PURCHASE DIVISION
Advice for approval for credit to supplier

X6

Date:	22/09/22	Prepared by	Bashakar	Serial no.	**8709**
Supplier name	S.R. Furniture works.			HO inward no.	
Firm/Company	SSLLP	Project	SHLCP	HO received date	
PO/WO date	02/9/22	PO/WO No.	92204	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	006	29/8/22	52,510-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	52,510-00.
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	52,510-00
Amount E – PO / WO value:	52,510-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/09/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Bashakar			
Sign:		APPROVED [signature]			
Date		22 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR SR. MANAGER

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TIN : 36BFUPK2271R1ZJ

INVOICE

Ph: +91 8008984556

S R FURNITURE WORKS

ALL TYPES OF ENGINEERING WORKS

Plot No. 284, B.N. Reddy Nagar, Cherlapally, Hyderabad - 500 051.

To
M/s Summit Sales LLp
Cherlapally
Hyderabad

GST No. 36ACQFS2044C1Z7

Invoice No. : 006
Date :
P.O. No. :
Date : 29/08/2022

Sl.No.	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT
1.	Iron Grills powder Coating Serial NO: 6976 Dated: 27/08/2022	7301	1440kgs	20/-	28,800/-
2.	Iron Grills powder Coating Serial NO: 7100 Dated: 29/08/2022	7301	785kgs	20/-	15,700/-

INWARD
Inward No: 18615 Dt: 29/8/22
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 98517
Date: 01/9/22
Sign:
R.R. DIST.

Rupees in Words Fifty two thousand and five ten only /-

Total Amount Before Tax	44,500/-
CGST 9 %	4005/-
SGST 9 %	4005/-
IGST %	—
Total Amount After Tax	52,510/-

Goods once sold will not be taken back

For S R FURNITURE WORKS

D.R. [signature]

Customer Signature

Signature

SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.

COMPUTERISED 60 TONNES WEIGH BRIDGE

24 HOURS SERVICE

SERIAL No. : 6976

VEHICLE No.: TS08UE 7192

GROSS : 3010 **Kg.** **DATE :** 27/08/2022 **TIME :** 11:34

TARE : 1570 **Kg.** **DATE :** 27/08/2022 **TIME :** 10:13

NETT : 1440 **Kg.**

WEIGHMENT CHARGES Rs.: 60

Operator's Signature

INWARD

Inward No:	Dt: 27/8/22
MRN No:	Dt:
Received By:	Sign: 8

SUMMIT SALES LLP

*** Our responsibility ceases once the Vehicle leaves the platform.**

S.G. Cell : 9246246924

SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.

COMPUTERISED 60 TONNES WEIGH BRIDGE

24 HOURS SERVICE

SERIAL No. : 7100

VEHICLE No.: TS08UE 7192

GROSS : 2345 Kg.	**DATE :** 29/08/2022	**TIME :** 12:44
TARE : 1560 Kg.	**DATE :** 29/08/2022	**TIME :** 11:28
NETT : 785 Kg.		

WEIGHMENT CHARGES Rs.: 60

Operator's Signature

INWARD

Inward No:	Dt: 29/8/22
MRN No:	Dt:
Received By:	Sign:

SUMMIT SALES LLP

* Our responsibility ceases once the Vehicle leaves the platform.

S.G. Cell : 9246246924

Purchase Order

 22-09-2022 13:57:57

92204
16.09.22 3:01:07

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

S R Engineering Works
Plot no. 855, B.N. Reddy Nagar, Cherlapally village, Kapra Mandal, Medchal Malkajgiri Dist.

GSTIN 36ACWFS5966K1ZZ

8885969890/8885969898

Doc No	92204	170213
Doc Date	22-09-2020	
Quote No	Nil	
Quote Date	12-05-2020	
SupplyType	Supply	

Kind Attn : D.R. Swamy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6196 - Miscellaneous - Powder Coating Charges - NA - Kgs *Grills powder coating*	1,440.00	20.00	0.00	18.00	33,984.00
2 6196 - Miscellaneous - Powder Coating Charges - NA - Kgs *Grills powder coating*	785.00	20.00	0.00	18.00	18,526.00
		Total Order Value . . .			**52,510.00**

Rupees : Fifty Two Thousand Five Hundred Ten Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Powder coating, delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Work done.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment as per actual weighment. Above order for MS cloth hangers powder coating purpose(Vide Inv no. 006, dt.29/08/2022).
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***S R Engineering Works***

Date : _/_/___

Requisition Form

Company Name:	SSLLP	Date:	16.09.2022
Site & Phase :	SHLLP	Time:	10:00
Supplier		Req.No.	170213
Material required before date:		ID No.	79807

No	Description	Size	Quantity	Units	Inward No	Date
1.	Iron Grills powder coating	9204	1440	Kg's		
2.	Iron Grills powder coating		785	Kg's		

Remarks: For Powder coating purpose .

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	16.09.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 SEP 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE