PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/09/22	Prepared by	Bashakar	Serial no.	8589
Supplier name	Gandy Venkatesh & sons.			HO inward no.	
Firm/Company	SSHLP	Project	SSHLP	HO received date	
PO/WO date	12/09/22	PO/WO No.	91805	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	8019	15/09/22	10,360-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,360-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	11861	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,360-00
Amount E – PO / WO value:	10,359.83
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/09/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Bashakar			
Sign:		APPROVED			
Date		22 SEP 2022			
Approval limit	Upto 20k	Above 20k P. PRABHAKAR Sr. MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE *(ORIGINAL FOR RECIPIENT)*

GANJI VENKANNAH & SONS-21-22
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No. **3019**	Dated **15-Sep-22**
Delivery Note **DIRECT**	Mode/Terms of Payment **CREDIT**
Reference No. & Date.	Other References
Buyer's Order No. **91805**	Dated **12-Sep-22**
Dispatch Doc No.	Delivery Note Date **15-Sep-22**
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Mineral Turpentine Oil - 20ltr**	27101990	**1 TIN**	2,699.84	2,288.00	TIN		**2,288.00**
2	**AP PREMIUM GLOSS ENAMEL - BUS GREEN PGE 4 LTR**	32089090	**4 Nos**	1,915.00	1,622.88	Nos		**6,491.52**
								8,779.52
	CGST							**790.16**
	SGST							**790.16**
	Round Off							**0.16**
	Total							**₹ 10,360.00**

Received By
M.Shekar
9000978917
M.Shekar

SUMMIT SALES LLP
IN WARD
No: 99689
Date: 16/9/22
Sign:
R.R. DIST.

INWARD
Inward No: 18701 Dt: 15/9/22
MRN No: 111861 Dt: 17/9/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*
INR Ten Thousand Three Hundred Sixty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
27101990	2,288.00	9%	205.92	9%	205.92	411.84
32089090	6,491.52	9%	584.24	9%	584.24	1,168.48
998518		9%		9%		
Total	**8,779.52**		**790.16**		**790.16**	**1,580.32**

Tax Amount (in words) : **INR One Thousand Five Hundred Eighty and Thirty Two Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS:
1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date. 3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS-21-22
GANJI VENKANNA AND SONS
Authorised Signatory

This is a Computer Generated Invoice

TAX INVOICE *(DUPLICATE FOR TRANSPORTER)*

GANJI VENKANNAH & SONS-21-22
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No. **3019**	Dated **15-Sep-22**
Delivery Note **DIRECT**	Mode/Terms of Payment **CREDIT**
Reference No. & Date.	Other References
Buyer's Order No. **91805**	Dated **12-Sep-22**
Dispatch Doc No.	Delivery Note Date **15-Sep-22**
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

SI No.	Description of Goods and Services	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Mineral Turpentine Oil - 20ltr**	27101990	**1 TIN**	2,699.84	2,288.00	TIN		**2,288.00**
2	**AP PREMIUM GLOSS ENAMEL - BUS GREEN PGE 4 LTR**	32089090	**4 Nos**	1,915.00	1,622.88	Nos		**6,491.52**
								8,779.52
	CGST							**790.16**
	SGST							**790.16**
	Round Off							**0.16**
	Total							**₹ 10,360.00**

INWARD
Inward No: 18701 Dt: 15/9/22
MRN No: 111861 Dt: 17/9/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*
INR Ten Thousand Three Hundred Sixty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
27101990	2,288.00	9%	205.92	9%	205.92	411.84
32089090	6,491.52	9%	584.24	9%	584.24	1,168.48
998518		9%		9%		
Total	8,779.52		790.16		790.16	1,580.32

Tax Amount (in words) : **INR One Thousand Five Hundred Eighty and Thirty Two Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 99089 Date: 16/9/22 Sign:

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS:
1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date. 3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS-21-22

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 13-09-2022 11:25:48 AM

91805
01.09.22 11:03:47

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganji Venkannah & sons (Asian Paints)	**Doc No**	91805	170170
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc Date**	12-09-2022	
	Quote No	NIL	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	08-09-2022	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	845600 - PATO-Paints - Turpentine oil-- - 1 ltr can - Nos	20.00	114.40	0.00	18.00	2,699.84
2	325900 - PAEN-Paints - Enamel-Bottle Green-Asian - 4Ltrs - can	4.00	1,622.88	0.00	18.00	7,659.99
				Total Order Value . . .		**10,359.83**

Rupees : Ten Thousand Three Hundred Fifty Nine and Paise Eighty Three Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for stock replenishing purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Date : __/__/____

Requisition Form							
Company Name:	SSLLP						
Site & Phase :	SHLLP	Date:	08.09.2022				
Supplier:		Time:	12:00				
Material required before date:		Req. No.	170170				
		ID No.	79606				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PAWP3425-Paints -Wall Putty -Gypsum--NCL Altek-30Kgs-bags	100	109	100			
2	PAOX9331-Paints -Black Oxide--Asian-1Kg -bags 91799.	10	30	10			
3	PAEN3259-Paints - Enamel-Bottle Green-Asian-4Ltrs-can	4	7	4			
4	PATO8456-Paints -Turpentine oil---1 ltr can-Nos 91805	20	2	20			
5	PAWC7286-Paints -White cement--Birla-25Kgs-bags	5	5	5			
6	PAFP8539-Paints -Floor paint-Yellow-Indigo-4Ltrs-can 91802	8	2	8			
7	CHEM4746-Chemical-Araldite---450gms-Nos	40		40			
8							
9							
10							
Remarks:	For Stock repleneshing purpose.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	N.Vanajakshi						
Approved By:	Prabhakar						
Sign & Date:							

APPROVED BY
09 SEP 2022
SOHAM MODI
MANAGING DIRECTOR