PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/09/22	Prepared by	Prashakar	Serial no.	8697
Supplier name	Santosh Tarpaulin.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	15/09/22	PO/WO No.	91980	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	245	20/09/22	12,151-64	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,151-64
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	11977	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,151-64
Amount E – PO / WO value:	12,151-64
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/09/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prashakar			
Sign:		[signature] APPROVED			
Date		22 SEP 2022 P. PRABHAKAR SR. MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN

 # 2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No:**245**
Invoice Date: 20/09/2022
P.O.No.91980/17086
P.O.Date: 15.09.2022

Sl. No.	**Descriptions**	**Code SAC HSN**	**Qty**	**Rate**	**Amount Rs. Ps.**
1	COVER BLOCS ALL IN ONE RCC200 nos X 25bags	6810	5000 NOS	@ 0.85/-	**4,250.00**
2	HDPE TARPAULIN SIZE 18ft X 12ft 10 NOS	3926	2160 SFT	@ 1.40/-	**3,024.00**
3	HDPE TARPAULIN SIZE 24ft X 18ft 5nos	3926	2160 SFT	@ 1.40/-	**3,024.00**

Rupees in words
TWELVETHOUSAND ONE HUNDERED FIFTY ONE AND SIXTY FOUR PAISEONLY

Total ::	**10,298.00**
CGST @ 9 %	**926.82**
SGST @ 9%	**926.82**
IGST 18% ::	
Grand Total ::	**12,151.64**

Receiver Signature & Seal

INWARD
Inward No: 18710 Dt: 20/9/22
MRN No: 111972 Dt: 22/9/22
Received By: Sign:
SUMMIT SALES LLP

For SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No: 99382
Date: 22/9/22
Sign:
R.R. DIST.

Purchase Order

 19-09-2022 12:58:01 PM Origir

91980
01.09.22 11:09:51

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	91980	170186
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	15-09-2022	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	19-08-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	322400 - BUIL-Building Material - Spacers all in one-RCC-- - - - Nos	5,000.00	0.85	0.00	18.00	5,015.00
2	368100 - GENE-General Items - Blue Sheet-- - 7200Wx5400Lmm - Sft	2,160.00	1.40	0.00	18.00	3,568.32
3	629900 - GENE-General Items - Plastic Blue Sheet-- - 3600Wx5400Lmm - Sft	2,160.00	1.40	0.00	18.00	3,568.32
					Total Order Value . . .	**12,151.64**

Rupees : Twelve Thousand One Hundred Fifty One and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock repleneshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ______________________

Date : __/__/____

Requisition Form		Date:	12.09.2022			
Company Name:	SSLLP	Time:	12:00			
Site & Phase :	SHLLP	Req. No.	170186			
Supplier:		ID No.	79726			
Material required before date:						
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL3224-Building Material-Spacers all in one-RCC----Nos 91980	5000	1000	5000		
2	GENE3681-General Items-Blue Sheet---7200Wx5400LMM-Sft	2160	3645	2160		
3	GENE6299-General Items-Plastic Blue Sheet---3600Wx5400LMM-Sft	2160	0	2160		
4	GENE1719-General Items-Mastic Pad-Armour Board--1200Wx11800LMM-Nos 91981	20	0	20		
5	GENE9080-General Items-HDPE Rope----Bundles	20	3	20		
6						
7						
8						
9						
10						
Remarks:	For Stock repleneshing purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
14 SEP 2022
SOHAM MODI
MANAGING DIRECTOR