PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/9/22	Prepared by	Kavitha	Serial no.	8739
Supplier name	Pranav agencies			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	9/8/22	PO/WO No.	90844	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1083	13/8/22	1,92,004/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,92,004/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 111964	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,92 004/-
Amount E – PO / WO value:	1801000/-
Amount F – Difference (A – E):	12,004/-
Quantity received as per PO /WO	☑ Yes ☑ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha	Prabhakar			
Sign:	22/9/22	APPROVED			
Date		22 SEP 2022 P. PRABHAKAR Sr. MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M.Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpesh218@gmail.com	Invoice No. e-Way Bill No. **1033**	Dated **13-Aug-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **90844**	Dated **9-Aug-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination **Turkapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CEMENT**		**640 BAGS**	234.38	BAGS	**1,50,003.20**
	CGST					**21,000.45**
	SGST					**21,000.45**
	Less : ***ROUND OFF***					**(-)0.10**
	Total		**640 BAGS**			**₹ 1,92,004.00**

MODI PROPERTIES PVT. LTD. SEC
INWARD
No. 2000
Date 16/9/22
Sign.

Amount Chargeable (in words) *E. & O.E*

INR One Lakh Ninety Two Thousand Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	1,50,003.20	14%	21,000.45	14%	21,000.45	42,000.90
Total	**1,50,003.20**		**21,000.45**		**21,000.45**	**42,000.90**

Tax Amount (in words) : **INR Forty Two Thousand and Ninety paise Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 9929
Date 20/9/22
Sign.

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRANAV AGENCIES

Authorised Signatory

PRANAV AGENCIES

This is a Computer Generated Invoice

Purchase Order

 09-08-2022 1:44:01 PM Origi

90844
29.07.22 12:09:36

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
PRANAV AGENCIES	**Doc No**	90844	170078
311 , 3rd Floor Ispat Bhavan, Distillery Road, Ranigunj, Secunderabad - 500003	**Doc Date**	09-08-2022	
	Quote No	NIL	
	Quote Date	09-08-2022	
9989210123	**SupplyType**	Supply	

Kind Attn : Mr. Kalpesh

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST%**	**Amount**
1	921800 - CEME-Cement - PPC-- - 50kg - Bags	600.00	234.38	0.00	28.00	180,000.00
				Total Order Value . . .		**180,000.00**

Rupees : One Lakh(s) Eighty Thousand Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	100% as advance.
Tax	All taxes included in above price.
Delivery Date	All materials must be delivered within 02 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	5% penalty for delay in delivery beyond due date.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs.1,80,000/- Dt-15/08/22.
Other Terms	Hammali charges for unloading extra @ Rs. 5/- per Bag.Above material for NRK purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Delivery at NRK-Turkapally Contact Person Mr Rahul-8978362427.

APPROVED BY
10 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

09/08/22

Name : ____________

Contact : ..

Accepted the above Terms And Conditions
For *PRANAV AGENCIES*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP					
Site & Phase :	SHLLP	Date:	09.08.2022			
Flat/Block no.		Time:				
Supplier:						
Material required before date:		Req. No.	170078			
		ID No.	78745			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CEME9218-Cement-PPC---50kg-Bags	600		600	234/375	
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For NRK purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

PO/90844

APPROVED BY
10 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
09 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

Supplier :- Pranav Agorries

Company Name :- Dr. NRK Biotech Pvt LTD

Site :- Nextopolis

Received Cement bags => 640 NO's

INWARD	
Inward No: 2286	Dt: 3/8/22
MRN No: 111964	Dt:
Received By: [signature]	Sign: [signature]
DR NRK BIOTECH PVT LTD	

Note :- Payed Hommali charges

640 × 6 = 3840/-