

PURCHASE DIVISION
Advice for approval for credit to supplier

N3 AW2

Date: <u>24/9/22</u>		Prepared by: <u>Suehs</u>		Serial no. 8837	
Supplier name: <u>Summit Sales Up</u>				HO inward no.	
Firm/Company: <u>Villa Orchids Up</u>		Project: <u>V. H</u>		HO received date	
PO/WO date: <u>6/9/22</u>		PO/WO No. <u>91615</u>		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	<u>25804</u>	<u>15/9/22</u>	<u>2,106.30/-</u>	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				<u>2,106.30/-</u>	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:		Proof of delivery matches MRN		☐ Yes ☐ No	
Amount B –Other Credits : Transportation charges				<u>—</u>	
Amount C –Other Debits :				<u>—</u>	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				<u>2,106.30/-</u>	
Amount E – PO / WO value:				<u>4,212.60/-</u>	
Amount F – Difference (A – E):				<u>2,106.30/-</u>	
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Part received			
Close PO / WO		☐ Yes ☒ No – wait for balance material ☐ Other			
Payment – due date		<u>3/10/22</u>			
Remarks: <u>- part bill</u>					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	<u>Suehs</u>				
Sign:	<u>[Signature]</u>				
Date	<u>24/9/22</u>				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		25804	
Villa Orchids LLP				Invoice Date.		15-09-2022	
Behind Janapriya, Kowkur, Hyderabad				PO No.		91615	
				PO Date.		06-09-2022	
				Req ID		79415	
				Req Date		03-09-2022	
GSTIN : 36AANFG4817C1ZH				Loc Req No		63831	
PAN AWQER2341A							
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	779100 - PLCP-Plumbing - CP Sink Cock with	84819090	2	892.50	1,785.00	18	321.30
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				1,785.00		321.30	
Total Invoice Amount				2,106.30			

Rupees : Two Thousand One Hundred Six and Paise Thirty Only.

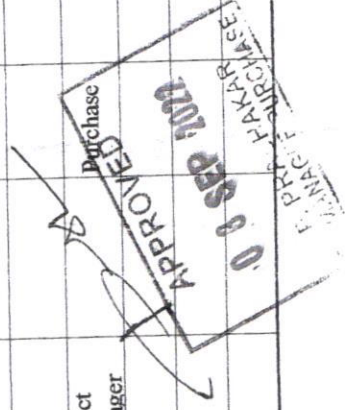
for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Visitation Form		Company Name: VOC LLP		Date: 2022-09-03			
Site & Phase :		VOC LLP		Time: 15.20 PM			
Flat/Block no. B							
Supplier: SLLP		Req. No. 63831					
Material required before date: 06-9-2022		ID No. 79415					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLCP7791-Plumbing-CP Sink Cock with Swivel Spout ----Nos	4		4			
2	CPBF7374-Plumbing-CP Long Body-----Nos.	2		2			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For villa no 103 & 258 purpose							
	Engineer	Project Manager					MD
Prepared By: D DEVI							
Approved By: A SURESH							
Sign & Date:		2022-09-03					



9/9/22