

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 22/9/22		Prepared by: Deepz		Serial no. 8724	
Supplier name: Kaven Timber and depot		Project: GVDL		HO inward no.	
Firm/Company: GVDL		PO/WO No.: 91394		HO received date	
PO/WO date: 27/8/22		Scan ID.			
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	000107	8/9/22	1,805/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.			 	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,805/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	111582		Proof of delivery matches MRN	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,805/-	
Amount E – PO / WO value:				1,448/-	
Amount F – Difference (A – E):				357/-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		26/9/22			
Remarks:		final bill			
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepz	APPROVED			
Sign:	D	22 SEP 2022			
Date	22/9/22	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weight slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

CASH / CREDIT MEMO



Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.
Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. **507 000107** Date: **08.09.2022**
 M/s. **G.V. DISCOVERY CENTER PVT LTD.**
 GST:- **36AAHCG4940K1ZC. [P.O:-91394|196187] 27.08.22**

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT	
					Rs.	Ps.
	PLAIN DOOR - 81 x 32 = 1 - 18 @ 85/-				1,530 =	00

INWARD
 Inward No: 1625 Dt: 8/9/22
 MRN No: 111583 Dt: 12/9/22
 Received By: Sign: Nizam
 Genome Valley Discovery Center Pvt. Ltd.

SUMMIT SALES LLP
 INWARD
 No: 99018
 Date: 15/9
 Sign: L
 R.R. DIST.

P.M
 92905
 36300.

TOTAL		1,530 =	00
CGST	9%	137 =	70
SGST	9%	137 =	70
IGST	%		
	ROFF	(-)	40
TOTAL AMOUNT GST		1,805 =	00

E. & O.E.
 Party GSTIN No.
 Way Bill No. : **HDFC Bank**
Ac. No. 30200005516244
 Vehicle No. : **TS 10UA 0143**
 IFSC Code : HDFC0000081
 Branch : Himayathnagar

* Goods once sold will not be taken back.
 * No claim will be admitted by us once goods delivered from our premises.
 * Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For **Kaveri Timber Depot**

Purchase Order

Page(s) 1 Of 1

07-09-2022 2:48:17 PM

Original



91394

17.08.22 12:59:52

From Company : **G V Discovery Center Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003

G S T No. : 36AAHCG4940K1ZC

Supplier Details

Kaveri Timber Depot

Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.

GSTIN 36AAFFK7078K1ZT

9441723939

Doc No	91394	196187
Doc Date	27-08-2022	
Quote No	Nil	
Quote Date	24-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 591500 - DOOR-Doors - Flush door-- - 675Wx2025Hmmx32mm - Nos no 1	14.44	85.00	0.00	18.00	1,448.33
Total Order Value . . .					1,448.33

Rupees : One Thousand Four Hundred Fourty Eight and Paise Thirty Three Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** 119, 191 Synergy Square 1

Phone. -

Penalty For Delay Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.for northern lobby duct purpose**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks** Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Kaveri Timber Depot**

Name : _____

Name : _____

Date : __/__/__

Contact : -

Requisition Form

Company Name: G V Discovery Center

Site & Phase: Genopolis

Flat/Block no.

Supplier:

Material required before date: Urgent

S No Item

Req. No. 196187

ID No. 79187

Qty required at site Qty available Order Qty Inward No Inward Date

1	DOOR5915-Doors-Flush door---675W.x2025HMMx32MM-Nos	1	1	1		
2	HARD5476-Hardware-Cylindrical Lock--Dorset--Nos	1	1	1		
3	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	3	3	3		
4						
5						
6						
7						
8						
9						
10						

Remarks: For Northern lobby duct purpose

Engineer

Prepared By: Meghana

Approved By: Subbareddy

Sign & Date: 24.08.2022

Project Manager

[Signature]

24/8/2022

APPROVED
 29 AUG 2022
 P. VENKATESHWARLU
 MANAGER PURCHASE

MD