PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/09/22	Prepared by	Bhaskar	Serial no.	8689
Supplier name	Veerabhadra Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP	HO received date	
PO/WO date	20/09/22	PO/WO No.	92110	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	CP13	22/09	6490-40	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6490
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 11981 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6490-40
Amount E – PO / WO value:	6490-40
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/09
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Bhaskar			
Sign:					
Date		22 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP
Address : DOC ~~[illegible]~~ - 92110 - 170185

GSTIN No : 36ACQFS2044C1Z7
State : T.S. State Code : 36

Invoice No. : 413
Invoice Date : 20/9/2022
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1)	Cussion Doormat		5nos	1100/-		5500=00	

Amount in words	Total Amount before Tax	5500=00
	Add SGST	495=00
	Add CGST	495=00
	Add IGST	
	Round Off	
	Total Amount after Tax	6490=00
	Total Tax Amount	GRAND TOTAL 6490=00

INWARD
Inward No: 8718 Dt: 21/9/22
MRN No: 11981 Dt: 22/9/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 9391
Date: 22/9/22
Sign:
R.R. DIST.

Bank Details :
A/c No. 303011023425
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 20-09-2022 14:39:50

92110
16.09.22 3:01:06

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. **GSTIN** 36AEMPG9276J1ZV 040 - 66338850 9246269111	**Doc No**	92110	170185
	Doc Date	20-09-2022	
	Quote No	Nil	
	Quote Date	12-09-2022	
	SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	494100 - CONS-Consumables - Door Mats -- - - - Nos	5.00	1,100.00	0.00	18.00	6,490.00
					Total Order Value . . .	**6,490.00**

Rupees : Six Thousand Four Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock repleneshing Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________________

Name : ____________________

Date : __/__/____

Contact - -

Requisition Form						
Company Name:	SSLLP	Date:	12.09.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	170185			
Material required before date:		ID No.	79725			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS9989-Consumables-Phinyl---1 Ltr-Nos 30 + 18%	20	32	20		
2	CONS7673-Consumables-Detergent --Vim --Nos 24 + 18%	24	0	24		
3	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos 165 + 18%	48	6	48		
4	CONS6703-Consumables-Colin 500 ml----Nos 77 + 15%	40	7	40		
5	CONS6196-Consumables-Cobweb broom stick----Nos 100 + 18 %	10	0	10		
6	CONS2101-Consumables-First aid kit----Nos	10	0	10		
7	CONS3713-Consumables-Water Bottles---1 Ltr-Nos 810 + 1 set + 18%	48	12	48		
8	CONS4941-Consumables-Door Mats ----Nos 4'x2' 110 + 18% grey	5	0	5		
9	TOOL2146-Tools-Spade with handle----Nos	20	34	20		
10						
Remarks:	For Stock repleneshing purpose. 92040					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
14 SEP 2022
SOHAM MODI
MANAGING DIRECTOR