to Purchase 5. 2. Send this report to <u>purchase/amodiproperties.com</u>, <u>asanaya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one weeks. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a dairy basis for follow-up – DO NOT CALL PURCHASE!

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