PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/09/22	Prepared by	Prabhakar	Serial no.	8688
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SSHLP	Project	SHLLP	HO received date	
PO/WO date	19/09/22	PO/WO No.	92053	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2816	21/09/22	708-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	708-00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 111983	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	908-00
Amount E – PO / WO value:	708-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/09/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		22 SEP 2022			
Approval limit	Upto 20k	Above 20k P. PRABHAKAR SR. MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/2316 **Date :** 21-Sep-22 P.O. No. : 92053 // 170197 Date : 21-Sep-22

Reverse Charge (Y/N) : No D.C. No. : BY AUTO Date : 21-Sep-22

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 MCB DUMMY	85381010	100.00 NOS	6.00	600.00
				600.00
CGST TAX 9 %				54.00
SGST TAX 9%				54.00
				708.00

SUMMIT SALES LLP
IN WARD
No: 99392
Date: 22/9/22
Sign:
R.R. DIST.

INWARD
Inward No: 8720 Dt: 21/9/22
No: 111983 Dt: 22/9/22
Received By: Sign:
SUMMIT SALES LLP

Indian Rupees Seven Hundred Eight Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**
SHUBHAM ENTERPRISES SECBAD

Purchase Order

 19-09-2022 1:22:40 PM C

92053
16.09.22 3:00:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	92053	170197
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	19-09-2022	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	14-09-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	519500 - ELSW-Electrical - MCB Dummies-PVC-Wipro NW - - - Nos	100.00	6.00	0.00	18.00	708.00
					Total Order Value . . .	**708.00**

Rupees : Seven Hundred Eight Only.

Terms and Conditions :-

Specification /	As per given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	14.09.2022			
Site & Phase :	SHLLP	Time:	11:00			
Unit No./Block No.						
Supplier:		Req. No.	170197			
Material required before date:		ID No.	79777			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELSW9595-Electrical-DB-TPN-3-Phase--6Way-Nos 92047	10	15	10		
2	ELSW5195-Electrical-MCB Dummies-PVC-Wipro NW--Nos 92053	100	200	100		
3	ELTU3452-Electrical-LED Tube Light-6500K-Wipro-D532065-1200MMX20W-Nos 92054	40	10	40		
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
14 SEP 2022
SOHAM MODI
MANAGING DIRECTOR