PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/9/22	Prepared by	Kavitha	Serial no.	**8738**
Supplier name	Pranav agencies			HO inward no.	
Firm/Company	SSLLP	Project	SHCLP	HO received date	
PO/WO date	16/8/22	PO/WO No.	91016	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1035	18/8/22	1,65,004/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,65,004
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	111963	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,65,004/-
Amount E – PO / WO value:	1,65,004/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha	Baskaran			
Sign:	22/9/22	[signature] APPROVED			
Date		22 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M.Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpesh218@gmail.com	Invoice No. e-Way Bill No. **1035**	Dated **18-Aug-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **91016**	Dated **16-Aug-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination **Turkapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CEMENT**		**550 BAGS**	234.38	BAGS	**1,28,909.00**
	CGST					**18,047.26**
	SGST					**18,047.26**
	ROUND OFF					**0.48**
	Total		**550 BAGS**			**₹ 1,65,004.00**

RODI PROPERTIES PVT. LTD.
INWARD
No. 2001
Date 16/9/22
Sign

Amount Chargeable (in words) *E. & O.E*

INR One Lakh Sixty Five Thousand Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
	1,28,909.00	14%	18,047.26	14%	18,047.26	36,094.52
Total	**1,28,909.00**		**18,047.26**		**18,047.26**	**36,094.52**

Tax Amount (in words) : **INR Thirty Six Thousand Ninety Four and Fifty Two paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRANAV AGENCIES

Authorised Signatory

PRANAV AGENCIES

This is a Computer Generated Invoice

SUMMIT SALES LLP
R.R. DIST.
99288
20/9/22

Purchase Order

Page(s) 1 Of 1 16-08-2022 12:38:34 PM

91016
17.08.22 12:41:52

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
PRANAV AGENCIES	**Doc No**	91016	170098
311 , 3rd Floor Ispat Bhavan, Distillery Road, Ranigunj, Secunderabad - 500003	**Doc Date**	16-08-2022	
	Quote No	NIL	
	Quote Date	09-08-2022	
9989210123	**SupplyType**	Supply	

Kind Attn : Mr. Kalpesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	921800 - CEME-Cement - PPC-- - 50kg - Bags	550.00	234.38	0.00	28.00	165,000.00
					Total Order Value . . .	**165,000.00**

Rupees : One Lakh(s) Sixty Five Thousand Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	100% as advance.
Tax	All taxes included in above price.
Delivery Date	All materials must be delivered within 02 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	5% penalty for delay in delivery beyond due date.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs.1,65,000/- Dt-22/08/22.
Other Terms	Payment as per actual receipt of material.Unloading charges Rs.@5/-per bag,Above material for GVRC purpose
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Delivery at GVRC-Turkapally Contact Person Mr Madhu-9502211499.

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
18 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
16/08/22
Name :
Contact

Accepted the above Terms And Conditions
For *PRANAV AGENCIES*

Name :

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	16.08.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	170098			
Material required before date:		ID No.	78881			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CEME9218-Cement-PPC---50kg-Bags 234/375/ +28/	550		550		
2						
3						
4						
5						
6	PO/91016/					
7						
8						
9						
10						
Remarks:	For GVRC purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
18 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
16 AUG 2022
MINESH PARIKH
MANAGER PROCUREMENT

pranav agencies

① pcc cement 550 Bags

INWARD	
Inward No: 9994	Dt: 24/9/22
MRN No: 111963	Dt:
Received By:	Sign:
Genome Valley Research Pvt. Ltd	