PURCHASE DIVISION
Advice for approval for credit to supplier

E

| | | | | | |
|---|---|---|---|---|---|
| nDate: | 22/09/22 | Prepared by | Ramya | Serial no. | 8748 |
| Supplier name | SSUP | | | HO inward no. | |
| Firm/Company | SCUP | Project | SOV-III | HO received date | |
| PO/WO date | 22/08/22 | PO/WO No. | 91192 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 25873 | 19/09/22 | 106,140 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 1,06,140 |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 111398 — Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,06,140/- |
| Amount E – PO / WO value: | 106,140/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | Final Bill |
| Remarks: | 26/09/22 |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Ramya | [signature] | | | |
| Sign: | [signature] | APPROVED | | | |
| Date | 22/09/22 | 23 SEP 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | Invoice No. | 25873 |
|---|---|---|---|
| Serene Consructions LLP | | Invoice Date. | 19-09-2022 |
| SOV PART III, Sy No. No. 11,12,14,15,16,17,18,294, Cherlapally, Hyderabad, | | PO No. | 91192 |
| | | PO Date. | 22-08-2022 |
| | | Req ID | 79059 |
| GSTIN : 36ACVFS7909P1ZV | PAN ACVFS7909P | Req Date | 20-08-2022 |
| | | Loc Req No | 184494 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 600800 - TLWF-Tiles - Wall & Floor | 69072300 | 20 | 347.45 | 6,949.00 | 18 | 1,250.82 |
| | 18 boxes | | | | | | |
| 2 | 777200 - TLFL-Tiles - Floor | 69072100 | 148 | 560.81 | 82,999.88 | 18 | 14,939.98 |
| | 103 boxes | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 89,948.88 | | 16,190.80 |
|---|---|---|---|---|---|---|
| | 8,095.40 | 8,095.40 | Total Invoice Amount | 106,139.68 | | |

Rupees : One Lakh(s) Six Thousand One Hundred Thirty Nine and Paise Sixty Eight Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99207 Date: 19/9/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

# Purchase Order

91192
17.08.22 12:58:29

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad<br><br>040-66335551<br>9618244433 | **Doc No** | 91192 | 184494 |
| | **Doc Date** | 22-08-2022 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 20-08-2022 | |
| | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST% | Amount |
|---|---|---|---|---|---|---|
| 1 | 600800 - TLWF-Tiles - Wall & Floor Tiles-Metal-Nitco-Country Chocolet - 300X300mm - sqm<br>*18 boxes* | 20.00 | 347.45 | 0.00 | 18.00 | 8,199.82 |
| 2 | 777200 - TLFL-Tiles - Floor Tiles-Vitrified-Ispira-Crema Marfil - 600x1200mm - sqm<br>*103 boxes* | 148.00 | 560.81 | 0.00 | 18.00 | 97,939.86 |
| | **Total Order Value . . .** | | | | | **106,139.68** |

Rupees : One Lakh(s) Six Thousand One Hundred Thirty Nine and Paise Sixty Eight Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | Brand will be Ispira/Nitco box sft is 11.62, 12 tiles in a box, rate per sft Rs. 38.14 including GST, box sft is 11.62 6 tiles in a box rate per sft is Rs. 38.14 |
| **Payment Terms** | After delivery |
| **Tax** | Included in the above prices |
| **Delivery Date** | With in a day |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, above order For Villa no 137 tiles purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***Serene Constructions LLP***

Authorised Signatory

Name :

Contact ...

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

# Estimate/Draft PO

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 91192 | 184494 |
| **Doc Date** | 22-08-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 20-08-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Estimate/Draft PO for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 600800 - TLWF-Tiles - Wall & Floor Tiles-Metal-Nitco-Country Chocolet - 300X300mm - sqm<br>*18 boxes* | 20.00 | 347.45 | 0.00 | 18.00 | 8,199.82 |
| 2 | 777200 - TLFL-Tiles - Floor Tiles-Vitrified-Ispira-Crema Marfil - 600x1200mm - sqm<br>*103 boxes* | 148.00 | 560.81 | 0.00 | 18.00 | 97,939.86 |
| | | | | | **Total Order Value . . .** | **106,139.68** |

Rupees : One Lakh(s) Six Thousand One Hundred Thirty Nine and Paise Sixty Eight Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / Brand | Brand will be Ispira/Nitco box sft is 11.02, 12 tiles in a box, rate per sft Rs. 38.14 including GST, box sft is 11.02 6 tiles in a box rate per sft is Rs. 38.14 |
| **Payment Terms** | After delivery |
| **Tax** | Included in the above prices |
| **Delivery Date** | With in a day |
| **Delivery Location** | Silver Oak Villas Part iii<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, above order For Villa no 137 tiles purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

**For MDs APPROVAL**

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- Other

APPROVED BY
22 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Serene Constructions LLP*

Authorised Signatory

Name :

Contact

Name : ____________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | Serene constructions LLP | Date: | 20-08-2022 | | | |
| Site & Phase : | SOV-III | Time: | 12:00 | | | |
| Flat/Block no. | Villa no.137 | | | | | |
| Supplier: | | Req. No. | 184494 | | | |
| Material required before date: | Urgent | ID No. | 79059 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | TLWF6008-Tiles-Wall & Floor Tiles-Metal-Nitco-Country Chocolet -300X300MM-sqm | 20Sq.m | 0 | 20Sq.m | | |
| 2 | TLFL7772-Tiles-Floor Tiles-Vitrified-Ispira-Crema Marfil-600x1200MM-sqm | 148Sq.m | 0 | 148Sq.m | | |
| 3 | | | | | | |
| 4 | 91192 | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | For Villa no.137 purpose | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By | K.Tulasi Rani | | | | | |
| Approved By: | | | | | | |
| Sign & Date: | | | | | | |

APPROVED BY
22 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
22 AUG 2022
P. PRABHAKAR
Sr MANAGER PURCHASE

DELIVERY CHALLAN

DELIVERY CHALLAN

# SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Encore Construction LLP
MG Road SEC-BAD
Site: SOV Part III

| | |
|---|---|
| DC No. | 1882 |
| Date | 5/9/22 |
| Vehicle No. | TS 30 0780 |
| P.O. / W.O. No. | 91192 |
| P.O. / W.O. Date | 22/8/22 |

| Sl. No. | PARTICULARS | Quantity |
|---|---|---|
| 1 | Nitco Floor Country Chocolut | 18 BOX'S |
| 2 | Vetrified Inspira Crema Marfla | 103 BOX'S |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |
| | | 121 Boxs |

INWARD
Inward No: 2695 Dt: 5/9/22
MRN No: 111398 Dt: 5/9/22
Received By: Sign:
(Silver Oak Villas-Part-III)

GSTIN :

Received the above materials in good condition

Received by: Anil

Date: 5/9/22

Stamp

SUMMIT SALES LLP R.R. DIST.
INWARD No: 8248 Date: 6/9/22 Sign:

For SUMMIT SALES LLP

Authorised Signatory